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Meeting	<b>COMMUNITY SCRUTINY COMMITTEE</b>
Time/Day/Date	6.30 pm on Thursday, 25 June 2026
Location	Stenson House, London Road, Coalville, LE67 3FN
Officer to contact	Democratic Services (01530 454512)

### AGENDA

Item		Pages
<b>1.</b>	<b>APOLOGIES FOR ABSENCE</b>	
<b>2.</b>	<b>DECLARATION OF INTERESTS</b>	
	Under the Code of Conduct members are reminded that in declaring interests you should make clear the nature of that interest and whether it is a disclosable pecuniary interest, registerable interest or other interest.	
<b>3.</b>	<b>PUBLIC QUESTION AND ANSWER SESSION</b>	
	To receive questions from members of the public under rule no.10 of the Council Procedure Rules. The procedure rule provides that members of the public may ask any question on any matter in relation to which the Council has powers or duties which affect the District, provided that three clear days' notice in writing has been given to the Head of Legal and Support Services.	
<b>4.</b>	<b>MINUTES</b>	
	To approve and sign the minutes of the meeting held on 23 April 2026	<b>3 - 6</b>
<b>5.</b>	<b>OUTSTANDING ACTIONS UPDATE</b>	
	To consider any outstanding items from previous meetings.	<b>7 - 8</b>
<b>6.</b>	<b>CABINET RESPONSE TO SCRUTINY RECOMMENDATIONS</b>	
	To report on Cabinet's response to recommendations made by the committee.	<b>9 - 14</b>
<b>7.</b>	<b>NEW RECYCLING CONTAINERS PROJECT UPDATE AND POLICY</b>	
	Report of the Head of Community Services	<b>15 - 66</b>

<b>8. RESIDENT INVOLVEMENT PROCESS</b>	
Report of the Head of Housing	<b>67 - 72</b>
<b>9. RECOMMENDATIONS OF THE WATER MANAGEMENT IN THE COALVILLE STRATEGIC GROWTH AREA TASK AND FINISH GROUP</b>	
Report of the Strategic Director of Place	<b>73 - 114</b>
<b>10. SCRUTINY ANNUAL REPORT</b>	
Report of the Strategic Director of Place	<b>115 - 132</b>
<b>11. ITEMS FOR INCLUSION IN THE FUTURE WORK PROGRAMME</b>	
To consider any items to be included in the work programme. The plan of forthcoming Cabinet decisions and the current work programme are attached for information.	<b>133 - 154</b>

Circulation:

Councillor T Eynon (Chair)  
Councillor A Barker (Deputy Chair)  
Councillor M Ball  
Councillor D Bigby  
Councillor K Horn  
Councillor S Lambeth  
Councillor P Lees  
Councillor E Parle  
Councillor J Windram  
Councillor L Windram

MINUTES of a meeting of the COMMUNITY SCRUTINY COMMITTEE held in the Stenson House, London Road, Coalville, LE67 3FN on THURSDAY, 23 APRIL 2026

Present: Councillor T Eynon (Chair)

Councillors A Barker, M Ball, C Beck (Substitute for Councillor S Lambeth) and D Bigby

In Attendance: Councillors J Legrys and P Moulton

Portfolio Holders: Councillors R Blunt, A C Woodman and M B Wyatt

Officers: Mr Z Fazil, Mrs W May, Mrs R Wallace and Mr P Wheatley

### **36. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors M French, K Horn and S Lambeth.

### **37. DECLARATION OF INTERESTS**

Councillor Paul Lees advised that some Members had received correspondence from a third party in relation to an item on the agenda. It was confirmed that this did not constitute a disclosable pecuniary interest and no declarations of interest were made.

### **38. PUBLIC QUESTION AND ANSWER SESSION**

There were no public questions.

### **39. MINUTES**

Consideration was given to the minutes of the meeting held on 25 February 2026.

It was moved by Councillor A Barker, seconded by Councillor L Windram and

RESOLVED THAT:

The minutes of the meeting held on 25 February 2026 be approved as a correct record of proceedings.

### **40. OUTSTANDING ACTIONS UPDATE**

The update was noted.

### **41. CABINET RESPONSE TO SCRUTINY RECOMMENDATIONS**

The update was noted.

### **42. MOIRA FURNACE VISITOR EXPERIENCE IMPROVEMENT PROGRAMME (PHASE TWO)**

Councillor A Woodman, Portfolio Holder, presented the report.

The Chair welcomed Mark Scothern, the Chair of the Moira Furnace Museum Trust, to the meeting who was invited to address the Committee. He thanked the Council and officers for their ongoing support and highlighted the success of the recent reopening event. He confirmed that the Trust were in full support of the phase two proposals and was looking forward to continuing to work in partnership with the Council.

Several questions of clarity were asked and responded to by officers.

Members welcomed the improvements made to the site and praised the quality of the refurbishment works. The Furnace was described as one of the district's key heritage and tourism assets, and members highlighted the importance of continuing to promote the positive work undertaken by the Council.

Several Members raised concerns regarding potential parking charges, stressing the need to avoid excessive charges that could deter visitors or local residents. Suggestions included consideration of local resident concessions and ensuring a balance between income generation and accessibility.

Questions were raised about the Council's responsibilities as custodian of a historic building. Officers confirmed that all necessary consents had been obtained and that Historic England requirements had been met.

Members discussed the tight delivery timetable in the context of Local Government Reorganisation (LGR). Officers acknowledged the challenging timescales but advised that delaying approval would significantly increase the risk of the project not proceeding. Arrangements were being made to support continuity, including risk management and handover planning.

A discussion was held on the positive impact the site had on the area including reducing anti-social behaviour, volunteer engagement, opportunities for younger people and work experience placements. Planned future activities as well as possible ideas for the future were also acknowledged.

Officers clarified the funding process and the forthcoming proposal to Cabinet to allocate the £2,455,000 investment required to continue with the improvements at Moira Furnace. The Committee were in full support of the project, and it was therefore recommended that Cabinet allocate the funding required as detailed within the report.

The Committee noted the phase one works completed in 2025/26.

**RECOMMENDED THAT CABINET:**

Allocate the £2,455,000 over the two-year period 2026-2028 to the Council's Capital Programme from the Business Rates Reserve for improvements at Moira Furnace.

#### **43. ITEMS FOR INCLUSION IN THE FUTURE WORK PROGRAMME**

Consideration was given to the future work programme and it was noted.

#### **44. EXCLUSION OF PRESS AND PUBLIC**

It was moved by Councillor T Eynon, seconded by Councillor M Ball and

**RESOLVED THAT:**

In pursuance of Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the remainder of the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act and that the public interest in maintaining this exemption outweighs the public interest in disclosing the information.

**45. COALVILLE OLD MARKET HALL REGENERATION PROPOSAL**

Councillor A Woodman, Portfolio Holder, presented the report.

Several questions of clarity were asked and responded to by officers.

The committee considered the report and provided comments for Cabinet.

The meeting commenced at 6.30 pm

The Chairman closed the meeting at 8.09 pm

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Community Scrutiny Committee



Outstanding Actions

Key: **GREEN** – completed  
**AMBER** – working towards completion  
**RED** – to be completed

Item	Action	Comments	Responsible Officer/ Portfolio Holder	Target dates/ rationale for delays	Last Updated	Action Status
<b>Meeting held on 11 September 2025</b>						
6	<p><b>Marlborough Square Project Review</b></p> <p>To provide the committee with the final accounts from the project once the contractor account has been settled including a commercial breakdown and final outturn figures.</p>	<p>Final project close-down figures will be provided once defects have been remedied by the contractor, final account agreed and sums paid. This is anticipated to be during the 26/27 financial year.</p>	Paul Wheatley/ James Arnold	26/27 to be confirmed (see comments)	01/12/25	Amber
7	<p><b>Coalville Regeneration Framework – 2025 Update</b></p> <p>During discussions re the finances of the capital projects, as it would form of the finance papers moving forward, it was agreed that the financial information be tabulated and include timelines.</p>	<p>Regeneration project capital funding will be included in the Council’s Capital monitoring papers.</p> <p>Both Portfolio holders and Shadow Portfolio holders are already provided with regular project progress information.</p> <p>For 26/27 a programme of live projects will be provided as an information paper to members.</p>	Paul Wheatley	26/27	01/12/25	Amber

7

Item	Action	Comments	Responsible Officer/ Portfolio Holder	Target dates/ rationale for delays	Last Updated	Action Status
7	<b>Coalville Regeneration Framework – 2025 Update</b> To consider the following issues at the next Scrutiny Work Programming Group for possible future items:					
	1 – Receiving the data on the footfall in the town once the measurable data is available from the external provider.	Sufficient data not yet recorded. Data will be provided once available.	James Arnold	-	01/12/25	Amber

**COMMUNITY SCRUTINY COMMITTEE – THURSDAY, 25 JUNE 2026**

**ITEM 6 – CABINET RESPONSE TO SCRUTINY RECOMMENDATIONS**

**Scrutiny comments on the Moira Furnace Visitor Experience Improvement Programme (Phase 2)**

**Date considered by Cabinet: 19 May 2026**

	<b>Comments/recommendations from scrutiny</b>	<b>Advice provided by officers at the Scrutiny meeting</b>	<b>Cabinet response</b>
<b>C1</b>	<b>Improvements to date:</b> Members welcomed the improvements made to the site and praised the quality of the refurbishment works. The Furnace was described as one of the district's key heritage and tourism assets, and members highlighted the importance of continuing to promote the positive work undertaken by the Council.	-	Noted.
<b>C2</b>	<b>Potential parking charges:</b> Members raised concerns regarding potential parking charges, stressing the need to avoid excessive charges that could deter visitors or local residents. Suggestions included consideration of local resident concessions and ensuring a balance between income generation and accessibility.	-	Noted.
<b>C3</b>	<b>Historic building:</b> Questions were raised about the Council's responsibilities as custodian of a historic building.	Officers confirmed that all necessary consents had been obtained and that Historic England requirements had been met.	Noted.

<b>C4</b>	<b>Delivery timetable:</b> Members discussed the tight delivery timetable in the context of Local Government Reorganisation (LGR).	Officers acknowledged the challenging timescales but advised that delaying approval would significantly increase the risk of the project not proceeding. Arrangements were being made to support continuity, including risk management and handover planning.	Noted.
<b>C5</b>	<b>Community impact:</b> Members commented on the positive impact the site had on the area including reducing anti-social behaviour, volunteer engagement, opportunities for younger people and work experience placements. Planned future activities as well as possible ideas for the future were also acknowledged.	-	Noted.
<b>C6</b>	<b>Project support:</b> The committee was in full support of the project and the allocation of funds required to complete the phase 2 improvements.	-	Noted.
<b>R1</b>	<b>Recommendation:</b>  That Cabinet allocate the £2.455,000 over the two year period 2026-2028 to the Council's Capital Programme from the Business Rates Reserve for Improvements at Moira Furnace.		Supported and formally agreed that:  'The allocation of £2.455m to the Council's Capital Programme be recommended to Council.'

**COMMUNITY SCRUTINY COMMITTEE – THURSDAY, 25 JUNE 2026**

**ITEM 6 – CABINET RESPONSE TO SCRUTINY RECOMMENDATIONS**

**Scrutiny comments made on: Playing Pitches, Built Facilities (Sports And Community), Open Spaces Strategies**

**Date considered by Cabinet: 28 April 2026**

	<b>Comments/recommendations from scrutiny</b>	<b>Advice provided by officers at the Scrutiny meeting</b>	<b>Cabinet response</b>
<b>C1</b>	<b>Data set and methodology:</b> Concerns were raised about the methodology used to create the strategies and the data set, including paddle sport and drive time to sports facilities assumptions. The validity of the data set was questioned.	Officers confirmed that the methodology used was a standard set by Sports England with input from the various national sporting bodies. Therefore, it was in their opinion reliable, and assurances were made on its validity. The risks of deviating from standard methodology were explained.	Agreed with responses from officers and noted comments.
<b>C2</b>	<b>Environmental impact of 3G pitches:</b> Concerns were made in relation to the impact on the environment due to the use of 3G pitches.	Officers confirmed that sustainability would be considered at the project delivery stage.	Agreed with responses from officers and noted comments.
<b>C3</b>	<b>Community facilities:</b> Some Members advocated for clearer timelines, feasibility studies and tighter definitions for community facilities.	Officers clarified that these were actions for the next stage in the process.	Agreed with responses from officers and noted comments.
<b>C4</b>	<b>Changing room facilities:</b> Concerns were raised regarding the lack of consideration for changing rooms and ancillary facilities.	Officers clarified that these were separate matters that were included by football foundation plans.	Agreed with responses from officers and noted comments.

<b>R1</b>	<b>Recommendation:</b>  That Cabinet considers the feasibility studies and funding for the projects identified in the strategies during the life of this authority before Local Government Reorganisation.	-	Noted and formally agreed that:  'The Council considers feasibility studies and will progress those projects that it has the resources to deliver within the lifetime of the Council.'
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Likely to contain exempt information under paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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## NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COMMUNITY SCRUTINY COMMITTEE – THURSDAY, 25  
JUNE 2026

<b>Title of Report</b>	<b>NEW RECYCLING CONTAINERS PROJECT UPDATE</b>	
<b>Presented by</b>	Cllr Michael Wyatt Portfolio Holder for Community, Environment and Climate Change	
<b>Background Papers</b>	<p><a href="#">Food Waste Cabinet Aug 2024</a></p> <p><a href="#">Cabinet Paper April 2025</a></p> <p><a href="#">Full Council May 2025</a></p> <p><b>Procurement and Contract Award of Recycling Containers at Cabinet December 2025 (Private)</b></p> <p><b>Update on Procurement of Vehicle Fleet for Recycling Containers Project Cabinet May 2026 (Private)</b></p>	<b>Public Report:</b> Yes
<b>Financial Implications</b>	This report is not seeking any additional financial commitment as these are already in place through previous Cabinet and Council decisions made in respect of this project.	
	<b>Signed off by the Acting Section 151 Officer:</b> Yes	
<b>Legal Implications</b>	<p>The Council has statutory duties under the Environmental Protection Act 1990 in relation to the collection of household waste. The introduction of the new recycling container system is intended to support compliance with these duties alongside the Government's Simpler Recycling requirements.</p> <p>Legal Services are actively engaged in the project, including advising on procurement and contracting to ensure compliance with the Procurement Act 2023 and the Council's Contract Procedure Rules.</p>	

	<p>The development of the Waste and Recycling Collections Service Statement will provide a clear framework for service delivery. Any enforcement action or application of the policy must be exercised reasonably and proportionately, having regard to public law principles.</p> <p>Further legal advice will be provided as required as the project progresses to implementation.</p> <p><b>Signed off by the Deputy Monitoring Officer: Yes</b></p>
<p><b>Staffing and Corporate Implications</b></p>	<p>Current employees affected by the rollout of the new scheme are being consulted and appraised of progress regularly to ensure engagement in the project.</p> <p><b>Signed off by the Head of Paid Service: Yes</b></p>
<p><b>Purpose of Report</b></p>	<p>To provide an update on the progress made to date, including preparations to start the roll out of the new container system in early November 2026.</p> <p>To provide the opportunity for Community Scrutiny Committee to comment on detailed draft plans for Phase One, the colours of the bins and a new Waste and Recycling Service Statement, in order to inform Cabinet's decision at its meeting on 28 July 2026.</p>
<p><b>Recommendations</b></p>	<p><b>THAT THE COMMUNITY SCRUTINY COMMITTEE CONSIDERS THE REPORT AND PROVIDES COMMENTS ON THE FOLLOWING MATTERS:</b></p> <ol style="list-style-type: none"> <li><b>1. THE PROGRESS MADE TO DATE IN PREPARING FOR THE ROLL OUT THE NEW SCHEME INCLUDING THE RATIONALE FOR PHASE ONE;</b></li> <li><b>2. THE PROPOSED BIN LID COLOURS; AND</b></li> <li><b>3. THE DRAFT WASTE AND RECYCLING SERVICE STATEMENT;</b></li> </ol> <p><b>TO INFORM CABINET'S CONSIDERATION OF THESE MATTERS AT ITS MEETING ON 28 JULY 2026.</b></p>

## 1. BACKGROUND

- 1.1 In April 2025 and May 2025, respectively, Cabinet and Council approved the resources required for a new simpler twin bin recycling container scheme to be introduced in the districts households.. In addition, in August 2024, Cabinet approved the implementation of a new weekly food waste collection.
- 1.2 The Council intends to introduce food waste collections at the same time as introducing the new twin bins as this will be clearer for the district's residents and can be promoted as a single new recycling system. The Department for Environment, Food and Rural Affairs has been formally notified of the Council's plan in this regard.
- 1.3 On 31 March 2026, the Government's Simpler Recycling regime came into effect. In summary, the new default requirement for most households is the allocation of four recycling containers for the collection of the following:
  - Fortnightly collection of residual (non-recyclable) waste
  - Weekly collection of food waste (mixed with garden waste if appropriate)
  - Fortnightly collection of paper and card
  - Fortnightly collection of all other dry recyclable materials (plastic, metal and glass)

The new recycling containers are intended to reduce levels of contaminated materials being rejected after collection. This is particularly relevant to paper and card which is vulnerable to cross-contamination from food and liquid commonly found on other recycling, which can significantly reduce quality of collected material.

The changes also support compliance with national requirements under the Government's Simpler Recycling policy, which introduces consistent recycling arrangements across England.

For further information on Simpler Recycling, see the following link: [Simpler Recycling in England: policy update - GOV.UK](#)

## 2.0 MOBILISATION FOR ROLL OUT

- 2.1 A Project Delivery Team, was established in May 2025 and has been making good progress in preparing for the new scheme. The project remains on the programme presented to Cabinet and Scrutiny at their meetings in March and April 2025. Once the Phase One roll out has been implemented a detailed review will be undertaken to learn what went well and what did not go so well in order that future phases can be more effective and efficient.

Phase one	Implementing the new service to 12,500 households November 2026
Phase two	Implementing the new service to 12,500 households March 2027
Phase three	Implementing the new service to 12,500 households July 2027
Phase four	Implementing the new service to 12,500 households November 2027

The roll out of the phases after phase one will be brought forward if this is possible and subject to earlier phases working well.

## **Vehicle Procurement**

- 2.2 The Council has ordered 17 of the 19 vehicles required for the new collection regime from Dennis Eagle and delivery will begin in early October 2026. The contract will see the manufacturer supplying nine new vehicles to replace aging lorries in the Council's waste fleet, plus an additional seven 'split-back' vehicles. These are designed to collect the type of wheeled recycling bins the Council will be using whilst keeping the contents separated and free from cross contamination. Dennis Eagle will also provide familiarisation training for the Council's waste crews as part of the contract. Cabinet approval to commission vehicles 18 and 19 (a narrow vehicle and a JCB) was secured at its meeting in May.

## **Container Procurement and Delivery**

- 2.3 Cabinet approved for containers to be procured for the new twin bins as well as other household bin purchases. This contract will also include provision for the delivery of the new twin bins directly to households and the collection of unwanted red boxes that can then be recycled into new bins. This procurement went live on an approved Council framework on 12 May and once evaluated the contract and order will be placed. Food waste container delivery will be aligned with the twin bin deliveries.

## **Food Waste Vehicles and Containers**

- 2.4 The Council has ordered the required eight food waste collection vehicles with the supplier Terberg Matec UK. The kitchen and kerbside caddies have been ordered from IPL Global Plastics Limited and the vehicles and containers will be delivered in phases from early October. The Council will be running a competition from late August amongst local school pupils who will be invited to name the new food waste vehicles.

## **Staff Engagement**

- 2.5 Staff have been actively engaged throughout the project, with involvement in the specification and selection of the new refuse collection vehicles. This has ensured that operational and practical requirements from crews and drivers have been reflected in the final vehicle design.
- 2.6 Key features of the new vehicles include low-entry, high-visibility cabs to improve driver awareness and support compliance with Direct Vision Standard requirements. The vehicles also include fully compliant bin lifting equipment, designed in line with recent legislative changes, with improved controls and safer operator positioning.
- 2.7 Staff will continue to be kept informed and involved through quarterly all-staff meetings, where more detailed updates will be shared, and through information displays on a dedicated noticeboard at the Council's Linden Way Depot.

## **Communications**

- 2.8 The project is backed by a regularly reviewed communications strategy, detailing the Council's activity to keep residents engaged and informed at every stage of the programme. There is a dedicated page on the Council's website with information on progress and a frequently asked questions section.

- 2.9 The dedicated web page includes details on the initial public consultation and the subsequent results, as well as publicising each of the project's key milestones via the local press and social media, particularly following key Cabinet decisions.
- 2.10 As the project approaches the rollout of the new containers to households, this messaging will become more targeted and instructional, using a variety of appropriate channels and methods to support the Council in embedding the new waste and recycling collection system in phases across the district.

### **Contract with Leicestershire County Council as Disposal Authority**

- 2.11 The Council delivers its waste collection services in partnership with Leicestershire County Council in its role as the Waste Disposal Authority (WDA). The WDA is responsible for determining the facilities to which collected waste should be delivered.
- 2.12 The disposal locations set out below reflect those currently designated and form part of the wider countywide waste management infrastructure, ensuring compliance with legislative requirements and supporting efficient and sustainable service delivery.
- 2.13 For food waste, multiple approved facilities are available. As the Council is not required to meet fixed tonnage targets at individual food waste locations, this provides flexibility to utilise more than one location, supporting efficient routing and service resilience. All disposal arrangements are undertaken in accordance with direction from the Waste Disposal Authority. The designated disposal locations have been confirmed by the County Council as follows:

<b>Commodity</b>	<b>Operator</b>	<b>Location</b>
Residual Waste	Biffa	Shepshed
Dry Recycling (NEW)	Casepak	Leicester
Garden Waste	Suez	Lount
Food Waste	Biogen	Atherstone
Food Waste (NEW)	Severn Trent	Derby
Food Waste (NEW)	Leicestershire County Council	Bardon

The County Council will agree a new contract in the summer with the district council to reflect these new arrangements.

### **Local Government Reform and Devolution**

- 2.14 The Council is aware of potential future changes to local government structures. The approach to container design seeks to maintain operational flexibility should governance arrangements change in the future. This would mean that the current structure, whereby the statutory responsibilities for waste collection and disposal are split between the District Council and Leicestershire County Council, would no longer be the case under a new unitary council. To allow ultimate flexibility for this future structure the bins and containers will have no branding applied and the vehicles will have simple transfer applications that can easily be changed in the future.

## **3.0 Draft Twin Bins Colour Appraisal**

- 3.1 To provide the most flexible, adaptable and efficient bin supply to households all future wheeled bin purchases will have a black body and a coloured lid. With garden bins being

green lidded and residual waste bins being black lidded it is important that the new twin bins are of an appropriate colour. Seven criteria have been used to come to a recommendation, and these are more closely set out within **Appendix A**. In summary, these are as follows:

1. Residents - familiarity and positive behaviour
2. Residents - visual impairment and colour vision deficiency
3. Residents - use of bins in low light
4. Waste operatives - operational visibility
5. Waste operatives - familiarity and anticipation of contents inside recycling bins
6. Waste and Resource Action Programme (WRAP) advice
7. Best practice amongst other councils

Following the completion of an Equality Impact Assessment and an engagement exercise with operational staff, officers recommend an orange lidded bin for plastics, cans, tins, foil and aerosols and a blue lidded bin for card and paper.

#### **4.0 Draft Phase One Rationale**

- 4.1 **Appendix B** sets out the reasons for introducing phase one of the new recycling container system to 12,832 households in the Wednesday collection zone, covering Coalville, Whitwick, New Swannington and parts of Hugglescote and Thringstone.
- 4.2 The area was selected because of its close proximity to the Council's waste and recycling depot, it fits within a single collection day, includes a broad mix of housing types and demographics, and aligns with some of the Council's existing food waste and FlexCollect trials operating in the area. This makes it a practical and controlled setting to test the new arrangements, identify issues early, and refining the approach before further rollout.
- 4.3 Officer-led street assessments of 50 terraced streets have been carried out, alongside site-specific consideration of flats/communal sites and shared bin collection points. The fieldwork examined pavement space, shared access arrangements, bin presentation and storage, providing an evidence base for identifying where standard arrangements can be implemented and where specific arrangements will be required.
- 4.4 The findings indicate that the majority of households in the phase one area can accommodate the standard 180 litre recycling bins, with detached and semi-detached properties generally having sufficient storage and pavement space. Shared bins for flats and communal households will be managed through collaboration with housing providers, alongside site visits.
- 4.5 The main issue identified relates to 32 terraced households, where restricted and narrow pavement space would not safely accommodate the two standard 180 litre recycling bins on collection day. For these addresses, the proposed solution is to provide two smaller 140 litre wheeled bins, with supported and targeted face-to-face resident engagement. Smaller 140 litre bins will normally be provided where physical constraints are identified, although each case will be assessed on its individual merits.
- 4.6 A further issue has been identified for some detached and semi-detached properties on newer estates, which use designated bin collection points. Under the current collection arrangements, the two recycling bins would be presented alongside the garden waste bin, then on the following week only the general waste bin would be collected. To reduce pressure on space at these collection points, it is proposed that the garden waste bin and general waste bin are collected on the same week.

4.7 Overall, the research and fieldwork confirmed the phase one is operationally viable, that identified risks are understood, and appropriate solutions and communications are in place to support implementation.

## **5.0 Draft Communications Programme for Phase 1**

5.1 Residents in the Wednesday collection zone will receive communications through a variety of channels to ensure they are engaged and informed about the recycling collection service change launching in early November, empowering them to feel confident on how to use the new recycling bins.

5.2 The communications form part of the project's wider communications strategy, which includes:

- Four printed communications in September, October, November and early 2027 delivered directly to households. Further information on these is detailed below:
- A press release prior to launch
- Instructional videos for use on the website, social media and emails
- Three emails to residents in September, October and November
- Social media posts from September through to December
- Face to face promotion at events in the Wednesday collection zone

## **6.0 Draft Waste and Recycling Collections Service Statement**

6.1 The Council already has an established [Refuse and Recycling Collections Policy](#) based on the bags and boxes container system, and this will remain in place for all residents who remain on this system of recycling until the entire district transitions to the new recycling container system. The policy provides a framework for service delivery but will be applied with appropriate flexibility to reflect individual household circumstances where necessary.

6.2 Having such a document, reflects national best practice and provides a clear and consistent framework for the delivery of Council waste and recycling services. It sets out expectations for residents, supports fair decision making by officers, and addresses emerging issues such as recycling performance, service arrangements and contamination.

6.3 Residents in North West Leicestershire have made significant efforts to recycle as much of their waste as possible under the existing system, with the district currently having the highest recycling rate in Leicestershire. It is, therefore, important that this momentum is maintained. To support this, a new draft Waste and Recycling Collections Service Statement has been drafted which clarifies how the new recycling container system will operate and importantly ensures compliance with the Government's Simpler Recycling requirements. The Service Statement at Appendix C, which is in a different format, is largely the same as the 2022 policy referred to in paragraph 6.1 and some of the key changes are outlined below:

### **Batteries and Mobile Phones**

6.4 Batteries and mobile phones will continue to be collected, however, the opportunity to recycle these more frequently will be extended, alongside the weekly food waste collections.

### **Textiles**

- 6.5 Textiles will no longer be included as part of the kerbside recycling collection service. There is no statutory responsibility to collect textiles as part of Simpler Recycling, and approximately seven tonnes of textiles are collected by the Council each year. Of this, a proportion of textiles are of too low quality for reuse and have limited recycling options due to challenging global end markets, most gets incinerated. Residents will be advised to donate good quality clothing to charity shops and take textiles to a collection point, such as their local Recycling and Household Waste Site.

### **Excess Waste**

- 6.6 As a general principle, only waste and recycling contained within the wheeled bins and food waste caddy will be collected. However, the Council may exercise discretion in exceptional circumstances where justified. Waste or recycling left beside containers will not normally be collected. This keeps manual handling for both residents and operatives to a minimum and ensures operatives are not put at risk when loading waste and recycling into the rear of the collection vehicle. The rear of the vehicles are equipped with rear mounted lifting mechanisms designed to support safe handling of wheeled bins and maintain defined safety zones for operatives. Residents will be encouraged to flatten, squeeze and squash their recycling to make efficient use of space within their recycling bins. Households of four or more residents may request two larger 240l bins where additional capacity is needed and will be assessed on a case-by-case basis.

### **Food Waste Liners**

- 6.7 The Council decided in 2019 to start and fund a trial of 4,000 households with food waste collections, which it has maintained on the basis that the government would fund the wider rollout across the whole district.
- 6.8 For the rollout, all households will receive an initial roll of 52 food waste caddy liners, providing approximately one year's supply. This initial provision has been made possible through Government funding to support the roll out of the food waste collection service. The initial provision of liners is a one off arrangement supported by Government funding and does not represent an ongoing commitment by the Council to provide liners.
- 6.9 After the initial roll has been used, residents will be encouraged to provide their own liners for ongoing use. This will also include the 4,000 households on the existing trial, as currently ongoing liners have been provided, but this will end as the government funding does not support it.
- 6.10 When providing their own food waste liners, residents will be encouraged to use compostable liners, paper or newspaper. Alternative liners may be acceptable where compatible with treatment processes, and guidance will be provided to residents to minimise contamination. Black bags should not be used in the food waste caddy as black plastic cannot be easily detected by sorting equipment at recycling and treatment facilities, and cannot be separated effectively from food waste, leading to contamination. In some other English council areas residents are advised that liners do not need to be used provided residents are content to wash their caddies.

The Waste and Recycling Collections Policy in **Appendix C** sets this out in detail.

## **7.0 Recycling rates**

As a Council, there is an aspiration within the Council Delivery Plan to achieve a 60% recycling rate by 2028. The new twin bin collection scheme and particularly the food waste collection service is seen as the key drivers to achieve these higher rates of

recycling. Currently the Council has a recycling rate of 43.5% which is the highest in Leicestershire. (Latest 2024/2025 DEFRA):

<b>Local Authority</b>	<b>Recycling Rate</b>
North West Leicestershire District Council	43.5%
Harborough District Council	43.4%
Hinckley and Bosworth Borough Council	41.7%
Charnwood Borough Council	41.3%
Oadby and Wigston Borough Council	40.6%
Blaby District Council	40.3%
Melton Borough Council	40.0%

<b>Policies and other considerations, as appropriate</b>	
Council Priorities:	<p>Developing a clean and green district by providing residents the maximum opportunity to conveniently recycle</p> <p>Ensure where possible all waste is sent for recycling or reprocessing, diverting it away from landfill or incineration.</p> <p>The Council's current delivery plan commits to "Being a carbon neutral Council by 2030".</p>
Policy Considerations:	<p>The Fleet Management Strategy under the Council's Zero Carbon roadmap commits the Council to explore available fleet options which will be governed by the type of recycling container system introduced.</p> <p>Demonstration/confirmation the recycling container system introduced complies with the Governments Simpler Recycling policy.</p>
Safeguarding:	N/A
Equalities/Diversity:	<p>An Equality and Human Rights Impact Assessment has been carried out on the container system to ensure that any issues with moving to different container systems are identified and mitigated.</p> <p>Currently those residents who are physically unable to put out waste, garden waste, and recycling containers are able to apply for assisted service, this would remain in place. The service ensure waste operatives collect and return waste and recycling containers to an agreed location on the residents property. An equalities impact assessment has been completed for each of the following documents: the Draft Waste and Recycling Collections Policy, Bin lid Colours Proposal and the Rationale for Phase 1.</p> <p>The Council will continue to monitor impacts during implementation and will make reasonable adjustments where required in accordance with the Equality Act 2010.</p>

Customer Impact:	An easier, more convenient, and practicable way for residents to recycle at the kerbside.
Economic and Social Impact:	Not applicable.
Environment, Climate Change and Zero Carbon:	An easier, more convenient, and practicable way for residents to recycle at the kerbside which could increase the volume of materials recycled.
Consultation/Community/Tenant Engagement:	A communications strategy has been developed and initiated to support the roll out of the new recycling containers project. The new container scheme has been subject to extensive consultation and the twin bin scheme is in line with public demand. The operating guidelines set out in the Service Statement are not subject to public consultation as most of what the Council carries out is directed nationally
Risks:	<p>A full project risk register is in place. Key risks include: Operational risks associated with phased rollout; Resident non-compliance or misunderstanding of the new system; Storage and presentation constraints at certain property types; Reputational risks if communications are not effective; Risk of challenge if the policy is applied inflexibly.</p> <p>Mitigation measures include phased implementation, targeted communications, and the application of reasonable discretion in individual cases.</p>
Officer Contact	<p>Paul Sanders  Head of Community Services  <a href="mailto:paul.sanders@nwleicestershire.gov.uk">paul.sanders@nwleicestershire.gov.uk</a></p>





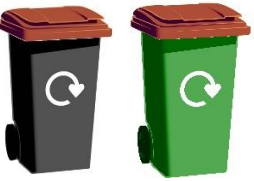
## Appendix A - Bin colour selection to support recognition and compliance

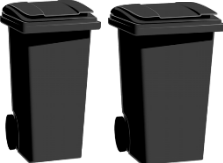
### Background and overview

The Council currently operates a source-segregated kerbside recycling collection service, providing households with red recycling boxes and reusable blue and yellow bags. However, as part of a review of the service which commenced in spring 2023, and Central Government’s ‘Simpler Recycling’ policy requirements, in November 2026 the Council will begin transitioning from the current source-segregated recycling system to a twin bin recycling system.

This is the biggest change to the service since household recycling collections were introduced in 2002. Therefore, selecting the right lid colours for the new twin recycling bins is fundamental, ensuring a smooth transition. It will help to sustain recycling performance, and it should promote higher participation and compliance by residents.

### Current containers and bins used by Waste Services

Container type, colour, and size	Materials accepted
 <p>55 litre red box</p>	<ul style="list-style-type: none"> <li>• Plastic pots, tubs, and trays</li> <li>• Aluminium cans</li> <li>• Steel tins</li> <li>• Clean foil</li> <li>• Empty aerosol canisters</li> </ul>
 <p>55 litre red box</p>	<ul style="list-style-type: none"> <li>• Glass bottles and jars</li> </ul>
 <p>73 litre reusable yellow bag</p>	<ul style="list-style-type: none"> <li>• Cardboard and brown paper</li> </ul>
 <p>31 litre reusable blue bag</p>	<ul style="list-style-type: none"> <li>• Paper</li> <li>• Newspapers</li> <li>• Magazines</li> <li>• Envelopes</li> <li>• Catalogues</li> </ul>
 <p>240 litre brown-lidded bin with black body or 240 litre brown-lidded bin with green body</p>	<ul style="list-style-type: none"> <li>• Compostable garden waste <ul style="list-style-type: none"> <li>○ Shrub prunings</li> <li>○ Garden plants, dead flowers, and weeds</li> <li>○ Hedge trimmings and grass cuttings</li> <li>○ Leaves</li> <li>○ Small tree branches (under 6” thick)</li> </ul> </li> </ul>

 <p>180 litre and 240 litre black-lidded bins</p>	<ul style="list-style-type: none"> <li>• General waste</li> </ul>
 <p>240 litre, 360 litre and 1100 litre green bins</p>	<ul style="list-style-type: none"> <li>• Trade waste and recycling bins provided to businesses and organisations across the district</li> </ul>
 <p>240 litre yellow bins</p>	<ul style="list-style-type: none"> <li>• Recycling bins provided for events across the district</li> </ul>

### Recycling bins used by the other Leicestershire councils

As illustrated in the table below, there is no universal colour used for the co-mingled/mixed recycling bins provided by the other six councils in Leicestershire.

Council	Body colour	Lid colour	Size (litres)
Blaby District Council	Green	Green	240l, can opt for a 140l
Charnwood Borough Council	Green	Green	240l
Harborough District Council	Black	Blue	240l
Hinckley and Bosworth Borough Council	Black	Blue	240l
Melton Borough Council	Brown	Brown	240l
Oadby and Wigston Borough Council	Green	Brown	240l, can opt for a 140l

### Criteria determining the colour for the new recycling bins

#### 1. Use of the new recycling bins by residents

##### Familiarity and positive behaviour

Adopting lid colours that broadly align with the existing household recycling collection service encourages successful recycling due to the following reasons:

- Easier transition from the existing and bags and boxes to wheeled bins. Residents are not required to learn new colours for different recycling materials, reducing the risk of residents placing the wrong material in the wrong bin.

- Using a black bin body with a strong contrasting lid colour means it will indicate the bin is used for recycling.
- Grayscale colours, such as black or grey can indicate that a bin is used for general waste. The current bin used for general waste has a black body and lid. Over time, the lid can become bleached by sunlight, causing it to fade to grey, as seen in the accompanying image.



Research shows recycling performance improves when lid colours are consistent, bold, and recognisable, reducing decision-making effort by residents. The Waste Resource Action Programme (WRAP) is a non-governmental organisation that supports local authorities to implement and maintain waste and recycling collections, which are derived from central government legislation and policy requirements, such as 'Simpler Recycling'. WRAP emphasises clear, contrasting and bold colours to improve recycling performance and help reduce contamination.

### Visual impairment and colour vision deficiency

Research from the Colour Blind Awareness organisation has found approximately 1 in 12 men and 1 in 200 women in the UK are affected by colour vision deficiency, also known as colour blindness.

Advice and guidance for people with visual impairments from Colour Blind Awareness and the Royal National Institute of Blind People highlights:

- Contrast is more important than colour alone
- Bright, saturated colours on dark backgrounds are most visibly reliable
- Orange, blue and yellow provide stronger differentiation than red and green combinations, which are problematic for many colour blind users.

Therefore, a black bin body with an orange, red, or blue lid provides high contrast, aiding identification by residents who have:

- Partial sight loss
- Age-related sight loss
- Colour vision deficiency (colour blindness).

### Use of bins in low light conditions

Bold and high contrast bin lid colours play an important role in supporting effective recycling, particularly in poor lighting conditions. Highly visible colours (for example, blue, green, orange or red) provide strong visual contrast against low light backgrounds, enabling residents to help easily identify what material goes into each bin. This is important as residents can use recycling bins during:

- Early mornings
- Evenings
- In poorly lit bin stores or alleyways
- In poorer lighting conditions during winter months.

## 2. Use of the new recycling bins by waste operatives

### Operational visibility

Waste collection operatives regularly operate:

- Before dawn
- During winter months
- In poor weather conditions
- In poorly lit bin stores or alleyways.

Bold and high contrast bin lid colours assist operatives when working at pace or in adverse conditions, allowing them to quickly identify bins, and the contents contained within them. This ensures the bins are loaded into the correct compartment on the recycling collection vehicle, reducing the risk of accidental contamination.

### Familiarity and anticipation of contents inside recycling bins

Adopting lid colours that broadly align with the existing household recycling collection service, supports successful collections due to the following reasons:

- Operatives build quick visual recognition of the bins
- The contents of a bin are anticipated before loading onto the vehicle, reducing the risk of contamination and vehicle loads being rejected and sent to incineration.
- Missed collections are reduced, as operatives are less likely to fail to empty a bin when its intended use is clearly understood.

## 3. Best practice

### WRAP advice

The Waste Resource Action Programme (WRAP) is a non-governmental organisation that supports local authorities to implement and maintain waste and recycling collections, which are derived from central government legislation and policy requirements, such as 'Simpler Recycling'. WRAP does not mandate a single national colour scheme for recycling bins, but consistently advocates:

- Clear visual consistency
- Distinct colours between material streams
- Use of colour in combination with labels or printed icons on bins.

WRAP's material stream iconography is designed to work alongside coloured containers, particularly where black or grey bin bodies are used.

Overall, WRAP and industry guidance promotes bold and high contrast bin lid colours to differentiate between waste streams, minimising operational challenges when operatives are emptying bins.

### Best practice amongst other councils

A number of councils operating a twin bin recycling system use:

- Orange or red-lidded bins for plastics, cans, tins and glass
- Blue-lidded bins for paper and cardboard.

Councils which use these colours include Aberdeenshire Council and Milton Keynes City Council.

4. The matrix below confirms blue, orange, and red would be the most suitable colours to use for the lids on recycling bins.

Criteria & suitability	Blue	Orange	Red	Green	Yellow	Brown	Purple	Grey	Black
Resident use	Yes, a blue-lidded bin with a black body is currently used for communal households	Yes	Yes	No (used for trade waste bins)	No, used for event bins and clinical waste containers	No, used for garden waste bins	No, not a bold or contrasting colour	No, not a bold or contrasting colour	No, used for general waste bins
Waste operative use	Yes	Yes	Yes	No, used for trade waste bins	No, used for event bins and clinical waste containers	No, used for garden waste bins	No, not a bold or contrasting colour	No, could be confused with general waste	No, not a bold or contrasting colour
Best practice (WRAP and other councils)	Yes	Yes	Yes	Yes	No, normally indicates clinical waste	No, not a bold or contrasting colour	No, not a bold or contrasting colour	No, not a bold or contrasting colour	No, not a bold or contrasting colour
Overall rating and suitability	Yes	Yes	Yes	No	No	No	No	No	No

## 5. Conclusion and recommendation

Based on the information set out in this report, it is recommended a blue-lidded bin is adopted for cardboard and paper, reflecting established resident familiarity when using blue bags in households for recycling paper (excluding communal properties). Also, a blue-lidded bin with a black body is currently used by communal properties for paper. Visually, a blue lid provides a clear, high contrast colour when used with a black bin body.

It is recommended an orange-lidded bin with a black body is adopted for cans, tins, plastics and glass. Orange provides strong visibility and contrast, performing well for residents and operatives, especially in low light conditions.

Although, residents associate red with the Council's existing recycling boxes for cans, tins, plastics and glass, an orange lid is recommended in preference to a red-lidded wheeled bin. During the transition period, both the red boxes and the new twin wheeled bins will operate in parallel across the district. The introduction of a red-lidded bin during the roll out could create confusion amongst residents, as essentially two red plastic containers would be in operation and used at the same time.

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## Appendix B Phase one rationale - detailed analysis and approach

### Background

The district has approximately 50,000 households and is split into four collection zones - North, East, South and West. The zoning provides a clear and efficient framework for operating waste and recycling collections. Within each zone, Waste Services operates a fortnightly collection schedule for residual waste, garden waste and recycling.

### Rationale

It is proposed to introduce phase one of the new recycling container system to 12,829 households within the Wednesday collection zone, its geographical area is illustrated by the map below. The area is split into two collection weeks; week one and week two - each can be seen on pages two and three. The whole area encompasses Coalville, Whitwick, New Swannington, and a small proportion of Hugglescote and Thringstone. The accompanying [database](#) provides a list of all households in the collection zone.

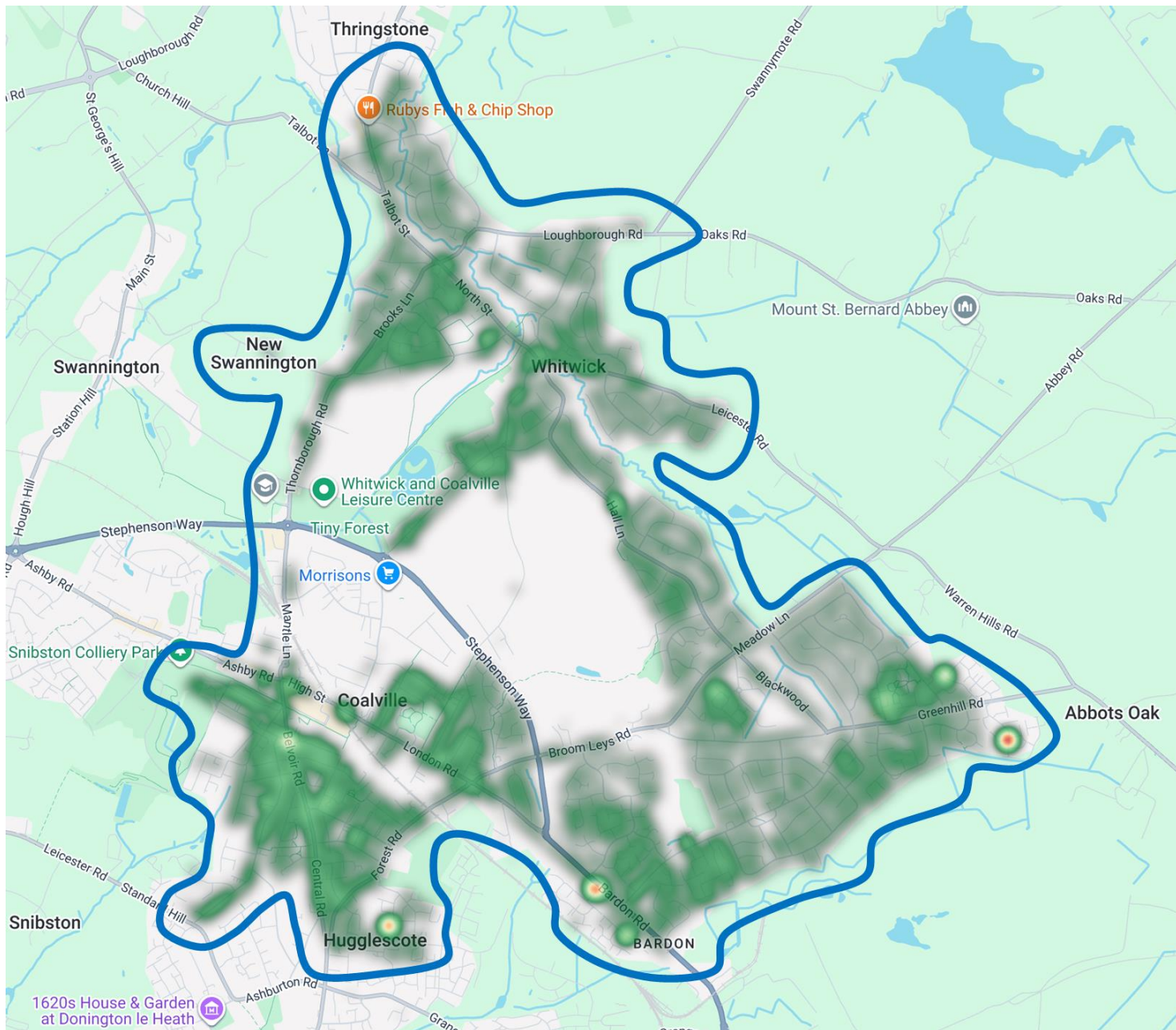


Image 1: Wednesday collection zone geographical area.

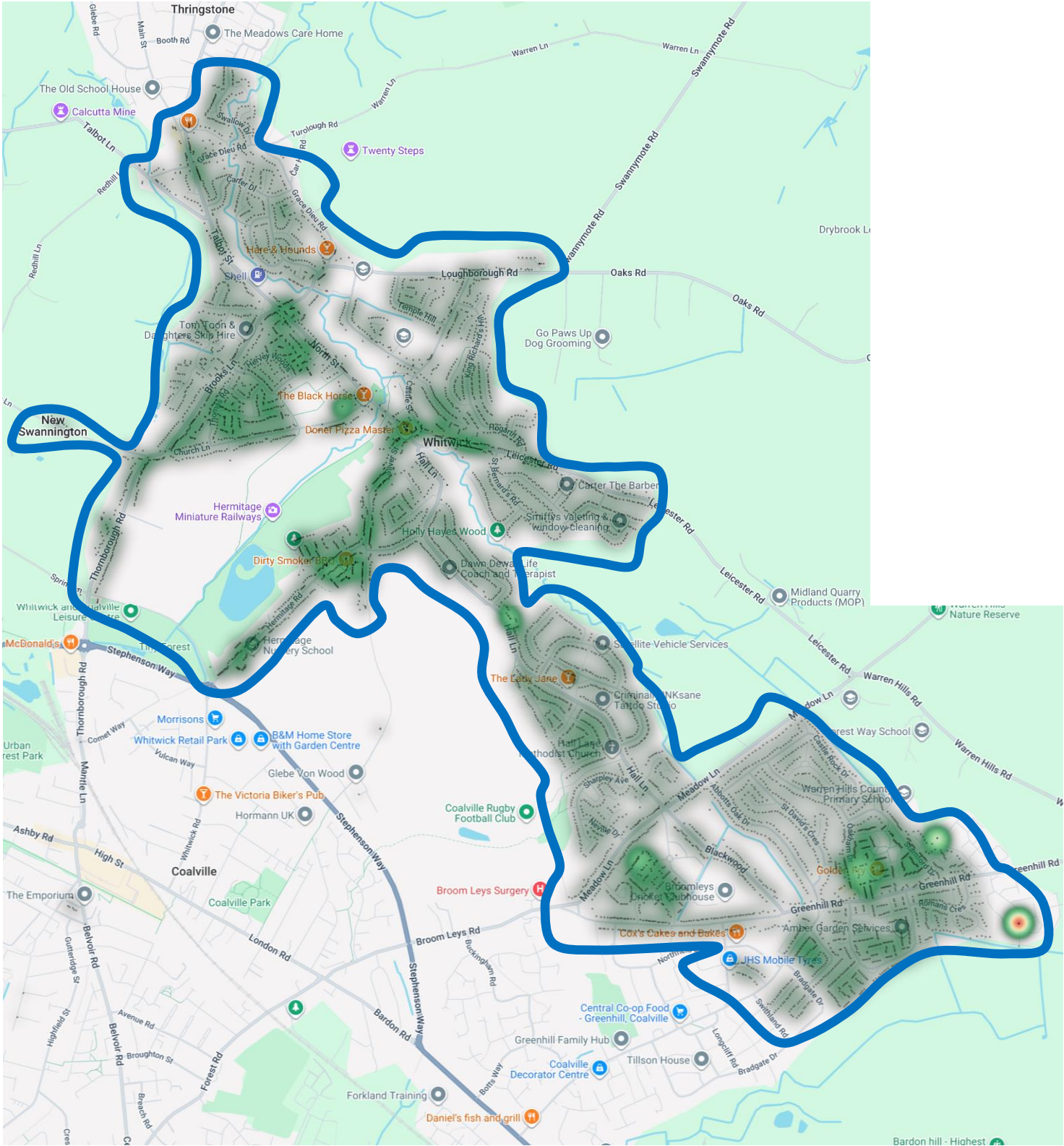


Image 2: Wednesday week one collection zone geographical area.

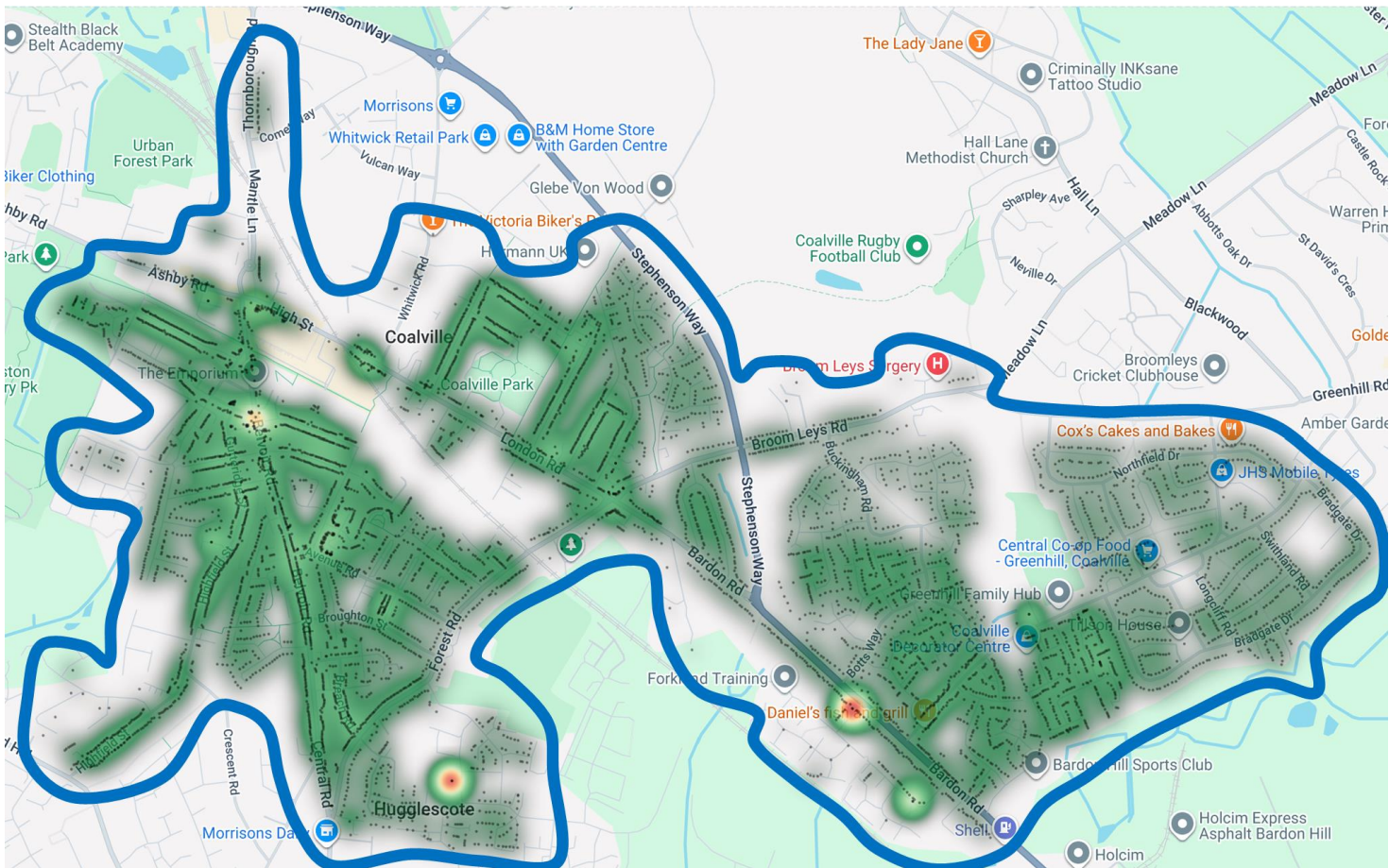


Image 3: Wednesday week two collection zone geographical area.

The rationale follows a comprehensive assessment of operational, logistical, and service-delivery considerations, these considerations are outlined in further detail:

**1. Proximity to the waste and recycling depot**

The Wednesday collection zone is geographically close to the waste and recycling depot, situated on Linden Way in Coalville. This will ensure faster deployment and quicker response times to operational issues, which is critical during the initial rollout when adjustments are likely.

This positioning of the depot to the Wednesday collection zone is also advantageous for monitoring travel times, route efficiency, and the impact of new tipping arrangements and locations. This will enable operational staff and officers to refine the logistics of operating the new system, ensuring efficiency, before further rollout across the district.

**2. Diverse housing and demographics**

The Wednesday collection zone offers a broad spectrum of property types, including terraced streets, both new and established housing estates, areas of deprivation, affluent neighbourhoods, and some rural properties. It also includes housing in town centre locations and densely populated areas.

The diversity of this collection zone allows officers to identify potential pinch points, developing solutions that will work district wide. Some of this work has been undertaken in the phase one area, which is detailed later in this document.

**3. Existing food waste collection and FlexCollect trials**

Within the Wednesday collection zone, 2,773 households receive a weekly collection of food waste as part of the Council's weekly food waste collection trial. Also, as part of the FlexCollect trial all 6,330 households in the Wednesday week two collection zone receive a fortnightly collection of plastics bags and wrapping alongside the existing recycling service. Therefore, the Wednesday collection zone is ideal for rolling out and integrating the new recycling bins alongside these trial collections.

#### 4. Resident communications

There will be minimal disruption by keeping the zone and collection day the same. The current zoning structure will make the new recycling collections easier to manage, minimising confusion for residents as there will be no changes to the collection day for recycling.

#### 5. Waste operations and communications

Rolling out phase one to a single collection day area ensures the waste operatives find it much easier to know when and where they are collecting from. It also makes it quicker for them and operational colleagues to identify and report issues during implementation. This will assist when rolling the system out across the rest of the district.

### Housing types and street assessments – accommodating the new recycling bins

The introduction of new recycling bins and food waste containers, alongside the existing wheeled bins for general waste and garden waste, represents a significant change to the waste and recycling service for all residents.



- 1 1 x 240\* litre or 1 x 180 litre\*\* black lidded black wheeled bin for general waste
- 2 1 x 240 litre brown lidded black wheeled bin for garden waste
- 3 1 x 180 litre orange lidded black wheeled bin for cans, glass, plastics, flexible plastics, tetra paks & S
- 4 1 x 180 litre blue lidded black wheeled bin for cardboard and paper
- 5 1 x 23 litre silver outdoor food waste caddy
- 6 1 x 7 litre silver indoor food waste caddy

\*For households between 4-5 occupiers

\*\*For households between 1-3 occupiers

\*\*\*On a case-by-case basis, and if criteria is met, households may request a smaller 140 litre bin

Image 4: Waste and recycling wheeled bins and food waste containers for standard households.

The 12,829 dwellings in the Wednesday collection zone represents diverse housing types, as detailed in the tables below.

Challenges regarding the storage and presentation of the new bins could impact residents who live in certain house types, particularly terraced dwellings.

House type	Number of dwellings	House type by percentage
Detached (inc. bungalow)	2,379	37%
Semi-detached (inc. bungalow)	2,467	38%
Flat/communal	332	5%
Terraced	1,324	20%
<b>Total</b>	<b>6,502</b>	<b>100%</b>

Table 1: House type and number of dwellings in the Wednesday week one collection zone, which encompasses the whole of Whitwick and New Swannington, a significant proportion of Coalville and some areas of Thringstone.

House type	Number of dwellings	House type by percentage
Detached (inc. bungalow)	1,445	23%

Semi-detached (inc. bungalow)	2,219	35%
Flat/communal	404	6%
Terraced	2,259	36%
<b>Total</b>	<b>6,327</b>	<b>100%</b>

Table 2: House type and number of dwellings in the Wednesday week two collection zone, which encompasses a significant proportion of Coalville, and a limited number of households in Swannington and Thringstone.

### Detached and semi-detached households

Across the Wednesday collection zone, the 3,824 detached households (representing 30% of house type) and the 4,686 semi-detached households (representing 36.5% of house type) will be provided with the new recycling bins and food waste containers, alongside the existing wheeled bins for general waste and garden waste, as illustrated in image four.

These house types tend to have the following, making them suitable for the storage and emptying of the bins:

- A driveway, which can include a garage
- Sufficient space at either the front or rear of the dwelling
- Pavements are generally wide enough to accommodate bins on collection day for emptying.



Image 5: Detached dwelling on Sandringham Road, Coalville



Image 6: Semi-detached dwellings on Hall Lane, Whitwick

### Flats and communal households

Across the Wednesday collection zone, there are 736 flats and communal households (representing 5.5% of house type). 275 of these flats and communal households are located across 21 sites using shared general waste and recycling bins provided in dedicated bin stores. Arrangements for the delivery of the shared recycling bins to these 21 sites will take place in collaboration with the housing provider for each site.

For the 275 flats and communal households detailed above, residents are not required to present the shared waste and recycling bins, as the waste operatives directly service bin stores.

The remaining 461 flats and communal households are provided with their own individual waste and recycling bins, some of which present the bins on the street, and others are collected from a shared bin store by the waste operatives. Arrangements for the delivery of the shared recycling bins will take place in collaboration with the housing provider for each site. Where residents are required to present bins, a site visit will be undertaken by officers from the council's waste services team in collaboration with the housing provider for each site to ensure this is appropriate.



Image 7: Example of a dedicated bin store at a flat / communal household site

### Terraced households

Across the Wednesday collection zone, the 3,583 terraced households (representing 28% of house type) will be provided with the new recycling bins and food waste containers, alongside the existing wheeled bins for general waste and garden waste, as illustrated in image three.

32 of the terraced households, listed below in table three, have been identified to have insufficient pavement space for the presentation of the standard 180 litre recycling bins on collection day.

House number	Street	Area	Postcode	Collection zone
13	Brooks Lane	Whitwick	LE67 5DG	Wednesday week one
15	Brooks Lane	Whitwick	LE67 5DG	Wednesday week one
17	Brooks Lane	Whitwick	LE67 5DG	Wednesday week one
19	Brooks Lane	Whitwick	LE67 5DG	Wednesday week one
21	Church Lane	Whitwick	LE67 5DN	Wednesday week one
23	Church Lane	Whitwick	LE67 5DN	Wednesday week one
25	Church Lane	Whitwick	LE67 5DN	Wednesday week one
27	Church Lane	Whitwick	LE67 5DN	Wednesday week one
29	Church Lane	Whitwick	LE67 5DN	Wednesday week one
31	Church Lane	Whitwick	LE67 5DN	Wednesday week one
33	Church Lane	Whitwick	LE67 5DN	Wednesday week one
35	Church Lane	Whitwick	LE67 5DN	Wednesday week one
37	Church Lane	Whitwick	LE67 5DN	Wednesday week one
39	Church Lane	Whitwick	LE67 5DN	Wednesday week one
41	Church Lane	Whitwick	LE67 5DN	Wednesday week one
43	Church Lane	Whitwick	LE67 5DN	Wednesday week one
45	Church Lane	Whitwick	LE67 5DN	Wednesday week one
47	Church Lane	Whitwick	LE67 5DN	Wednesday week one
49	Church Lane	Whitwick	LE67 5DN	Wednesday week one
45	Church Lane	Whitwick	LE67 5DN	Wednesday week one
218	Hermitage Road	Whitwick	LE67 5EH	Wednesday week one
220	Hermitage Road	Whitwick	LE67 5EH	Wednesday week one
56	Hermitage Road	Whitwick	LE67 5EG	Wednesday week one
58	Hermitage Road	Whitwick	LE67 5EG	Wednesday week one
60	Hermitage Road	Whitwick	LE67 5EG	Wednesday week one
7	Silver Street	Whitwick	LE67 5EW	Wednesday week one
9	Silver Street	Whitwick	LE67 5EW	Wednesday week one
14	Breach Road	Coalville	LE67 3SA	Wednesday week two
16	Breach Road	Coalville	LE67 3SA	Wednesday week two
18	Breach Road	Coalville	LE67 3SA	Wednesday week two
20	Breach Road	Coalville	LE67 3SA	Wednesday week two
22	Breach Road	Coalville	LE67 3SA	Wednesday week two

Table 3: Addresses of the 32 terraced households unable to accommodate two 180 litre recycling wheeled bins due to insufficient pavement space.

The 32 terraced households with restricted pavement space were identified by Waste Services Officers following an assessment of 50 Wednesday collection zone streets where terraced housing is located. The street assessments focused on the following:

- **Pavement space** – terraced dwellings are directly adjacent to pavements, with some having no frontage.



Image 8: Terraced dwellings with no frontage. Castle Street, Whitwick.



Image 9: Terraced dwellings with frontage. Park Road, Coalville.

- **Shared access** – most terraced dwellings share access with one or more of its neighbours. This configuration is usually served via an enclosed alleyway providing access between the front and rear of the dwellings. The principal dwellings either side and adjacent to alleyway allow right of way to the alleyway, by permitting access across its rear garden for the other neighbouring dwellings. This arrangement can provide access for between six and eight dwellings. In some areas, the end terraced dwelling provides access to the rear of neighbouring dwellings.



Image 10: Shared alleyway for between two and eight dwellings. Belvoir Road, Coalville.

- **Bin collection points** – it was anticipated some residents would group recycling containers and bins together at the end of terraced dwellings. However, this was not observed as residents bring containers and bins from the rear of dwellings, leaving them at front of each individual dwelling.



Image 11: Recycling containers and bins left at the front of dwellings, despite access provided by the end terraced dwellings. Hermitage Road, Whitwick.

- **Space to accommodate bins** – some terraced dwellings have frontages where residents can choose to store bins, whilst other dwellings have no frontage, so bins are stored at the rear in a garden or courtyard area. It is anticipated most terraced dwellings will have sufficient storage for the bins as seen in the photographs below.

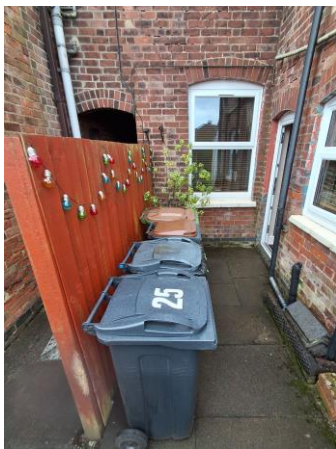


Image 12: example of storage at the rear of a terraced dwelling



Image 13: example of storage at the rear of a terraced dwelling



Image 14: example of storage at the front of a terraced dwelling

### Findings from the street assessments

From the street assessments, it found the 32 terraced dwellings previously detailed would not have sufficient pavement space when residents put out the standard 180 litre recycling bins on collection day. Some of these narrow pavements can be seen in the images on the next page.



Image 15: Narrow pavement between 56 and 60 Hermitage Road, Whitwick



Image 16: Narrow pavement between 14 and 22 Breach Road, Coalville

In this circumstance, residents will be issued with two 140 litre wheeled bins. The footprint of each bin equates to two-thirds the size of a red box currently used by these households, as seen in image 17 below. This criteria will inform the new waste and recycling policy, ensuring a consistent approach and that smaller 140 litre bins will only be provided in this circumstance.



Image 17: A 140 litre wheeled bin footprint equates to two-thirds the size of a red box and its footprint.



Image 18: A 180 litre wheeled bin displayed next to three red boxes with total a capacity of 165 litres. An overall capacity increase of 15 litres.

In addition to pavement space, the street assessments recorded the following in relation to residents putting out the bin for collections:

- Uneven surface or steps
- Shared access
- Bin collection point
- Incline or decline
- Parked vehicles

It found residents already adapt to the above when putting the existing garden waste bin and residual waste bin out for collection, therefore the new recycling bins should not pose an issue. Residents who receive an assisted collection will continue to do so when the new recycling bins are introduced.

### Communications to residents in the Wednesday collection zone

Residents in the Wednesday collection zone will receive communications through a variety of channels to ensure they are engaged and informed about the recycling collection service change, empowering them to feel confident on how to use the new recycling bins.

The communications form part of the project's wider communications strategy, which includes:

- Four printed communications in September, October, November and early 2027 delivered directly to households. Further information on these is detailed below:
- A press release prior to launch
- Instructional videos for use on the website, social media and emails
- Three emails to residents in September, October and November
- Social media posts from September through to December
- Face to face promotion at events in the Wednesday collection zone

1

**Introduction letter (September)** – every household in the Wednesday collection zone will receive a letter **eight weeks** before the new recycling bins and food waste containers are introduced, explaining why a new recycling container service is being introduced.

A different version of the letter will be received by flats and communal households to reflect how the collections will work for these households.

A specific version of the letter will be sent to the 32 terraced households, where it was identified pavement space will be unable to accommodate the two 180 litre recycling bins on collection day. It will confirm direct face-to-face engagement will take place with these residents to identify and discuss an appropriate solution for the households.

2

**Head's up leaflet (October)** – every household in the Wednesday collection zone will receive a head's up leaflet **four weeks before** the roll out of the new recycling bins and food waste containers.

This leaflet will remind residents why the new recycling bins and food waste containers are being introduced. It will also confirm when the new recycling bins and food waste containers will be delivered, and old red boxes collected, two weeks from the date of receiving this leaflet.

A different version of the leaflet will be received by flats and communal households to reflect the type of recycling bins and food waste containers that will be provided.

Another version of the letter will be received by the 32 terraced households, where it was identified pavement space will be unable to accommodate the two 180 litre recycling bins.

3

**Instruction leaflet (November)** – every household in the Wednesday collection zone will receive an instruction leaflet **when the new recycling bins and food waste containers are delivered**. It will confirm what can and cannot be placed in each of the recycling bins and food waste containers, when they will be emptied, and a list of frequently asked questions.

The leaflet will be adapted to meet the requirements for flats and communal households, and the 32 terraced households where it was identified pavement space will be unable to accommodate the presentation of two 180 litre recycling bins on collection day.

4

**Follow up leaflet (Early 2027)** – a number of weeks after rollout, we'll contact residents to see what's working for them and what can be improved for phase two. This contact may be accompanied by a reminder of what can and cannot be placed in each of the recycling bins and food waste containers, and a list of frequently asked questions. Communications will be adapted for flats and communal households, and the 32 terraced households where it was identified pavement space will be unable to accommodate two 180 litre recycling bins.

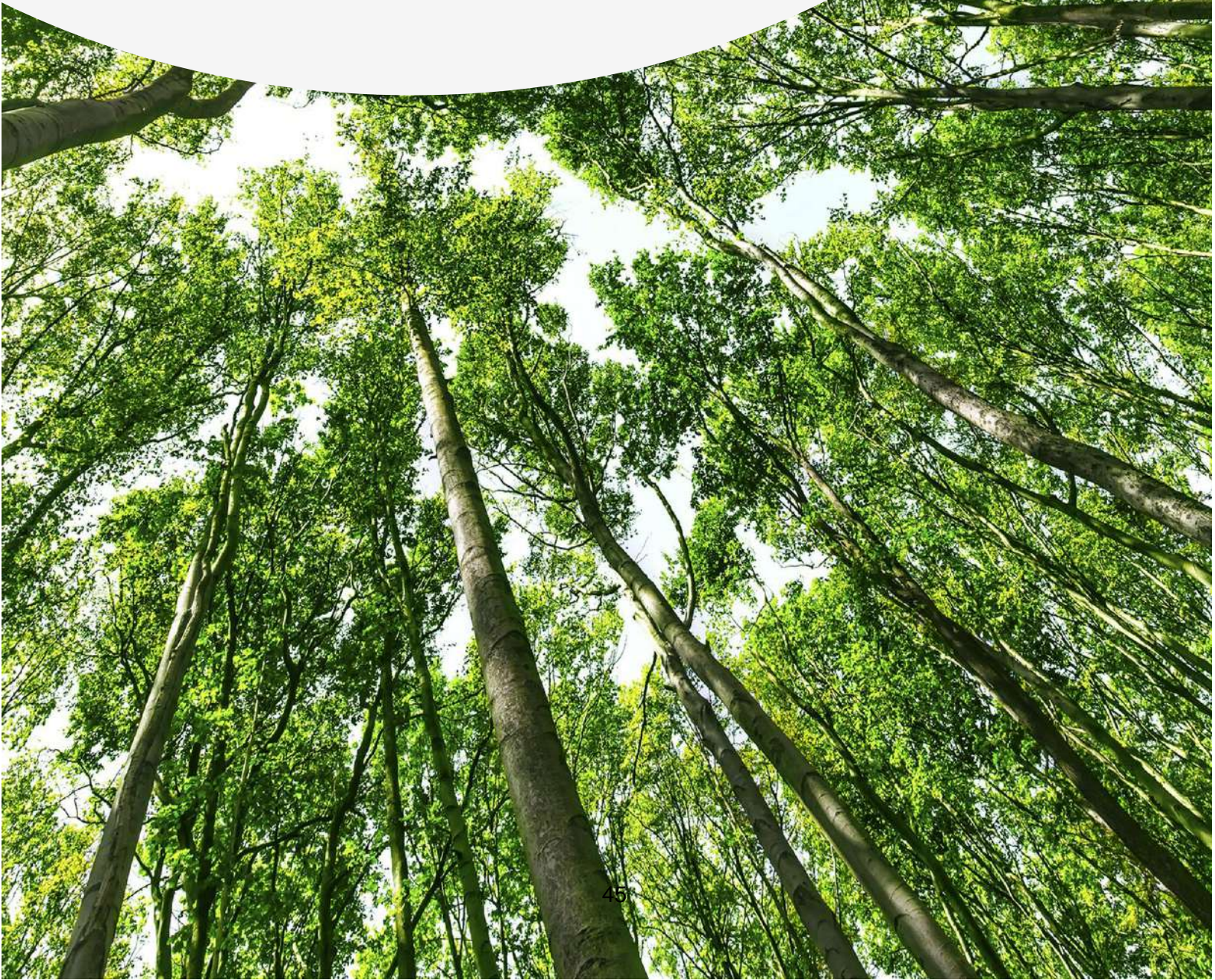
## Communication programme

Communication	Method	Who	When
Introduction to the new service	Letter	12,829 – phase 1 Three versions required for standard households, flats/communal properties and 32 terraced households with limited space.	September
New recycling service coming soon	Press release	Local press	October
New recycling service coming soon / how to use your new bins	Social media	This Is NWLeics Facebook followers	October
Heads up	Leaflet	12,829 – phase 1 Three versions required for standard households, flats/communal properties and 32 terraced households with limited space.	October
Heads up	Telephone & face to face engagement	32 terraced households with limited space.	October
Heads up	Email	NWLDC GovDelivery subscribers within the Wednesday collection zone.	October
Your new recycling bins are here	Instruction leaflet	12,829 – phase 1 Three versions required for standard households, flats/communal properties and 32 terraced households with limited space.	November – alongside delivery of new bins
Your new recycling bins are here	Email	NWLDC GovDelivery subscribers within the Wednesday collection zone.	November
Your new recycling bins are here / how to use your new bins	Social media	This Is NWLeics Facebook followers.	November
Heads up / Your new recycling bins are here	Events - face to face	Wednesday collection zone residents.	November
Reminder	Follow up leaflet	12,829 – phase 1 Three versions required for standard households, flats/communal properties and 32 terraced households with limited space.	Early 2027
Reminder	Email	NWLDC GovDelivery subscribers within the Wednesday collection zone.	Early 2027
Reminder	Social media	This Is NWLeics Facebook followers.	Early 2027

APPENDIX C

# North West Leicestershire District Council – Waste and Recycling Collections Service Statement

May 2026



## Version control table

Version	Date	Author	Description
V1.0	23/04/2026	Camilla Durrant, James McMahon	First draft (sent to client)  Amends back and forth between NWLDC and Eunomia 23/04 – 18/05
V2.0	18/05/2026	Camilla Durrant, James McMahon with input from NWLDC	Final version

# Table of Contents

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<b>1.0 Waste and Recycling Collections Service Statement Overview &amp; Charter .....</b>	<b>4</b>
1.1 Charter.....	5
<b>2.0 Waste and Recycling Containers.....</b>	<b>5</b>
2.1 Standard Containers.....	5
2.2 Exemptions .....	6
2.3 Provision of Wheeled Bins and Food Waste Caddies .....	7
<b>3.0 Communal Properties .....</b>	<b>8</b>
<b>4.0 Collection Points.....</b>	<b>8</b>
<b>5.0 Non-Collection and Missed Collections.....</b>	<b>9</b>
<b>6.0 Adverse Weather.....</b>	<b>10</b>
<b>7.0 Excess Waste .....</b>	<b>11</b>
<b>8.0 Replacement Containers .....</b>	<b>11</b>
<b>9.0 Assisted Collections .....</b>	<b>12</b>
<b>10.0 Bulky Items and Clinical Waste .....</b>	<b>12</b>
10.1 Bulky Items .....	12
10.2 Clinical Waste .....	12
<b>11.0 Contamination.....</b>	<b>13</b>
<b>12.0 Contact Details.....</b>	<b>14</b>
<b>Appendix.....</b>	<b>15</b>
<b>A.1.0 Annex 1: Accepted Materials .....</b>	<b>16</b>
<b>A.2.0 Annex 2: Examples of Properties Requiring Alternative Arrangements .....</b>	<b>19</b>

# 1.0 Waste and Recycling Collections Service Statement Overview & Charter

North West Leicestershire District Council ('NWLDC' or 'the Council') is responsible for the collection of household refuse and recycling within the district. The purpose of this service statement document is to provide a consistent approach to our refuse and recycling collections, informing residents how it operates and what to expect.

NWLDC is a member of the Leicestershire Waste Partnership and is signed up to the Leicestershire Resources and Waste Strategy 2022 - 2050<sup>1</sup>. The ambition of the partnership is to recycle 65% of Leicestershire's waste by 2035. The strategy can be found [here](#).

The current operational policies within this document were updated in 2026 during the roll out of the current service to comply with Simpler Recycling. The standard waste and recycling service offered to residents with a kerbside collection from 2026/27 includes:

- Weekly collection of food waste in a food waste caddy;
- Fortnightly collection of garden waste in wheeled bins, with a first bin emptied free of charge and subsequent bin at a charge;
- Fortnightly collection of non-recyclable waste in wheeled bins;
- Fortnightly collection of recyclable waste from two 180L wheeled bins, one for paper and cardboard, one for glass, cans, tins, cartons, plastic pots, tubs and trays and flexible plastics; and
- Collection of batteries and mobile phones left in a recyclable lidded container alongside the food waste caddy, collected weekly. Note that we no longer offer a kerbside textile collection service and these should be taken to a textile collection point. Textiles are collected at Recycling and Household Waste Sites (RHWS), details are available at: [http://www.nwleics.gov.uk/pages/recycling\\_sites](http://www.nwleics.gov.uk/pages/recycling_sites).

In order to deliver an effective service, the following policies are in place, as detailed in this document:

- Waste and Recycling Containers (section 2.0).
- Communal Properties (section 3.0).
- Collection Points (section 4.0).
- Missed Collections (section 5.0).
- Adverse Weather (section 6.0).
- Excess Waste (section 7.0).
- Replacement Containers (section 8.0).
- Assisted Collections (section 9.0).

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<sup>1</sup> [Enc. 1 for Resources and Waste Strategy for Leicestershire 2022 - 2050.pdf](#)

- Bulky Items and Clinical Waste (section 10.0).
- Contamination (section 11.0).

## 1.1 Charter

To have successful waste and recycling collections, residents and the Council need to work together. Here we outline what residents can expect from the Council and what we as a Council expect of residents.

Residents can expect the Council to:

- Collect your recycling and waste containers on the scheduled day; and if we cannot collect, we will leave an advice card to let you know why.
- return your containers to where they were collected from.
- pick up any spillages we cause.
- collect your waste and recycling containers from the edge of your property next to the public highway or otherwise agreed by the Council. Where we have not collected your waste and recycling container(s) which was presented correctly and on time we will return to empty it in line with our missed collections service statement (see section 5.0).

The Council expects residents to:

- present your waste and recycling containers correctly on the edge of the property next to the public highway so they are highly visible and accessible on the correct collection day by 6am.
- present your waste and recycling containers on the correct collection week and day. Residents can find out their collection day and download a waste collection calendar by visiting [my.nwleics.gov.uk](http://my.nwleics.gov.uk).
- put the right material in the right container for safety and operational reasons to ensure your waste and recycling materials are collected.
- take your waste and recycling wheeled bins and food waste caddy, back in as soon as possible after collection has been made on the same collection day.
- use the containers appropriately. For example, ensuring the lid is closed on the wheeled bins to prevent waste escaping and to keep the neighbourhood tidy.
- make your own arrangements to dispose of your waste if you did not present your waste on time to avoid adding unnecessary cost to the service.
- Park considerately on collection days to ensure vehicle access for collections.

## 2.0 Waste and Recycling Containers

### 2.1 Standard Containers

Where a property is suitable for wheeled bins, the following standard containers and collection frequencies are used:

- A 180 or 240L black wheeled bin for non-recyclable waste collected fortnightly (see section 2.3 for detail on bin size by household size).
- A 180L wheeled bin for paper/card collected fortnightly (alternate week to non-recyclable waste).
- A 180L wheeled bin for glass, cans, tins, cartons, plastic pots, tubs and trays and flexible plastics collected fortnightly (alternate week to non-recyclable waste).
- A 240L green wheeled bin with brown lid for garden waste. Householders can pay for an additional 240L black wheeled bin with a brown lid. Garden waste is collected fortnightly on the same week as black bins.
- A 23L silver outdoor kerbside caddy for food waste collected weekly and 7L indoor kitchen food waste caddy.

A full list of materials accepted in each container is provided in A.1.0.

NWLDC decided to move from recycling boxes and bags to wheeled bins in 2025. The change was based upon:

- Complying with Simpler Recycling by keeping paper/cardboard separate to other dry recyclable materials.
- A survey undertaken in 2024 where two-thirds of respondents preferred a wheeled bin system.
- Reducing manual handling for operational staff and the associated health benefits this brings.
- Providing a flexible service to accommodate future changes.

At the same time, a separate food waste system was also introduced, to comply with Simpler Recycling in England, and to also increase recycling rates.

## 2.2 Exemptions

For a small number of properties alternative containment will be provided, the exemptions include:

- No rear, side, or front access area.
- No point of collection.
- Wheeled bins cannot be presented, for example because they would need to be moved through a narrow gate, down multiple steps, across very rough ground, or through the dwelling. Blocking access to a car or to a parking space on a personal driveway does **not** in itself prevent wheeled bins from being recommended.
- It would be dangerous to move wheeled bins from the storage location to the presentation point.
- Wheeled bins would need to be taken down steps or a steep incline.
- No suitable presentation point at the property boundary.
- No access to the property boundary for the collection vehicle.
- Communal properties with inadequate space for the required number of bins.

Properties requiring alternative arrangements will be determined by the Council via assessments. Photos of where alternative arrangements are required are provided in A.2.0. For these properties, an alternative collection system using sacks for collection will be used.

Where a property has been deemed suitable for either a full or partial wheeled bin service residents will not be able to opt out and use a sack service, given the benefits of containerisation and a consistent service.

## 2.3 Provision of Wheeled Bins and Food Waste Caddies

The Council's service statement on supply of wheeled bins and food waste caddies is shown in the table below.

No. of permanent occupiers in household	Non-recyclable (black bins) bins	Recycling bins	Food waste caddies	Garden waste bins
1-3	180L bin	2 x 180L bins	<b>Same for all properties</b>	<b>Same for all properties</b>
4-5	240L bin	2 x 240L bins		
6-7	240L bin + additional 140L bin	2 x 240L bins + additional 140L bin		
8	240L bin + additional 240L bin	2 x 240L bins + additional 240L bin		
1 or more occupiers with a medical condition or uses incontinence pads	At our discretion	As above		
			1 x 23L caddy (external)	1 x 240 litre garden waste bin, emptied free of charge <sup>2</sup>
			1 x 7L caddy (internal)	Additional 240L garden waste bins at an annual; charge.
			Additional caddies available on request	Additional garden waste bins must display a valid subscription sticker.
				Full terms and conditions for this service can be viewed by visiting: <a href="http://nwleics.gov.uk/paygardenwaste">nwleics.gov.uk/paygardenwaste</a>

All applications for additional or larger refuse or recycling bins will be considered on an individual case-by-case discretionary basis. For example, if one or more of the residents have a medical condition

<sup>2</sup> Some households are provided with two 140 litre garden waste bins at no charge, however, they are only available in exceptional circumstances, such as restricted property access or for customers with mobility issues.

producing extra waste, they can contact the Council by using the contact details provided in section 12.0. The request will be assessed by a waste services officer with appropriate checks. Any information provided will be treated in accordance with The Data Protection Act 2018 and the Data (Use and Access) Act 2025. Additional bins or extra capacity for the disposal of nappies are not available.

Any additional or larger bins issued will be reviewed every three years to check the household is still eligible in line with the table above.

Households will be provided with an initial roll of 52 caddy liners when the food waste service launches. After this, residents will need to provide their own compostable or plastic liners.

## 3.0 Communal Properties

Where properties are unsuitable for individual bins (e.g. flats) the council will provide an appropriate size and number of wheeled bins and food waste caddies to the number and size of households using the bins. For larger blocks of flats this includes the use of larger (1100L) communal bins rather than individual bins. An example image of a communal bin store is provided in A.2.0.

## 4.0 Collection Points

Wheeled bins and food waste caddies must be correctly presented on the edge of the property next to the public highway on the day of collection by 6am.

Properties on the assisted service will be collected from a collection point other than on the edge of the property next to the public highway by prior arrangement with the Council. For further information, please see section 9.0 regarding the assisted collections service statement.

For unadopted or private roads the Council will collect and return containers to where the private road meets the highway and where it is safe to do so. Properties which are serviced by unadopted or private roads and have shared access will present their wheeled bins and food waste caddies at a dedicated collection point. The rationale is to provide clarity to properties where shared access causes confusion and where it results in waste collection vehicles traversing private roads the consequences of which are difficulties in manoeuvring which increases the risk of incidents and accidents; creates liability issues if damage is sustained to private drives; and to provide clarity when new developments are designed.

The householder will be responsible for ensuring wheeled bins and food waste caddies are safe to move and handle when presenting them for collection. Wheeled bins must not be over loaded or too heavy to move safely. The lids on wheeled bins must be fully closed for safety reasons. Wheeled bins which are too heavy or with raised lids will not be collected until they have been made safe. Advice cards/stickers will be left to advise residents why these have not been collected and that these bins will need to be presented on the next scheduled collection.

No waste, including recycling, left next to the wheeled bins or food waste caddies will be collected and will need to be disposed of appropriately by the householder (further details are provided in section 7.0).

Recycling wheeled bins should contain recyclable waste in a safe manner for the collection crews. That is:

- Householders are responsible for keeping their waste and recycling wheeled bins in a clean and hygienic condition.
- Lids should be fully closed to avoid waste escaping.

Recycling bins, garden waste bins and food waste caddies contaminated with non-target materials (as detailed in A.1.0) will not be collected. These items will need to be removed and the bin or caddy put out on the next scheduled collection. Only food waste presented in this caddy with lid fully closed will be collected. We cannot accept food waste in any other type of container. The crew will leave advice cards/stickers to advise residents on why their bin or caddy has not been collected. Further details on our contamination service statement are provided in 11.0.

The provision of waste and recycling wheeled bins and food waste caddies are intended for domestic waste only, not business waste. If a business operates from a domestic property, the waste generated by the business will not be collected. The Council operates a waste and recycling collection service for businesses. For further information please visit: [nwleics.gov.uk/trade\\_waste\\_and\\_recycling](http://nwleics.gov.uk/trade_waste_and_recycling).

## 5.0 Non-Collection and Missed Collections

There are four main reasons for bins and/or caddies not being collected:

1. Bins / caddies were not presented
2. Bins / caddies were presented incorrectly (e.g. wrong day or contaminated)
3. Collections did not take place, this could be due to adverse weather or roadworks ('non-collection')
4. Collections took place but an individual household or road was missed ('missed collection').

In situation 1 and 2 where the Council was not at fault the householder will have the following options:

- Correctly present wheeled bins and food waste caddies on the next scheduled collection.
- Dispose of the waste at a Recycling and Household Waste Sites (RHWS). Locations of the Ashby, Coalville, and Shepshed RHWS's can be found at: [http://www.nwleics.gov.uk/pages/recycling\\_sites](http://www.nwleics.gov.uk/pages/recycling_sites).
- In exceptional circumstances the Council may return, these will be considered on a case-by-case basis.

Where wheeled bins and caddies are contaminated as described in 4.0 advice cards/stickers will be left to advise residents on why they have not been collected and action to take before presenting at the next scheduled collection.

In situation 3 and 4 the deadline for reporting these and target timeline for reattempting collections is shown below.

Situation	Deadline for reporting (via Council website)	Collection Aim
<b>Non-Collection</b>		
<b>Food waste caddies and black bins</b>	Within two working days*	By the end of the next working day

Situation	Deadline for reporting (via Council website)	Collection Aim
<b>Garden waste and recycling bins</b>	Within two working days*	Within 2 working days of when the report is received
<b>Missed Collection</b>		
<b>Food waste caddies and black bins</b>	By the end of the next working day	Within 2 working days of when the report is received
<b>Garden waste and recycling bins</b>	By the end of the next working day	Within 5 working days of when the report is received

\*where non-collection circumstances (e.g. adverse weather) have already been communicated with residents there is no need for individual households to contact the Council.

Note that these timelines are aims only and cannot account for circumstances outside of the Council's control, such as adverse weather (further detailed in 6.0), closed roads, inconsiderate parking, highway works and property accesses. Whilst we work closely with other providers to ensure, where possible, we can pre-empt circumstances and still provide collections, sometimes these can be unavoidable e.g. emergency closures.

For any reports of non-collection or missed collection all technology available to the Council such as 360° cameras fitted to the vehicles and in-cab technology will be used to establish what circumstances resulted in the non-collection of the wheeled bin and/or food waste caddy, so appropriate action can be taken. The rationale behind this service statement is to reduce the time and significant cost of fuel and staff associated with returning to properties who do not present their wheeled bins and food waste caddies on time or on the correct collection day.

Where whole streets go uncollected and are deemed to be a missed collection, these shall be collected as a priority as soon as practicable.

In certain circumstances where returning to collect is operationally difficult, the Council may arrange with the resident to collect additional materials on the next scheduled collection day (note that this must be pre-arranged as 'excess waste' is not normally accepted, see 7.0).

## 6.0 Adverse Weather

In the event of adverse weather, including snow, ice, floods, high winds, heatwaves and other conditions that disrupt waste and recycling collection services, the Council will apply to following principles:

- If services can continue to be performed safely the Council will maintain services.
- If services cannot be performed safely the Council's authorised officer will decide by 9am as to whether normal collections will be attempted, or if a reduced collection schedule or no

collections will instead take place. In the case of a reduced collection schedule, the services will be prioritised as follows:

- o Food waste collections.
- o Non-recyclable waste collections.
- o Garden waste collections.
- o Recycling collections.

If it is likely that conditions of 28deg C will persist for a period of at least three consecutive days, collections may commence earlier (6am) to allow crews to operate for a shorter time in hot conditions

As with the Missed Collection service statement (section 5.0), where whole streets go uncollected, these shall be collected as a priority as soon as the service is operational again.

Any information about services affected will be published on the council website and social media to communicate with residents.

## 7.0 Excess Waste

Any waste or recycling left beside any wheeled bin or food waste caddy ('excess waste') will not be collected, and bins and caddies should only be collected with the lid fully closed. Any excess waste left next to containers may be treated as fly tipping. This service statement applies to all waste and recycling containers (non-recyclables, recyclables, garden waste and food waste).

In exceptional circumstances excess waste collections may be agreed in advance with the council, on a case-by-case basis, for example a new resident to the district or following a missed collection which has not been rectified.

If residents cannot contain all their household waste and recycling within the containers provided, they may take it to one of the two Recycling and Household Waste Sites (RHWS) in North West Leicestershire, details are provided here: [https://www.nwleics.gov.uk/pages/recycling\\_centres\\_and\\_sites](https://www.nwleics.gov.uk/pages/recycling_centres_and_sites).

Households consistently with excess waste should refer to the policies around additional containment (2.3).

## 8.0 Replacement Containers

To help prevent wheeled bins and caddies being lost or stolen we encourage residents to identify them by clearly marking them with their house number. Residents can present wheeled bins and caddies for collection the night before or by 6am on the collection day and return their wheeled bins and caddies from the kerbside as soon as possible following collection, and within 24 hours.

It is the responsibility of householder to look after their wheeled bins and caddies, so they are not damaged; for example, not disposing of heavy items such as bricks or rubble in the wheeled bin.

Replacement wheeled bins and caddies which have been lost, stolen or damaged are currently provided free of charge. However, if residents either misuse or damage their wheeled bins and caddies, there will be a charge to replace it. The internal 7 litre food waste caddy will not be replaced by the Council, and will be the responsibility of the resident.

## 9.0 Assisted Collections

An assisted collection is a service the Council offers to households where all occupiers of the property cannot present their waste and recycling wheeled bins and caddies at the edge of their property, or at the kerbside for collection due to disability or ill health.

An assisted collection means eligible residents will have their waste and recycling containers collected and returned from an agreed place on their property, and this is only available if there is no one else in the household able to do this.

To arrange an assisted collection, residents must contact the Council using the contact details provided in section 12.0. To support a request for the service a waste services officer may ask to see evidence and make enquiries of the applicant to ensure eligibility. This may include a visit or phone call to discuss, any information provided will be treated in accordance with The Data Protection Act 2018 and the Data (Use and Access) Act 2025.

Once assisted collections are in place the Council will review circumstances every three years to ensure the property remains eligible for assisted collections.

## 10.0 Bulky Items and Clinical Waste

### 10.1 Bulky Items

Bulky items such as furniture or large appliances can be collected by prior arrangement with the Council. Items must be left outside at the front of the property in an accessible manner for collection. Concessions are offered to those residents in receipt of:

- Council Tax Benefit.
- Housing Benefit.
- Income Support.
- Carer's Allowance.
- Employment Support Allowance – Income based (ESA – Income based).
- Universal Credit.
- Working Tax Credit or Universal Credit (standard allowance).

To arrange a bulky waste collection, including confirming what we can be collected and to check the charge and concessionary rates, please visit [nwleics.gov.uk/bulky\\_waste](http://nwleics.gov.uk/bulky_waste) or contact the Council using the contact details in section 12.0.

### 10.2 Clinical Waste

Those residents who have a medical condition which produces clinical waste can arrange for this to be collected by the Council. We can collect yellow bags for waste contaminated with blood or other bodily fluids or dedicated yellow sharps containers for medical syringes. A full list of accepted materials is provided in A.1.0.

Your hospital or healthcare provider will contact the Council to arrange collection of the yellow bags.

For dedicated yellow sharps containers, which are provided by a GP or pharmacist, residents need to contact the Council (using contact details in 12.0) once they have six or more full yellow sharps containers.

Residents can arrange clinical waste collections by contacting the Council. The yellow bags are supplied by the NHS and not the Council.

The collection day for clinical waste is on a Tuesday, and all requests need to be made by 3pm on the Monday before. We ask residents not to present clinical waste on the kerbside due to the nature of the material, instead leave it in a place as arranged with the Council. Clinical waste needs to be left out for collection by 6am on the collection day.

## 11.0 Contamination

Incorrect items in recycling can cost the Council money which could be better spent providing services to residents. Significant quantities of recycling contamination can result in whole loads of recycling being rejected and disposed of rather than recycled. NWLDC provides two recycling bins and separates paper/cardboard to maximise income and quality of this material.

Collection crews will undertake visual checks for contamination during recycling collections. The process following any incidences of contamination is as follows:

1. On the first incident of excessive contamination from a household being identified, a service notice (e.g. sticker or leaflet) will be issued to the resident explaining why the container has not been collected. This notice will be clear on what is needed from the resident to comply with the requirements to recycle, and that once addressed bins or caddies can be presented on the next scheduled collection day.
2. On a second reoccurrence of excessive contamination from a household, a letter will also be sent explaining the non-compliance and how to rectify it. This letter will clearly provide the reasons for non-compliance and provide educational information regarding the collection service and how to comply with it.
3. On a third reoccurrence of excessive contamination from a household, a letter will be sent to explain the non-compliance. This letter will be more directional and note that a further occurrence may result in direct contact via a visit from an office from the Council, with a view to discussing the contamination issues.
4. On future recurrences of excessive contamination from a household, a Council Officer will visit the household to discuss the contamination issue and how waste and recycling should be presented for collection.

For each stage set out above, where a recycling container cannot be collected because of contamination, the resident will be required to remove the contamination before the next collection. The Council will not return to collect a contaminated container and the resident will be required to manage their waste appropriately until their next scheduled collection.

The focus of our contamination service statement is to educate residents on how to use the service.

# 12.0 Contact Details

**Email:** [customer.services@nwleicestershire.gov.uk](mailto:customer.services@nwleicestershire.gov.uk)

**Website:** [www.nwleics.gov.uk](http://www.nwleics.gov.uk)

**Address:**

North West Leicestershire District Council

PO Box 11051

Coalville

LE67 0FW

# Appendix

# A.1.0 Annex 1: Accepted Materials

Container Type	Accepted Waste Type
<b>Black wheeled bin</b>	<ul style="list-style-type: none"> <li>✓ Non-recyclable refuse waste</li> <li>✗ No DIY waste such as bricks and plaster</li> <li>✗ No compostable garden waste, food waste, or recyclables</li> </ul>
<b>Brown lidded wheeled bin</b>	<ul style="list-style-type: none"> <li>✓ Compostable garden waste – Shrub prunings, garden weeds, plants, leaves, hedge trimmings, dead flowers, cut grass and small tree branches (under 6" thick)</li> <li>✗ No food waste, bricks &amp; rubble, ash, sods of turf, soil (as excess soil will make the bin too heavy), large tree branches (over 6" thick) &amp; trunks, plastic bags, pet waste and faeces; and no black bin waste.</li> </ul>
<b>Orange lidded wheeled bin</b>	<ul style="list-style-type: none"> <li>✓ Plastic bottles and lids (milk, fizzy pop, shampoo, toothpaste tubes, detergent bottles etc.).</li> <li>✓ Plastic bags and wrapping such a plastic bags, bread bags and film.</li> <li>✓ Food and drinks cartons.</li> <li>✓ Rigid household plastic packaging (clean yoghurt pots, clean plastic tubs and clean trays).</li> <li>✓ Metal food and drinks cans, empty aerosol canisters and clean foil.</li> <li>✓ Glass bottles and jars</li> <li>✗ No bulky plastic containers</li> <li>✗ No food remains in packaging</li> </ul>

Container Type	Accepted Waste Type
	<p><b>X</b> No window/flat glass, drinking glasses, Pyrex glass, or lightbulbs</p>
<p><b>Blue lidded wheeled bin</b></p>	<p>√ Newspaper and magazines, junk mail, directories (catalogues, phone books, etc), birthday/Christmas cards, envelopes, gift wrapping paper, and shredded paper.</p> <p>√ All types of household cardboard, cereal boxes, frozen food boxes and corrugated cardboard boxes. Please ensure any large cardboard to be folded to fit inside the wheeled bin with the lid closed.</p> <p><b>X</b> No polystyrene and plastic packaging, this must be removed</p> <p><b>X</b> No food remains in packaging</p>
<p><b>A plastic tub with a lid (presented next to the grey lidded/ blue lidded wheeled bin)</b></p>	<p>√. <i>Used batteries, placed inside a recyclable plastic tub (e.g. ice cream or butter tub) with the lid closed.</i></p> <p>√. <i>Mobile phones, placed inside a recyclable plastic tub (e.g. ice cream or butter tub) with the lid closed.</i></p> <p><b>X.</b> No vapes please, take vaping units (disposable and chargeable) to a Recycling and Household Waste Site. Please do not place them in your black bin as they are a fire risk. Many vapes shops also offer recycling bins for your used disposable vapes.</p>
<p><b>Grey food waste caddy</b></p>	<p>√ Any uneaten food or plate scrapings, mouldy and out of date food (removed from packaging), raw and cooked meat and fish including bones, tea bags (including paper tags), coffee grounds, dairy products such as cheese, egg, egg shells, yoghurt, rice, pasta and beans, bread, cakes and pastries, raw and cooked fruit and vegetables – whole and peelings.</p>

Container Type	Accepted Waste Type
	<p>√ To line the bin and contain the food, use compostable or plastic liners, including the use of clear or coloured plastic bags from bread or other groceries (but no black bags)</p> <p>✗ Liquids, such as milk, oils and fats</p> <p>✗ Food waste packaging, including compostable packaging</p> <p>✗ Garden waste, soil, dead animals</p> <p>✗ Non-recyclable household waste, including nappies or sanitary waste</p> <p>✗ Recyclable waste – plastic, cans, glass, paper and cardboard</p> <p>✗ black bags as liners</p>
<p><b>Clinical waste (yellow sacks)</b></p>	<p>√ Infectious dressings</p> <p>√ Infectious swabs</p> <p>√ Infectious human tissue</p> <p>√ Any waste containing blood residue that has been classed as infectious</p> <p>✗ Nappies and sanitary products including incontinence pads (non-recyclable bin)</p> <p>✗ Pet waste</p> <p>✗ Plasters and dressings</p> <p>✗ Waste from healthcare worker visits treatment (to be removed by healthcare worker)</p> <p>✗ Unwanted/out of date medicine (to be returned to pharmacy)</p>

Container Type	Accepted Waste Type
Clinical waste (sharps box)	<ul style="list-style-type: none"> <li>√ All needles</li> <li>√ Disposable instrument blades</li> <li>✗ Any other clinical waste</li> </ul>

## A.2.0 Annex 2: Examples of Properties Requiring Alternative Arrangements

Figure 1: Example of narrow terraced street



Figure 2: Example of Communal bin store





## NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COMMUNITY SCRUTINY COMMITTEE – THURSDAY, 25  
JUNE 2026

<b>Title of Report</b>	<b>RESIDENT INVOLVEMENT PROCESS</b>	
<b>Presented by</b>	Councillor Andrew Woodman Housing, Property and Customer Services Portfolio Holder	
<b>Background Papers</b>	N/A	<b>Public Report:</b> Yes
<b>Financial Implications</b>	The review of the resident involvement process is good practice and will not have any additional financial implications on the service, accommodated within the existing budget envelope.	
	<b>Signed off by the Acting Section 151 Officer:</b> Yes	
<b>Legal Implications</b>	There are no additional legal implications to consider and regulatory requirements are considered within the report.	
	<b>Signed off by the Deputy Monitoring Officer:</b> Yes	
<b>Staffing and Corporate Implications</b>	There are no additional staffing or corporate implications	
	<b>Signed off by the Head of Paid Service:</b> Yes	
<b>Purpose of Report</b>	To seek Community Scrutiny's comments on the opportunities for tenants to get involved in the Housing service to inform a Resident Involvement Strategy which will be developed in this financial year.	
<b>Recommendations</b>	<b>THAT COMMUNITY SCRUTINY:</b>  <b>1) COMMENTS ON THE PROCESS FOR INVOLVING TENANTS IN THE HOUSING SERVICE FOR CONSIDERATION IN DEVELOPMENT OF RESIDENT INVOLVEMENT STRATEGY.</b>	

**1.0 BACKGROUND**

- 1.1 Meaningful tenant involvement is central to delivering high-quality housing services. It strengthens transparency, improves decision-making and ensures services reflect lived experience rather than assumption.

- 1.2 The Scrutiny Work Programming Group in June 2025, asked Officers to provide an outline of the Resident Involvement Opportunities that were being developed as part of the inspection process last financial year.
- 1.3 The regulator for social housing sets out a standard for transparency, influence and accountability which at its core, asks social housing providers to ensure tenants can access services, raise complaints and influence decision making.
- 1.4 The Council already offers a wide range of ways for tenants to influence, scrutinise and shape services. These opportunities vary in depth, time commitment and format, allowing residents to engage in a way that suits them.
- 1.5 As well as opportunities to influence governance, the service also offers community wide opportunities through the formation of and support to maintain tenant associations which offer tenants a sense of ownership through local delivery.
- 1.6 This paper sets out a clear and accessible summary of the governance and engagement opportunities available, helping tenants understand where and how they can make a real difference.
- 1.7 Having this model of co-production with tenants means designing and improving housing services together, rather than making decisions on their behalf. It involves residents being involved from the start, helping to shape policies, services and performance expectations alongside councillors and officers. This approach ensures that decisions reflect real tenant experience, strengthens trust, and leads to improved, more accountable services.

## **2.0 PROPOSED OPPORTUNITIES FOR TENANT INVOLVEMENT**

The model for involvement is split into two areas: our Governance: Influence and Scrutiny, and our Engagement, Listening and Feedback.

There are numerous opportunities and these will be designed into a 'menu' displaying proposed hours for involvement, so tenants can see the commitment required.

The opportunities listed below are not exhaustive. If there is opportunity for the Housing Service to develop task and finish groups for example to look at a specific piece of work, the Service will retain the flexibility to stand up these groups.

Opportunities for tenants to get involved with scrutinising and influencing decision making, include:

### **2.1 Tenant Scrutiny Panel (TSP)**

Tenants take an active role in inspecting housing services, testing performance and recommending improvements. This is a more in-depth opportunity for residents who want to shape outcomes at a strategic level, supported through a blended digital and face-to-face approach.

The reports of this panel are then taken to our Housing Improvement Board (HIB) and then to Cabinet to consider any recommendations made.

Tenant Scrutiny arrangements were highly commended by the regulator with the regulator stating, “The Council has a well-established tenant scrutiny panel, that inspects specific service areas and we saw evidence that this work has been used to influence service delivery outcome.”

The Housing Service is keen to build on this model of tenant engagement further extending opportunities a wider selection of tenants,

## 2.2 Estate Evaluators

Tenants carry out regular inspections of communal areas in pairs, focusing on visible estate standards. Their feedback supports quick action and helps maintain pride in neighbourhoods through consistent, practical involvement.

## 2.3 Tenant Void Inspectors

Following training, tenants inspect a proportion of empty homes to confirm they meet the lettable standard. This role provides direct influence over quality at the point tenants move into a property and supports continuous improvement.

## 2.4 Recruitment Panels

Tenants support the recruitment of housing staff by contributing to interviews and selection. This strengthens accountability and ensures the tenant perspective informs who delivers services.

## 2.5 InTouch Editorial Panel (Communications)

Residents help shape how the Council’s tenants facing newsletter, InTouch, look and feel, ensuring the messaging is clear.

The service would like to extend the role of this group to assist in reviewing other communication with tenants to improve accessibility.

Opportunities for tenant to get involved in providing feedback:

## 2.6 Tenant Association Governance and Networking Group (TAGANG)

A bi-monthly forum for Tenant Association committee members to network, share learning and raise wider governance matters affecting tenant groups.

## 2.7 Tenant Associations

Tenants can join or form a local association to support community activity, represent local issues and strengthen neighbourhood networks. It gives ownership to local issues as well as opportunities to invite front line officers and other partnership organisations to attend and hear first-hand the experience of the local community.

## 2.8 Quarterly Update and Briefing Sessions (“Tea and Talk”)

Regular briefings give tenants updates on housing services and priorities, with opportunities to ask questions and provide feedback in a relaxed, accessible format.

These include the newly established Sheltered Scheme Surgery updates and reviewing the Housing Services’ commitments to the Regulator for Social Housing

## 2.9 Digital Involvement

Tenants can engage online through surveys, digital meetings, the website and social media. This offers flexible involvement without the need to attend meetings.

## 2.10 Estate Walkabouts

Local walkabouts allow tenants to meet officers in their area, raise concerns informally and build local relationships, without formal inspection or evaluation.

Different to the evaluation mentioned in 2.2, this is an opportunity to meet front line officers and other partners such as local councillors and police.

## 2.11 Compliments, Feedback and Complaints

All tenants can share views on housing services at any time. This route ensures every resident has a voice, regardless of how much involvement they want.

The Housing Service is committed to establishing a tenant-led feedback group, which will look at lessons learned and ensure the Service is accountable.

## **3.0 NEXT STEPS**

3.1 The opportunities listed above will be promoted via the Housing Service’s resident network, officers and InTouch magazine.

3.2 The Service will also consider growing its tenant involvement opportunities by advertising the ways to get involved. This could be done by utilising existing mechanisms such as recruitment via social media, at the sign up of new tenancies and word of mouth. The Service will also use new approaches such as complaints feedback to ensure lessons learned are demonstrated.

3.3 The Council’s Resident Involvement Strategy will also be reviewed and a revised document developed for Cabinet consideration later this year.

## **4.0 FINANCIAL IMPLICATIONS**

4.1 The review of the resident involvement process is good practice, will not have any additional financial implications on the service and can be accommodated within the existing budget envelope.

<b>Policies and other considerations, as appropriate</b>	
Council Priorities:	<ul style="list-style-type: none"> <li>- Communities and housing</li> <li>- A well-run council</li> </ul>
Policy Considerations:	N/A
Safeguarding:	N/A
Equalities/Diversity:	Equality Impact Assessment will form part of the Resident Involvement Strategy, overarching the approach to Resident Involvement.
Customer Impact:	Detailed within the report, the customer is at the heart of the process to ensure their voice is heard
Economic and Social Impact:	N/A
Environment, Climate Change and zero carbon:	N/A
Consultation/Community Engagement:	Previous engagement to shape what the opportunities will be, have been held at various times.
Risks:	Failure to adopt an approach to resident involvement will weaken the Council's position with tenant confidence and with the regulator
Officer Contact	Gary Hall Head of Housing <a href="mailto:gary.hall@nwleicestershire.gov.uk">gary.hall@nwleicestershire.gov.uk</a>

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## NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COMMUNITY SCRUTINY COMMITTEE – THURSDAY, 25  
JUNE 2026

<b>Title of Report</b>	<b>RECOMMENDATIONS OF THE WATER MANAGEMENT IN THE COALVILLE STRATEGIC GROWTH AREA TASK AND FINISH GROUP</b>	
<b>Presented by</b>	Councillor T Eynon Chair of the Task and Finish Group	
<b>Background Papers</b>	Notes of the Task and Finish Group are available from Democratic Services.  <a href="#">Establishment of the Task and Finish Group Report</a>	<b>Public Report:</b> Yes
<b>Financial Implications</b>	There are no direct financial implications arising from the recommendations of the Task and Finish Group.	
	<b>Signed off by the Acting Section 151 Officer:</b> Yes	
<b>Legal Implications</b>	There are no legal implications arising from the report of the Task and Finish Group. There may be legal implications arising from the implementation of any recommendations and advice will be provided as necessary.	
	<b>Signed off by the Deputy Monitoring Officer:</b> Yes	
<b>Staffing and Corporate Implications</b>	None identified.	
	<b>Signed off by the Head of Paid Service:</b> Yes	
<b>Purpose of Report</b>	The Task and Finish Group formed to review the subject of 'Water Management in the Coalville Strategic Growth Area', has concluded its work and produced the final report with recommendations to be considered by the Community Scrutiny Committee.	
<b>Recommendations</b>	<b>THAT THE COMMUNITY SCRUTINY COMMITTEE CONSIDERS THE RECOMMENDATIONS OF THE WATER MANAGEMENT IN THE COALVILLE STRATEGIC GROWTH AREA TASK AND FINISH GROUP AND DETERMINES THE RECOMMENDATION IT WISHES TO MAKE TO CABINET ON THE MATTER.</b>	

## **1.0 BACKGROUND**

- 1.1 The Task and Finish Group was established by the Community Scrutiny Committee at its meeting on 26 June 2025, the scope of the group is detailed within the committee report which is listed in the background papers above.
- 1.2 The Group membership was agreed as Councillors M Ball, A Barker, T Eynon, R Morris, E Parle and J Simmons. Councillor T Eynon was appointed as Chair of the Group.
- 1.3 The Group was supported in the review by Stuart Young and Andrew Pritchard from East Midlands Councils.
- 1.4 The Group held four meetings over the period from October 2025 to May 2026, which included attendance from Council officers, Local Flood Authority officers, local residents, ward members and Severn Trent Water. Members would like to formally thank all those that attended to offer their help and support to the Group throughout its review.

## **2.0 RECOMMENDATIONS OF THE TASK AND FINISH GROUP**

- 2.1 Attached at Appendix A is the final report of the Task and Finish Group which includes a series of recommendations for the Committee to consider and determine what recommendations to make to Cabinet on the matter.
- 2.2 Any recommendations made by the Committee will be presented to Cabinet on 28 July 2026.

<b>Policies and other considerations, as appropriate</b>	
Council Priorities:	Planning and regeneration Communities and housing
Policy Considerations:	Local Plan Zero Carbon Roadmap
Safeguarding:	No issues identified.
Equalities/Diversity:	The review has been prompted by complaints made by local residents about levels of sewerage pollution along the River Sence from storm overflows, linked to the impact of new housing development and sought to make recommendations to reduce pollution.
Customer Impact:	The Task and Finish Group make recommendations to seek to reduce sewerage pollution along the River Sence for the benefit of residents in North West Leicestershire.
Economic and Social Impact:	The Task and Finish Group make recommendations to seek to reduce sewerage pollution along the River Sence. If successful, this will have social benefits to public health and create improved water quality.
Environment, Climate Change and zero carbon:	The work of the Task and Finish Group has sought to provide recommendations that will reduce the Pollution of Water Environments, support Biodiversity and enhance the appearance of the District.
Consultation/Community Engagement:	Engagement with external community partners was undertaken as part of gathering evidence to inform recommendations.
Risks:	No risks identified.
Officer Contact	James Arnold Strategic Director of Place <a href="mailto:james.arnold@nwleicestershire.gov.uk">james.arnold@nwleicestershire.gov.uk</a>

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# Community Scrutiny Committee

## Water Management in the Coalville Strategic Growth Area

### Task and Finish Group

#### Final Report

#### 1. Background

- 1.1 North West Leicestershire District Council's Community Scrutiny Committee recommended that a task and finish group be established to review issues associated with water management in the Coalville Strategic Growth Area. The review has been prompted by complaints made by local residents about levels of sewerage pollution along the River Sence from storm overflows, linked to the impact of new housing development<sup>1</sup>.
- 1.2 The Coalville Strategic Growth Area Task and Finish Group met for the first time on 24 October 2025 to appoint its chair, to consider and agree its terms of reference, and the principal areas for review. The agreed terms of reference are attached as Appendix 1.
- 1.3 The Task and Finish Group held 4 meetings on 27 November 2025, 16 and 24 April and 1 May 2026, and were supported in the consideration of matters through the attendance of Council partners, East Midlands Councils (EMC) advisors and its own officers. A site visit was undertaken on 17 March 2026. Individual briefing notes were also provided by advisors and officers.
- 1.4 The report includes those issues that are most relevant to the agreed terms of reference and are within the influence of Severn Trent Water, regulatory agencies, and the Council either through their own activity, or which it is able to shape through its work with partners. To inform this, a number of recommendations are made to the Community Scrutiny Committee for subsequent consideration and decision by Cabinet.
- 1.5 Members would like to thank Hugglescote and Donington le Heath Parish Council, Mary Lorimer, Cllr Russell Johnson and community representatives for their contributions to this review, Severn Trent Water (STW) and Leicestershire County Council in their role as the Lead Local Flood Authority for their constructive engagement. Members would also like thank NWLDC officers and East Midlands Councils for their advice and support to the Task and Finish Group throughout its review.

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<sup>1</sup> [Sewer upgrades promised after 'disgusting' spills - BBC News](#)

## **2. Objectives of the Review**

2.1 The objectives of the Coalville Strategic Growth Area Task and Finish Group are:

- a) To review the issues of water management within the parish of Hugglescote and Donington le Heath.
- b) To review the actions being taken by STW to address the issues.
- c) To review the strategic planning and stakeholder coordination which the Council undertook and consider how this might be improved when approaching other large-scale developments in the future.
- d) To offer constructive recommendations to the Council, STW and/or wider partners in order to deliver tangible solutions or mitigations.

## **3. Membership of the Task and Finish Group**

3.1 The Membership of the Task and Finish is set out below:

- Cllr M Ball – Alliance
- Cllr R Morris – Alliance
- Cllr J Simmons – Alliance
- Cllr A Barker – Labour
- Cllr Eynon – Labour (Chair)
- Cllr E Parle – Labour

## **4. Evidence Considered**

4.1 To understand the range of water management concerns relating to the Coalville Strategic Growth Area, the Task and Finish Group was informed by input from a range of partners and supporting documentary evidence.

4.2 The following written submissions were considered:

### *Local Planning Authority:*

- Regulation 18 Representation Extract (local plan consultation response from STW).
- Information from Head of Planning and Infrastructure on planning responses from STW.
- Email exchange with STW regarding flooding at Millfield (October/November 2025).
- Response from STW to consultation on Local Plan Review Issues and Options (November 2022).

- Responses from STW regarding planning application 13/00956/OUTM – 2700 dwellings, Hugglescote.

*Hugglescote and Donington le Heath Parish Council:*

- Submission from local resident Mary Lorimer.
- Submission from local resident Steve Palmer including East Midlands Today news report (video link).

*Russell Johnson (Local District and Parish Councillor):*

- Email/photographs exchange with STW (September 2024).

*Lead Local Flood Authority (Leicestershire County Council):*

- Note from Michael Warner, Senior Flood Risk Engineer (April 2026).

*Severn Trent Water:*

- Response for request for information from the Task and Finish Group: November 2025.
- Presentation made to Task and Finish Group on the 1 May 2026.

*East Midlands Councils:*

- Water Quality in Coalville: Background Paper (November 2025).
- NWLDC Coalville Water Quality Review: Planning Discussion Paper (April 2026).

4.3 The Task and Finish Group undertook a site visit on the 17 March 2026 to areas affected by flooding and sewerage discharge guided by Cllr Russell Johnson, starting at the Hugglescote (Millfield) Recreation Ground and walking down to the Townsend Lane storm outflows on the River Sence on land owned by Mary Lorimer.

4.4 The Task and Finish Group held two in-person evidence gathering sessions at Stenson House with the following witnesses:

*24 April 2026:*

- Mary Lorimer, Local resident, Hugglescote
- Michael Warner, Senior Flood Risk Engineer, LCC (Lead Local Flood Authority)
- Chris Elston, Head of Planning and Infrastructure, NWLDC

*1 May 2026:*

- Stephanie Crawley, Director of Operations, STW
- Chris Bramley, Strategic Catchment Planner, STW
- Max Fitzpatrick, Asset Planning Lead, STW

## 5. Recommendations

5.1 Based on a thorough consideration of all the evidence, the following five recommendations are proposed by the Task and Finish Group:

### **Recommendation 1**

We have concluded that it is legally possible for the Local Planning Authority (LPA) to reject or to impose 'Grampian conditions'<sup>2</sup> on new development where it is acknowledged that a lack of sewer or water treatment capacity exists – if it has sufficient evidence from the water company. As a result, the Council should ask STW to review its approach to responding to full and outline planning applications in NW Leicestershire to ensure that robust technical evidence is made available which reflects STW's publicly stated view that the sewer system in Coalville is currently over capacity.

### **Recommendation 2**

Whilst we welcome STW's commitment to fix the current capacity issues through further investment by 2030, we believe the current situation in Coalville is untenable and will only be made worse when development, which already has planning permission, is built out over the next four years. The Council should ask STW to redouble its efforts to implement interim mitigation measures to reduce the impact of pollution on people and the local environment.

### **Recommendation 3**

The Council should ask STW to provide any evidence of ingress, infiltration or misconnection relating to the operation of Sustainable Urban Drainage Schemes (SuDS) in SE Coalville to the LPA, to enable the LPA to reach a view as to whether enforcement action against developers (or homeowners) would be justified or proportionate. In parallel, the Council should explore the use of additional planning controls to ensure that future SuDS are built consistent with the approved design, for example, through the use of conditions on any planning permissions granted.

### **Recommendation 4**

The Council should make political representations through the local MP to press for the enactment of Schedule 3 of the Floods and Water Management Act 2010, consistent with the commitments made by Ministers in post in 2023. This would enable SuDS Approval Bodies (SABs) to be designated and for SuDS to be adopted as public infrastructure, ending the current ambiguity around their status and ongoing maintenance.

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<sup>2</sup> A "Grampian condition" is planning condition attached to a decision notice that prevents the start of a development until necessary off-site works have been completed on land not controlled by the applicant. The name is derived from the case of Grampian Regional Council v City of Aberdeen (1984). It can be alternatively known as 'Pre-Commencement Condition'

**Recommendation 5**

We have seen evidence of sanitary products, condoms and nappies being discharged via storm overflows. Regardless of the capacity of the sewer system in Coalville, this material should not be present in foul water flows. The Council should work with STW to reinforce public messaging about what is acceptable/unacceptable to dispose of down the lavatory.

## 6. Findings

### Sewerage Pollution Incidents on the River Sence

- 6.1 The House of Commons Library publishes Environment Agency monitoring information on sewerage spills by Parliamentary Constituency<sup>3</sup>. The data shows that in 2024, across the 56 storm overflows in the NW Leicestershire Constituency, there were 1,647 sewerage spills lasting a total of 15,145 hours.
- 6.2 In relation to the River Sence and its tributaries in NW Leicestershire, there were 341 incidents lasting a total of 2,645 hours. Detailed figures are set out below. Just two locations contributed to 62% of the incidents and 87% of the time.

Storm Overflow	Incidents (No)	Duration (hrs)	Average Duration (hrs)
Donington-Le-Heath Townsend Lane	135	1,284	9.5
Coalville South Pumping Station	78	1,029	13.2
Forest Road	33	78	2.4
Heather - Mill Lane	12	42	3.5
Heather Pumping Station	6	27	4.5
Snibston - St Marys Lane	10	16	1.6
Hugglescote Station Road	10	13	1.3
Hugglescote Station Road	7	12	1.7
Dennis Street Storm Overflow	0	0	0
Coalville - Central Road	10	14	1.4
Sinope Sewage Pumping Station	12	32	2.7
Station Road Pumping Station	1	1	1.0
The Hollow	14	78	5.6
Belcher Bar Pumping Station	0	0	0
Coalville London Road	13	19	1.5
<b>Total</b>	<b>341</b>	<b>2,645</b>	<b>7.8</b>

Source: [commonslibrary.shinyapps.io/edm\\_2024/](https://commonslibrary.shinyapps.io/edm_2024/)

- 6.3 Nationally, the independent 'Top of the Poops' website<sup>4</sup> uses the same data to rank rivers from worst to best by water company. The analysis suggests that the River Sence in the Severn Trent area is the 62<sup>nd</sup> worst performing river out of 4,104 across England and Wales<sup>5</sup> in 2024, with 993 incidents lasting a total of 8,262 hours. Whilst we understand that the equivalent data for 2025 from the Environment Agency shows a reduction in both the number and duration of

<sup>3</sup> [commonslibrary.shinyapps.io/edm\\_2024/](https://commonslibrary.shinyapps.io/edm_2024/)

<sup>4</sup> [Top of the Poops | Rivers](#)

<sup>5</sup> Some rivers cross more than one water company area.

spills into the River Sence, it is clear to us from the evidence we received that fundamental problems remain.

- 6.4 Photographs provided to us by Cllr Johnson taken in October 2023 show raw sewage erupting from a manhole cover on the Hugglescote recreation ground as it slopes down towards station road, which we understand continues to be a regular occurrence following heavy rainfall and has impacted on local resident's gardens. Whilst STW has improved its clean-up responses following local representations, the spillages still represent a health hazard to local people and result in an element of residual pollution.



Figure 1: Sewage discharges on the Hugglescote (Millfield) recreation ground (October 2023).

- 6.5 On our site visit we visited land owned by Mary Lorimer which contains two combined sewer overflows close to the River Sence we saw physical evidence of numerous sewerage spills despite efforts by STW to clean up.
- 6.6 In our in-person evidence session of 24 April 2026, Mary told us of repeated storm discharges onto her land over several years, including raw sewage, sanitary products, and waste being deposited onto grazing land and vegetation. This included a public footpath (National Forest Way), raising concerns around public health, amenity, and tourism. Mary also described the emotional, health, and practical impacts, including restrictions on land use for family and livestock.



Figure 2: Detritus from sewage discharges on land owned by Mary Lorimer (November 2025).

### **Planning & Development**

- 6.7 Coalville has been identified by the Council as a location for strategic growth. In particular, ‘South East Coalville’ comprises several areas which together form a strategic site allocated in the North West Leicestershire Local Plan with planning permission for 3,500 dwellings (site H1h)<sup>6</sup>.
- 6.8 The planning application for the largest of these sites was considered by the District Council’s Planning Committee on 2 December 2014 which resolved to grant outline planning permission subject to Section 106 obligations for mixed use development, including up to 2,700 dwellings<sup>7</sup>.
- 6.9 STW is not a statutory consultee for planning applications, meaning they were not legally required to be consulted in this instance. However, STW is routinely consulted on applications by the Council to provide an opportunity for expert advice on the potential impacts on drainage, water supply, and infrastructure, and to ensure new developments align with STW’s investment plans, to promote sustainable drainage, and to provide pre-development enquiry services for developers to discuss potential drainage proposals. We are clear that STW made no substantive comment on any these planning applications.

<sup>6</sup> [Adopted Written Statement 2021 - public copy \(4\).pdf](#)

<sup>7</sup> [A4.pdf](#) NWLDC Committee Report 2014

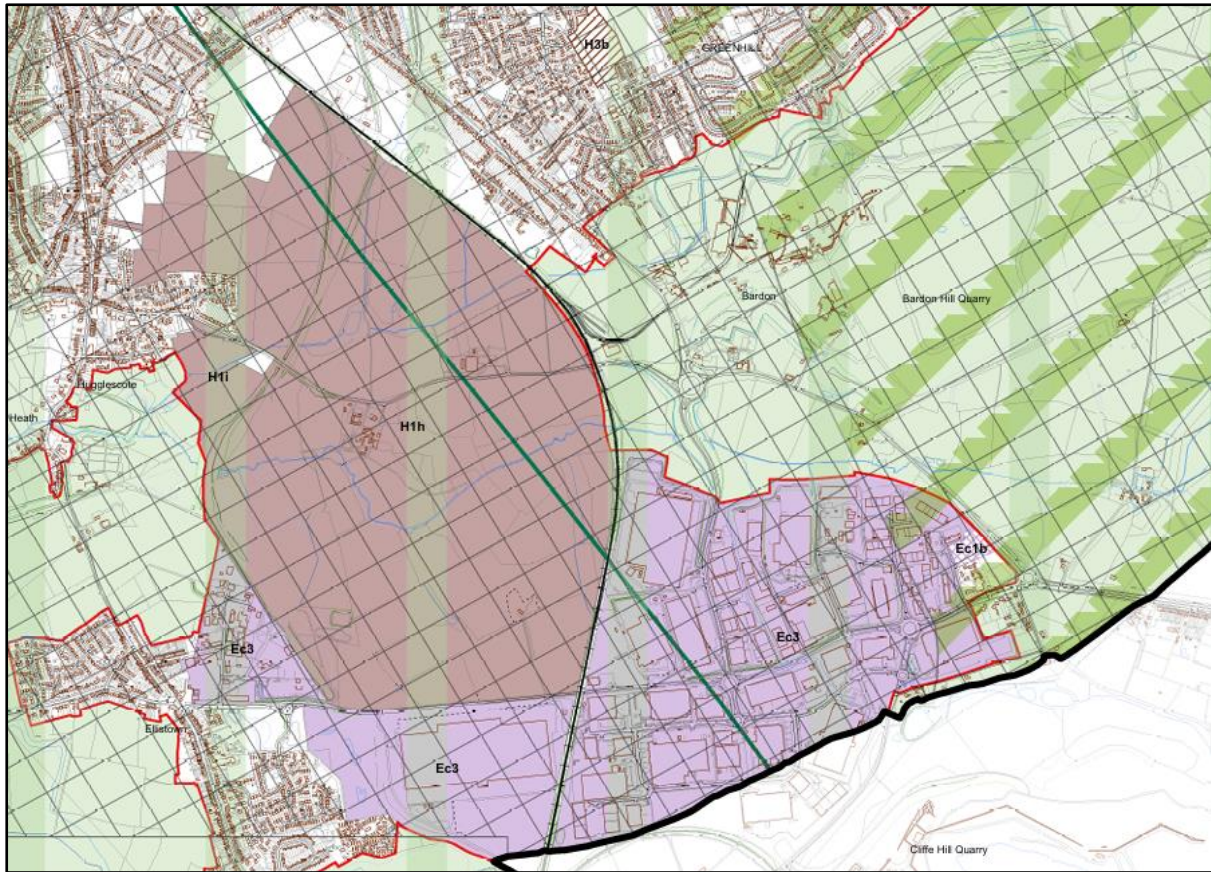


Figure 2 SE Coalville Strategic Growth Area (Source: [Adopted Local Plan Inset Maps 2017.pdf](#))

- 6.10 A detailed Water Cycle Study was undertaken by AMEC for NWLDC in July 2012<sup>8</sup> to inform the development of the Council's then Core Strategy. AMEC carried out network modelling to assess sewer capacity and the need for improvements in Ashby, Coalville and Packington. The results indicated that the levels of growth set out in the Draft Core Strategy could be accommodated with only minor modifications to the sewer network.
- 6.11 In relation to Coalville, the study did identify that surface water flows were limiting capacity at the wastewater treatment works serving the Coalville area (Snarrows), which could only accommodate an additional 2,500 homes based on existing flows. Reducing 'infiltration' from ground water and watercourses would free up capacity to deal with additional foul flows from new development.
- 6.12 The report considered this to be feasible, including through the use of Sustainable Drainage Systems (SuDs) for new development. In addition, applying Level 3 of the then Code for Sustainable Homes could reduce foul flows from new homes. However, the report noted that '*additional localised*

<sup>8</sup> [North West Leicestershire District Council](#)

*capacity improvements'* to the sewerage network would also be required to prevent local flooding.

- 6.13 It seems that network modelling undertaken by AMEC only included consideration of additional foul water flows, as it was assumed that SuDS would deal with additional surface runoff. AMEC also believed that the base model appeared to over-estimate the level of sewerage spills compared to observed data.
- 6.14 We understand the then Government withdrew the Code for Sustainable Homes in March 2015 to address viability concerns, and that Schedule 3 of the Flood and Water Management Act 2010, which would have made SuDS compulsory for all new development over 100m<sup>Sq.</sup> and established SuDS Approval Bodies (SABs) has yet to be implemented by any Government. However, it understood that all new development in SE Coalville has used SuDS to prevent rainwater infiltrating the sewerage system.
- 6.15 Of the 3,500 homes that received outline planning permission SE Coalville in 2014 it is currently understood that 1,952 also have detailed permission (i.e. fully consented) and 1,293 have been built. Just over 2,200 homes therefore remain to be constructed.

#### **Investment by STW**

- 6.16 To deal with foul flows arising from the new development, STW established an investment programme for the Coalville area, the first phase of which involved a new £1.2m link sewer completed in 2016<sup>9</sup>. This was required to align with the developer's build profile and provided the first section of a gravity sewer required to enable a 'long-term strategy' to accommodate planned strategic growth. The work allowed connection of 105 dwellings at the end of 2015 and a further 550 dwellings by the end of the AMP6 period (2015-2020). It is understood that approximately 1,800 dwellings will eventually gravitate through the new link sewer.
- 6.17 The new link sewer was 700m in length and 600mm in diameter and runs from Grange Road, Hugglescote to the southwest through private land, woodland and the Hugglescote (Millfield) Recreation Ground (a former landfill site).

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<sup>9</sup> [South East Coalville Growth Scheme \(2016\)](#) |



Figure 3: Diagram showing route of foul link sewer constructed in 2016.

6.18 A 225mm diameter 'temporary connection' was made from the south side of the recreation ground to the existing 300mm diameter sewer in Station Road.



Figure 2: Temporary connection to existing 300m diameter sewer (at the top of the picture) in Station Road.

6.19 We understand the new link sewer was designed to relieve existing overloaded sewers, therefore, reducing the risk of sewer flooding/pollution. It allowed for

further future development in the area to connect to a gravity sewer avoiding the need for STW to adopt two new developer pumping stations that would otherwise be required to pump flows from the future development. It also enabled the decommissioning of the existing Sewage Pumping Station in Grange Road by removing the flow from the 115 dwellings that were previously connected, providing an operational cost saving to STW.

- 6.20 NWLDC published an Infrastructure Delivery Plan (IDP) in June 2016<sup>10</sup>. The IDP was designed to provide a robust evidence base to support the Local Plan and to inform the development of Community Infrastructure Levy (CIL).
- 6.21 The IDB drew on the 2012 Water Cycle Study and repeated its general conclusion *‘that with minor modifications to the existing infrastructure, there are unlikely to be significant constraints on growth’*, notwithstanding the limited capacity the Snarrows wastewater treatment works.
- 6.22 Additional desk studies were also undertaken by STW to inform the IDP to identify the level of potential impact on the existing sewerage infrastructure of the proposed development sites. This additional work highlighted that: *“A number of the existing planning permissions have been identified as having a high impact, these include...The Farm, Manor Road - Donington le Heath, Loughborough Road - Thringstone, Frearson Road - Hugglescote, North and South of Grange Road - Hugglescote and (N. of Grange Rd) Bardon Grange - Coalville. The reason for the high impact on the majority of these sites being the existing network being at or over capacity.”* But that: *“These capacity issues have been considered as part of the application process and appropriate conditions have been put in place to mitigate any issues.”*
- 6.23 From this, it must be assumed that STW believed that the investment made 2016 would be sufficient to deal with the impact of at least initial levels of new development, albeit as the first stage of a ‘long term’ investment strategy for the area. Certainly, STW raised no concerns about SE Coalville in its consultation response to the outline application in 2014, nor did it raise concerns through the subsequent local plan process. The 2016 Infrastructure Delivery Plan itself does not appear to have been challenged by either STW or the Inspector at Examination.
- 6.24 However, the Parish Council (Cllr Steve Palmer) brought our attention to a BBC report of 16 October 2025 where STW’s Director of Operations accepted that the sewer system in Coalville was over-capacity saying:

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<sup>10</sup> [NWLDC IDP Final Version.pdf](#)

*'We have new houses that have been built that the sewers weren't designed to be capable of those extra flows. So, we have work to do. We are committed to doing that, we've a commitment to complete that by 2030'*

- 6.25 In our in-person evidence session on 1 May 2026, STW confirmed this remained their view. This raised two important questions for us:
- What had happened to the rest of the 'long term strategy' promised by STW when the new link foul sewer was constructed in 2016?
  - If the sewer system in Coalville is over capacity, why is STW not object to, or seek to condition, new applications for housing development when consulted?
- 6.26 On the first question, we were told that there had been further investment in the Coalville area since 2016, including increasing capacity at the Snarrows Wastewater Treatment Works and additional pumping station storage capacity. However, the tougher targets resulting from the previous Government's Storm Overflows Discharge Reduction Plan (published in September 2022 and updated in September 2023<sup>11</sup>) meant that the original plans for Coalville would not meet the necessary standards, and that alternative strategy would be required to deal with the new development.
- 6.27 STW was able to provide an overview of their emerging revised plans for Coalville in a presentation which is contained in Appendix 2.
- 6.28 In relation to the second question, STW told us that as they were not a 'statutory consultee' and that they believed that they could not object to planning applications or propose so-called 'Grampian conditions' linked to the completion of infrastructure upgrades.
- 6.29 However, information provided by East Midlands Councils helpfully clarified the key legislative and policy issues relating to both the planning system and the regulation of the water industry – which leads us to a different conclusion.
- 6.30 We understand that water companies are legally required, under the Water Act 1991, to provide water and sewerage services to new developments within the region they serve. In practice, this means that new developers have a right to connect their drains to the main sewers operated by water companies.
- 6.31 The cost of connecting new homes to the sewerage network is the responsibility of the developer. Developers can either do this themselves or pay the water

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<sup>11</sup> [Storm overflows discharge reduction plan - GOV.UK](#)

company to do it for them. It is the responsibility of the water company to ensure that there is sufficient sewerage network and wastewater treatment capacity to deal with the impact of existing and new development.

- 6.32 Any necessary enhancements are funded by private capital investment, the servicing cost of which is ultimately met by bill-payers. The level of investment and the scale of bills is controlled by the regulator OFWAT through a five- year price control regime known as Asset Management Plan (AMP) periods.
- 6.33 In terms of the planning system, our attention was drawn to paragraph 20 (b) of the National Planning Policy Framework (NPPF) (December 2024), which requires LPAs to set out strategic policies in their local plans for: *“...infrastructure for transport, telecommunications, security, waste management, water supply, wastewater, flood risk and coastal change management, and the provision of minerals and energy (including heat);”*
- 6.34 Government Planning Policy Guidance (PPG) highlights that ‘early discussions’ between LPAs and water and sewerage companies *“...can help to ensure that proposed growth and environmental objectives are reflected in company business plans. Growth that requires new water supply should also be reflected in companies’ long-term water resources management plans. This will help ensure that the necessary infrastructure is funded through the water industry price review.”*
- 6.35 In terms of wastewater specifically, Planning Policy Guidance (PPG) highlights that plan-making may need to consider:
- the sufficiency and capacity of wastewater infrastructure
  - the circumstances where wastewater from new development would not be expected to drain to a public sewer
  - the capacity of the environment to receive effluent from development in different parts of a strategic policy-making authority’s area without preventing relevant statutory objectives being met
- 6.36 It is for the LPA to decide whether the capacity of wastewater infrastructure is a relevant consideration to a specific planning application. The NPPF requires the LPA to consider *“the availability and capacity of infrastructure...both existing and proposed – as well as their potential for further improvement” (paragraph 129c).*
- 6.37 We, therefore, conclude that that it is legally possible for an LPA to refuse permission if there is proven to be insufficient wastewater treatment capacity which cannot be mitigated within the development’s timescales. We have also seen legal opinion confirming that an LPA could grant planning permission subject to a condition requiring that the development be not occupied until

mitigation measures have been implemented (known as a ‘Grampian condition’)<sup>12</sup> – as demonstrated by a recent appeal decision in East Sussex<sup>13</sup>. However, for an LPA to refuse or condition an application on this basis it must have sufficient evidence.<sup>14</sup>

6.38 Although water companies are not statutory consultees for development management decisions at present, we have seen evidence that they **can** make objections to planning applications. For example, Anglian Water has begun to take a more robust attitude to objecting to planning applications where it believes there is insufficient water treatment capacity<sup>15</sup> – although this has not always been welcomed by LPAs under pressure to deliver housing targets.

6.39 However, it is worth noting that if a planning decision relying on the evidence of a water company is overturned at appeal, it is the LPA that could be liable for costs, not the water company.

#### **Recommendation 1**

We have concluded that it is legally possible for the LPA to reject or to impose ‘Grampian conditions’ on new development where it is acknowledged that a lack of sewer or water treatment capacity exists – if it has sufficient evidence from the water company. As a result, the Council should ask STW to review its approach to responding to full and outline planning applications in NW Leicestershire to ensure that robust technical evidence is made available which reflects STW’s publicly stated view that the sewer system in Coalville is currently over capacity.

#### **Long Term Strategy and Short-Term Mitigation**

6.40 STW outlined its Water Industry National Environment Programme (WINEP) obligations and confirmed a commitment to deliver a full solution by 2030. This includes reducing spills to fewer than 10 per year on average, removing environmental harm where it is identified through water quality modelling, and delivering major infrastructure interventions such as catchment reconfiguration, additional storage, new pumping stations, and abandonment of sewer sections affected by historic mining subsidence.

6.41 At our in-person evidence session on the 1<sup>st</sup> May 2026 STW clarified the distinction between flooding incidents, permitted Combined Sewer Overflow (CSO) spills, and pollution incidents, and it was emphasised to the panel that

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<sup>12</sup> [GRAMPIAN CONDITIONS - JENNY WRIGLEY KC - Landmark Chambers 15 Oct 2023.pdf](#)

<sup>13</sup> Chailey Homes against Wealdon District Council, March 2025 [Appeal Decision](#)

<sup>14</sup> [Leigh-Day-KC-Opinion.pdf](#)

<sup>15</sup> [Anglian Water report Appendix A.pdf](#)

the planned investment aims to reduce the number of spills from Donington le Heath (off Townsend Lane CSO) to an average of 10 spills per annum. It was noted that the investment also aimed to reduce spills from other WINEP CSOs to a similar level.

- 6.42 Whilst we recognise that this represents a very significant reduction from current levels, we are concerned that this target lacks a degree of specificity. We understand a single spill event may last from minutes to several days but is recorded as one occurrence, and that spill counts alone do not reflect the duration or environmental impact of discharges.
- 6.43 We welcomed the confidence of STW that the planned investment will be delivered by 2030, and that it will address the pollution problems experienced by the local community. However, we are concerned about the length of time before infrastructure improvements will be delivered, with the reality being the local community must endure unacceptable conditions for a further four years before any significant improvements will be made.
- 6.44 It was noted that temporary measures installed to date have not delivered significant improvement, particularly during wet winter periods. The clearing of detritus or 'rag material' following these discharge events, while essential, does not address the ongoing pollution and degraded ecological condition of watercourses.
- 6.45 To do nothing and wait until 2030 is unacceptable, and we requested clarity from STW on what additional short-term measures could realistically be implemented to reduce ongoing harm ahead of the long-term investment solution.

### **Recommendation 2**

Whilst we welcome STW's commitment to fix the current capacity issues through further investment by 2030, we believe the current situation in Coalville is untenable and will only be made worse when development which already has planning permission is built out over the next four years. The Council should ask STW to redouble its efforts to implement interim mitigation measures to reduce the impact of pollution on people and the local environment.

### **Sustainable Drainage Systems (SuDS)**

- 6.46 Sustainable Drainage Systems (SuDS) are designed to manage rainwater in towns and cities in a more natural and environmentally friendly way. Instead of

directing water straight into drains and sewers, SuDS slow the movement of water, store it temporarily, and allow it to soak into the ground where possible.

- 6.47 SuDS reduce the risk of flooding by slowing down water flow, improve water quality by filtering out pollutants, encourage water to soak into the ground, and support wildlife and green spaces by creating more natural features within developments.
- 6.48 We noted that the original water system modelling carried out in 2014 assumed that no surface water would enter the sewer system from the new development in SE Coalville, and that the new link sewer constructed in 2016 was designed to deal with foul flows only.
- 6.49 However, we were told on the site visit that it was suspected that excess surface water was a contributory factor given that the flooding events generally followed periods of heavy rainfall. As a result, the effectiveness of the SuDS constructed to mitigate the impact of the new development was questioned.
- 6.50 In understanding how SuDS are designed to operate, we were grateful for the insight and advice of Michael Warner from Leicestershire County Council, the Lead Local Flood Authority.
- 6.51 We were told that just because attenuation ponds did not appear to fill up during heavy rainfall does not necessarily mean that SuDS were not working, as they are generally future proofed to accommodate extreme weather events and designed to release water slowly, primarily into the ground. That said, it is very important that SuDs are kept separate from the foul systems and that surface water is not allowed to infiltrate foul sewers.
- 6.52 We understand that surface water has the potential to discharge to the foul system on new developments in the following instances:
- Misconnections between the surface and foul systems.
  - Ground water seeping into foul systems through poorly constructed sewer joints (joints between pipes or at chambers) or through damaged pipes.
  - Surface water entering through manhole covers (unusual considering routing of surface water is limited in modern design for smaller events).
  - Incorrectly mapped existing surface water systems which discharge to a combined system downstream.
  - Emergency storage tanks for adopted foul pumping stations on-site allowing surface water to infiltrate into the tank.
  - Foul pumping station overflows set too low and being surcharged with surface water from a ditch or watercourse. This risks surface water entering a pumping station via these overflows

- 6.53 However, we were told that none of this is the responsibility of the Lead Local Flood Authority to check. Clearly, if misconnection has occurred or if SuDS have been constructed incorrectly, this would be a breach of planning control – but we were also told by the LPA that it had currently neither the skills nor resources to take enforcement action.
- 6.54 We heard from STW that there has been evidence of ‘*ingress, infiltration and mis connection*’ in SE Coalville – which STW had taken steps to address where possible. However, it seems clear that water is continuing to enter the new foul link sewer following periods of heavy rain which is contributing to the storm overflows. This is despite the fact that the link sewer itself was designed to provide some temporary storage (being 600m in diameter) for foul flows.

### **Recommendation 3**

The Council should ask STW to provide any evidence of ingress, infiltration or misconnection relating to the operation of SuDS in SE Coalville to the LPA, to enable the LPA to reach a view as to whether enforcement action against developers (or homeowners) would be justified or proportionate. In parallel, the Council should explore the use of additional planning controls to ensure that future SuDS schemes are built consistent with the approved design, for example through the use of conditions on any planning permissions granted.

- 6.55 Given their importance, we were concerned to hear that there is no single public body responsible for SuDS infrastructure. In addition, the SE Coalville Strategic Growth Area is being delivered by multiple developers in different phases, rather than by a single entity. As a result, surface water drainage arrangements are typically dealt with on a site-by-site basis. There are questions about the quality of construction by developers of SuDS, and their ongoing maintenance by private management companies.
- 6.56 As well as making SuDS compulsory, Schedule 3 of the Floods & Water Management Act 2010 would designate the County Council as the ‘SuDS Approval Body (SAB)’. The SAB would formally adopt SuDS which have been designed and constructed to the appropriate standards. In the absence of this formal arrangement, it is not clear to us who is ultimately responsible for ensuring that SuDS operate as intended.
- 6.57 We understand that the previous Government undertook a review of the current arrangements which was published in 2023<sup>16</sup> and similarly concluded that:

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<sup>16</sup> [The review for implementation of Schedule 3 to The Flood and Water Management Act 2010](#)

*“...there were no specific checking regimes in place to ensure that SuDS had been constructed as agreed, leaving concerns about unsatisfactory standards of design and construction, and of difficulties of ensuring proper maintenance once the developer has left the site.”*

- 6.58 As a result, then Ministers committed to implementing Schedule 3 of the 2010 Act in full by the end of 2024. However, the General Election intervened, and the present Government have so far failed to act.

**Recommendation 4**

The Council should make political representations through the local MP to press for the for the enactment for the Schedule 3 of the Floods and Water Management Act 2010, consistent with the commitments made by then Ministers in 2023. This would enable SuDS Approval Bodies (SABs) to be designated and for SuDS to be adopted as public infrastructure, ending the current ambiguity around their status and ongoing maintenance.

**Partnership Working and Communication**

- 6.59 We welcomed STW’s stated willingness to improve partnership working through earlier engagement in the planning process, better sharing of technical information and clearer communications with the Council.
- 6.60 Although we are appalled at the scale of sewerage spills in Coalville, we share STW’s frustration that sewers are being used by people inappropriately. Flushing non-biodegradable items like wet wipes, sanitary products, condoms, and nappies down lavatories is never acceptable and results in increased costs for consumers and environmental damage.
- 6.61 We believe that efforts should be made by the Council and STW to raise awareness of appropriate sewer use and the impact of household behaviour on flooding and pollution, particularly in the Coalville area, and practical steps residents can take to reduce surface water runoff.

**Recommendation 5**

We have seen evidence of sanitary products, condoms and nappies being discharged via storm overflows. Regardless of the capacity of the sewer system in Coalville, this material should not be present in foul water flows. The Council should work with STW to reinforce public messaging about what is acceptable/unacceptable to dispose of down the lavatory.

**7. Conclusions**

- 7.1 This review has identified serious and ongoing sewerage pollution issues affecting the River Sence. The available data demonstrates both a high frequency and prolonged duration of sewer overflows. In 2024 alone, there were 1,647 spill events across North West Leicestershire, with 341 incidents, lasting a total of 2,645 hours, directly impacting the River Sence and its tributaries. A small number of locations were responsible for a disproportionate share of these incidents, highlighting clearly defined pressure points within the system. Evidence gathered from residents and site visits confirms that raw sewage is repeatedly discharged onto both public spaces and private land, reinforcing the scale and persistence of the problem.
- 7.2 These pressures must be understood in the context of significant planned housing growth in Coalville, where up to 3,500 homes have been approved within the South East Coalville Strategic Growth Area. While earlier assessments suggested that the existing system could accommodate this level of growth with only minor adjustments, the evidence reviewed indicates that the sewer network was already operating at or near capacity in several areas. It is notable that STW did not raise substantive concerns during the planning stages, yet more recent evidence confirms that the system is now over capacity and requires further investment.
- 7.3 Although STW has undertaken infrastructure improvements, including investment in sewer capacity, these measures have not kept pace with the combined impacts of development and increasingly stringent environmental requirements. Earlier assumptions and plans have required revision, and a new long-term strategy is now being developed. STW has acknowledged that the system is overloaded and has committed to delivering a comprehensive solution by 2030. While this commitment provides some reassurance, it does not address the immediate challenges faced by communities. Residents are likely to experience continued disruption and environmental risk for several years, and the mitigation measures implemented to date have not proven effective, particularly during periods of heavy rainfall.
- 7.4 The effectiveness of Sustainable Drainage Systems (SuDS), which were intended to play a central role in managing surface water and reducing pressure on the sewer network, is also in question. Surface water continues to enter the foul sewer system, particularly during wet weather, contributing to overload conditions and overflow event – despite less than 40% of the homes intended for SE Coalville having been built. This may be due to a combination of factors, including misconnections, groundwater infiltration, and issues with design or construction. STW has identified instances of such problems, but their persistence indicates that they have not been fully resolved.

- 7.5 In addition to technical concerns, there are broader issues relating to governance and oversight. Responsibility for SuDS is fragmented, with multiple developers delivering infrastructure in phases and ongoing maintenance typically assigned to management companies with limited external scrutiny. There is no single body accountable for ensuring that these systems are functioning effectively over the long term, and the Council currently lacks the resources and specialist capacity to enforce compliance where problems arise. As a result, there is considerable uncertainty about whether these systems are operating as intended or being adequately maintained.
- 7.6 Fundamentally, the findings of this review demonstrate that wastewater infrastructure in Coalville has not kept pace with the scale and timing of housing growth. This has resulted in persistent pollution and environmental harm, to the detriment of local communities. The situation reflects a combination of factors, including an underestimation of infrastructure constraints during the planning process, delays and limitations in water infrastructure investment, uncertainty around the performance and management of SuDS, and a lack of effective short-term measures while longer-term solutions are developed. It is a stark illustration of the problems that arise when infrastructure investment is functionally separated from the planning system and housing delivery.

## **Appendix 1: Terms of Reference for the Water Management in the Coalville Strategic Growth Area Task and Finish Group**

### **1. What is the role of the Water Management in the Coalville Strategic Growth Area Task and Finish Group?**

To review issues associated with water management in the Coalville Strategic Growth Area.

### **2. What are the Principles of the Review?**

- To review the issues of water management within the parish of Hugglescote and Donington le Heath.
- To review the actions being taken by Severn Trent to address the issues.
- To review the strategic planning and stakeholder coordination which the Council undertook and consider how this might be improved when approaching other large-scale developments in the future.

### **3. What is expected of members of the Task and Finish Group?**

Whilst the Task and Finish Group will not be a decision-making body, the group will be asked to:

- Review the information available on Water Management in the Coalville Strategic Growth Area and take evidence from a range of stakeholders.
- Consider what lessons can be learned for the future
- Act as critical friends during key aspects of the report, in relation to the scrutiny function, providing comments and feedback as required.
- Agree a majority consensus for recommendation back to the Community Scrutiny Committee.

### **4. Who has voting rights on the recommendations?**

Only elected Members (or their substitutes) have voting rights.

### **5. Members of the Task and Finish Group**

- Alliance – Cllr M Ball
- Alliance – Cllr R Morris
- Alliance – Cllr J Simmons
- Labour – Cllr A Barker
- Labour – Cllr T Eynon
- Labour – Cllr E Parle

Where any of the above councillors are not able to attend a meeting, they may select a councillor of their choosing to take their place.

### **6. What is expected of officers of the Task and Finish Group?**

- Provide professional advice, as required, throughout the task and finish group.
- Ensure effective administration of the group including provision of agendas and minutes.
- Help formulate the views of members into a number of recommendations for consideration by Community Scrutiny Committee

### **7. Officers of the Task and Finish Group**

- James Arnold, Strategic Director of Place
- Rachel Wallace, Democratic Services Officer
- Andrew Pritchard, Stuart Young, East Midlands Councils
- Other officers/representatives as appropriate or requested

## **8. How often will the Group meet?**

- Meetings will be held, as required, culminating in a draft report for consideration by the Community Scrutiny Committee in March 2026. Meetings may be face to face and/or virtual.

## **Appendix 2: Presentation on Long Term Investment Strategy by Severn Trent Water**

(see separate attachment)

## Appendix 3: Background Note on the Water Industry

### 1. Water Industry Regulation

- 1.1 The Department for Environment, Food and Rural Affairs (Defra) has overarching responsibility for the water environment in England.
- 1.2 The water sector is made up of private regional monopolies responsible for providing water and sewerage services. Severn Trent Water Ltd operates in North West Leicestershire and much of the Midlands. Ultimately, water companies are responsible for minimising storm overflows in line with their legal obligations. Regulators are responsible for ensuring compliance and enforcing sanctions.
- 1.3 The economic regulator is Ofwat, which is responsible for setting the price of water and for agreeing water company investment plans. The Water Industry Act 1991 defines Ofwat's statutory duties, powers and regulatory framework. These are used to ensure compliance of water companies with their obligations. Defra sets priorities for Ofwat through a statutory strategic policy statement (last updated March 2022<sup>17</sup>). Ofwat must have regard to this statement when carrying out its duties.
- 1.4 In May 2025 Ofwat published its price determination for the period up to 2030, which it hopes will generate £104bn of investment over the next 5 years across England & Wales. In the Severn Trent area this will result in average water bills rising from £398 in 2024-25 to £583 in 2029-30, along with a requirement to spend £2 billion to reduce storm overflow spills by 49% on 2021 levels.
- 1.5 The environmental regulator is the Environment Agency (EA). The Environment Act 1995 established the EA and set out its functions, powers and duties. These were updated by the Environment Act 2021.
- 1.6 Water companies discharging sewage through storm overflows are required to apply for an environmental permit from the EA. This is part of the EA's wider environmental permitting regime under the Environmental Permitting (England and Wales) Regulations 2016. Each storm overflow requires a storm overflow discharge permit, and this will set out conditions about when it can and cannot be used.
- 1.7 If water companies are found to be in breach of their environmental permits, the EA can open an enforcement investigation and issue fines. The Water (Special Measures) Act 2025 introduced additional requirements for water companies

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<sup>17</sup> [February 2022: The government's strategic priorities for Ofwat - GOV.UK](#)

and powers for regulators, including for the EA to levy fixed monetary penalties for water company pollution.

## **2. National Policy Context**

- 2.1 The UK's sewerage system was largely constructed in the Victorian era and has limited capacity to deal with extreme weather or heavy rainfall. House building, urbanisation, and growing numbers of users have increased the volume of water flowing through the system. To prevent combined sewers from becoming overwhelmed when the existing infrastructure is unable to cope with a surge in the volume of water flowing through it, water companies are permitted to use storm overflows in certain conditions.
- 2.2 In 2021, the Government's 'Storm Overflows Taskforce' found that the complete separation of combined sewerage systems would cost between £350 billion and £600 billion, with the potential to increase household bills by between £569 and £999 per year. The report concluded that it would be "highly disruptive and complex" to deliver such a change in infrastructure across England<sup>18</sup>.
- 2.3 Subsequently, Defra published the Storm Overflows Discharge Reduction Plan in September 2022 and updated in September 2023<sup>19</sup>. It sets targets for water companies, regulators and the government to reduce the number of sewage discharges from storm overflows in England.
- 2.4 Water companies are also required to produce enhanced Drainage & Wastewater Management Plans, reflecting new statutory guidance published in May 2025<sup>20</sup>

## **3. Water Industry Reform**

- 3.1 Reflecting widespread concern with the water industry, the new Government commissioned Sir John Cunliffe to lead a review and make recommendations for change.
- 3.2 The independent report published in July 2025<sup>21</sup> proposes an enhanced regulatory framework and a new single regulatory body bringing together Ofwat, the Drinking Water Inspectorate, and the water environment functions of the Environment Agency and Natural England. However, the report stops short of recommending nationalisation of the water companies in England and Wales.

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<sup>18</sup> [Storm overflows evidence project - GOV.UK](#)

<sup>19</sup> [Storm overflows discharge reduction plan - GOV.UK](#)

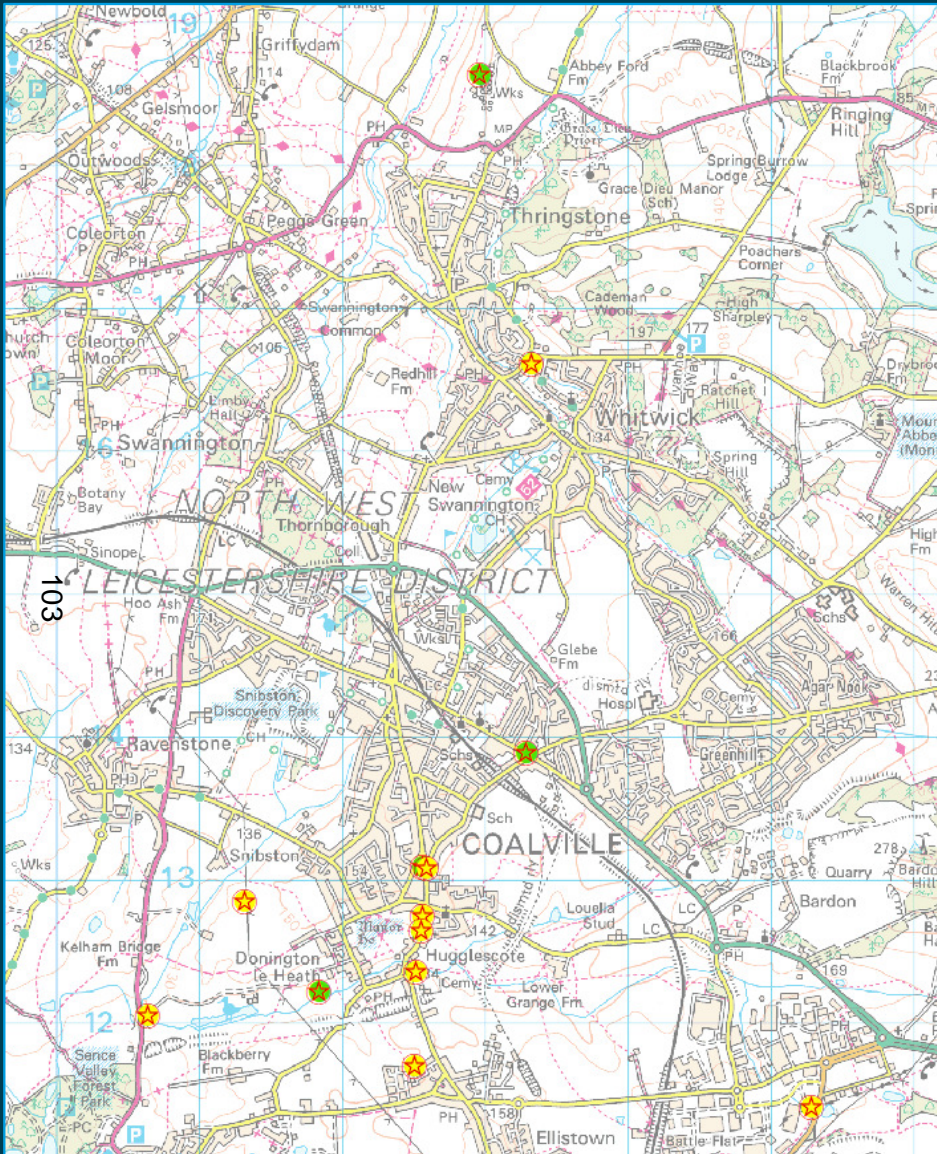
<sup>20</sup> [About the guidance and planning for drainage and wastewater management - GOV.UK](#)

<sup>21</sup> [Independent Water Commission Final Report](#)

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# SNARROWS

Coalville Catchment of interest



WONDERFUL ON TAP

# PROJECT COMMITMENTS

Reduce spills from Donnington le heath – off Townsend Lane CSO to an average of less than 10 spill per year

Resolve any Harm to the watercourse if water quality modelling indicates harm

Deliver the system improvements by 2030

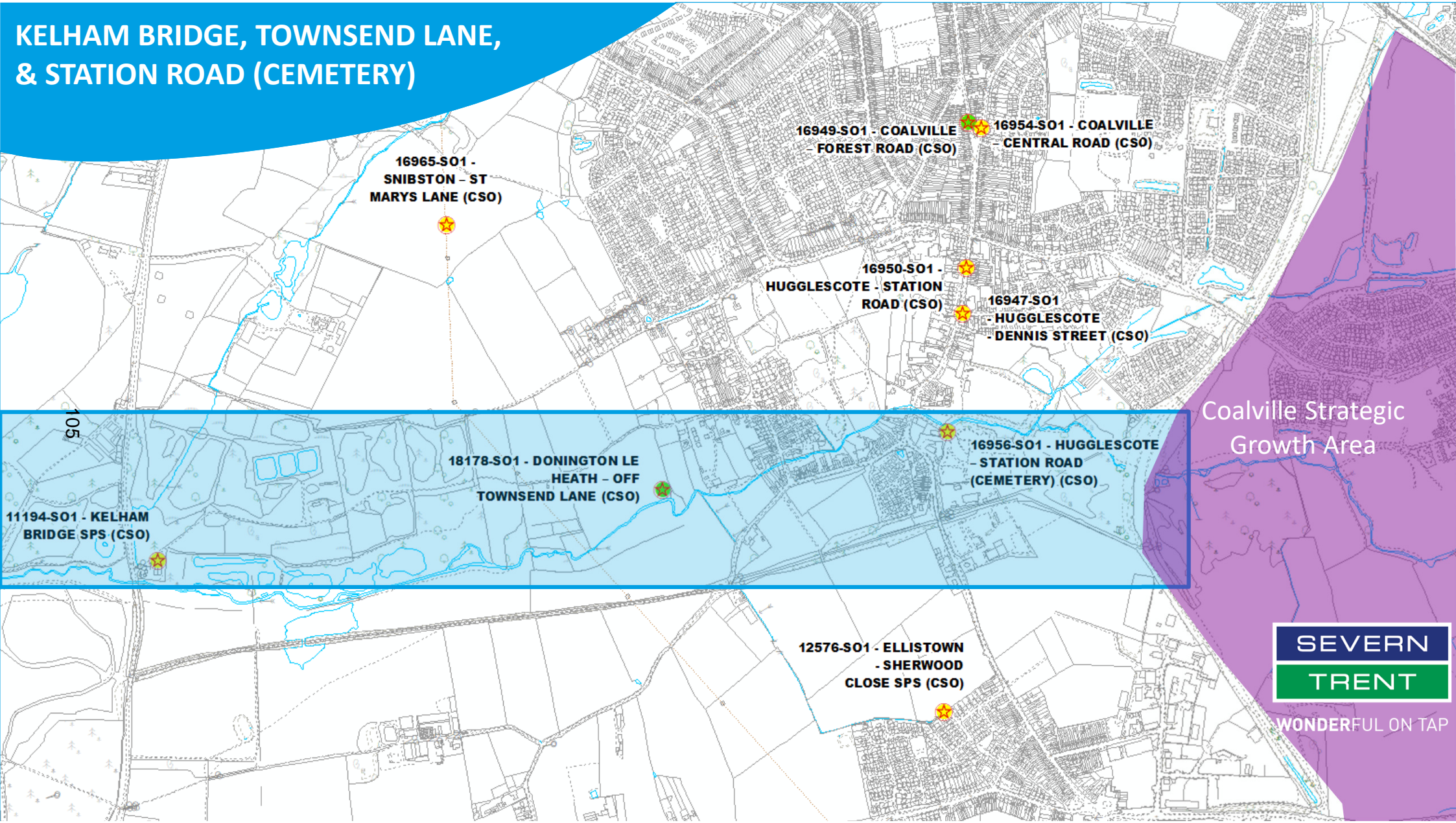
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Reduce Spills from other WINEP CSO's to an average of less than 10 spills per year (exact CSO's to be confirmed as part of modelling).

Resolve any Harm to the watercourse if water quality modelling indicates harm

Deliver the system improvements by 2030

# KELHAM BRIDGE, TOWNSEND LANE, & STATION ROAD (CEMETERY)



16965-SO1 -  
SNIBSTON - ST  
MARYS LANE (CSO)

16949-SO1 - COALVILLE  
- FOREST ROAD (CSO)

16954-SO1 - COALVILLE  
- CENTRAL ROAD (CSO)

16950-SO1 -  
HUGGLESCOTE - STATION  
ROAD (CSO)

16947-SO1  
- HUGGLESCOTE  
- DENNIS STREET (CSO)

18178-SO1 - DONINGTON LE  
HEATH - OFF  
TOWNSEND LANE (CSO)

16956-SO1 - HUGGLESCOTE  
- STATION ROAD  
(CEMETERY) (CSO)

11194-SO1 - KELHAM  
BRIDGE SPS (CSO)

12576-SO1 - ELLISTOWN  
- SHERWOOD  
CLOSE SPS (CSO)

Coalville Strategic  
Growth Area

SEVERN  
TRENT

WONDERFUL ON TAP

# KELHAM BRIDGE, TOWNSEND LANE, ST MARY'S & HUGGLESCOTE STATION ROAD (CEMETERY)

*Concept – solution to be developed*

- Historic Growth Solution, new Trunk Main from Sewer upstream of Hugglescote Station Road to Townsend lane CSO.
  - Solution required to resolve Flooding issues within Hugglescote, must include crossing of the River Sence near Station Road.
  - Growth Solution proposed a further section of upsizing down to Kelham Bridge, but land stability is a concern to due historic settlement of assets in this location.
  - Resolve flooding at station road but Increased spills at Townsend Lane are therefore anticipated as a result of the growth scheme if next section not completed.
  - Additional Storage upstream of Townsend Lane needed to mitigate the spill impact and reduce spills to less than 10
  - Additional Drivers to deliver CSO improvements
- Key Risks
    - Levels suitable for crossing under River Sence adjacent to Hugglescote Station Road
    - Developing a solution that can re-cross the River Sence adjacent to Townsend lane
    - Historic Settlement / Subsidence
    - Mining area and High-Water Table
    - Pass forward flow limitations at Kelham Bridge based on Snarrows Capacity and condition of existing Rising Main
    - Based on unverified Model

**Part of Catchment  
Re-configuration**

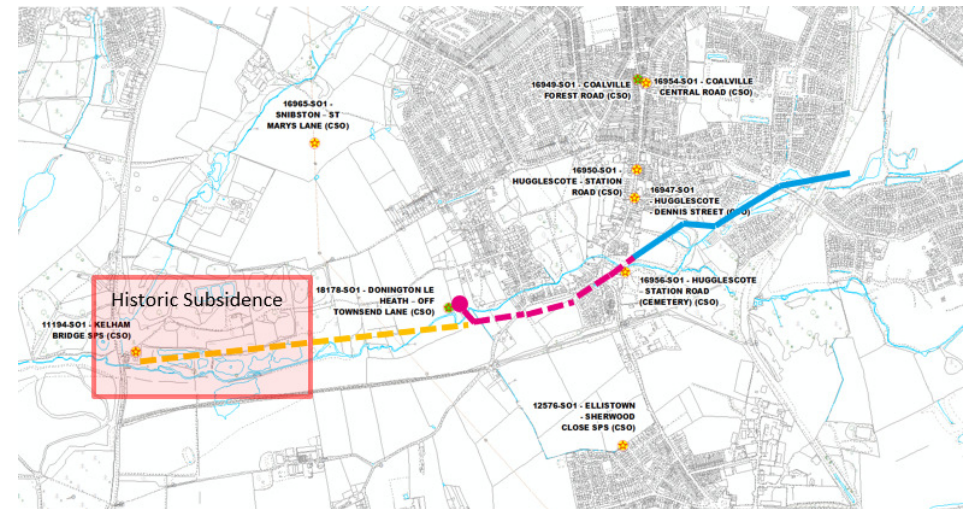
# KELHAM BRIDGE, TOWNSEND LANE, ST MARY'S & HUGGLESCOTE STATION ROAD (CEMETERY)

## Options for Consideration in conjunction with new Growth Sewer

- New Shaft Tank collecting high level flows only and returning to system downstream of Townsend lane (**option under consideration**)
- New Shaft Tank collecting all flows from new sewer and Pumping to Kelham Bridge (**option discounted**)
- New Shaft Tank collecting all flows from new sewer and Pumping to Highpoint before gravitating towards Snarrows (**Option needs to be assessed as part of a wider Coalville approach linking to Parsonwood Hill**)
- New Shaft Tank collecting all flows from new sewer and Pumping to Ibstock WwTW (**Option discounted due to Ibstock WwTW being at the TAL for Phosphates**)
- New WwTW at Townsend Lane (**Option discounted due to current Phosphate limits on the watercourse and impacts on the SSSI downstream**)

Concept –solution to be developed

## Part of Catchment Re-configuration



### Key

- Completed additional Sewer
- - - Historically Proposed Additional Sewer
- - - Current Review
- ★ WINEP CSO
- ★ Associated CSO

# SOLUTIONS

- Infiltration removal, and Surface water ingress
  - we will escalate any areas of concern about infiltration internally using latest flow survey results and verified model.
  - Work is continuing to identify and remove these connections where possible
- Online Storage
  - Storage volumes needed are unlikely to be sufficient however some online storage is included within the proposed solution
- Temporary updates
  - New static screen installed in Townsend Lane CSO to try and reduce rag discharged to the watercourse

Hierarchy	Status	Review
Removing Infiltration / Ingress	✘	Our proposed solution involves abandoning the gravity CWS between Townsend Lane CSO and Kelham Bridge SPS. This section of sewer is thought to be a source of infiltration.
Network / Existing Asset Optimisation	✘	No viable options following review of Kelham bridge capacity
Green Solutions & Separation	✘	Currently no viable green solutions have been identified due to the large storage volume required to meaningfully reduce spills. This will be reviewed again with the verified model
Catchment Flow Transfer & PFF/FFT Increase	✓	Proposed new RM and Gravity route to Snarrows to alleviate pressure on Kelham bridge. <a href="#">Work is proposed at Snarrows WwTW to increase the treatment capacity at the WwTW by 2030</a>
Gravity Fill & Return (Below Ground) Storage	✓	Proposed storage in new oversized tunnel from Cemetery, to reduce shaft size
Pumped Fill (Above Ground) Storage	✘	<a href="#">3 above ground tanks have been constructed at Kelham bridge to reduce spills at this location</a>
Pumped Return (Below Ground) Storage	✓	Shaft needed due to large volume

# CATCHMENT RE-CONFIGURATION

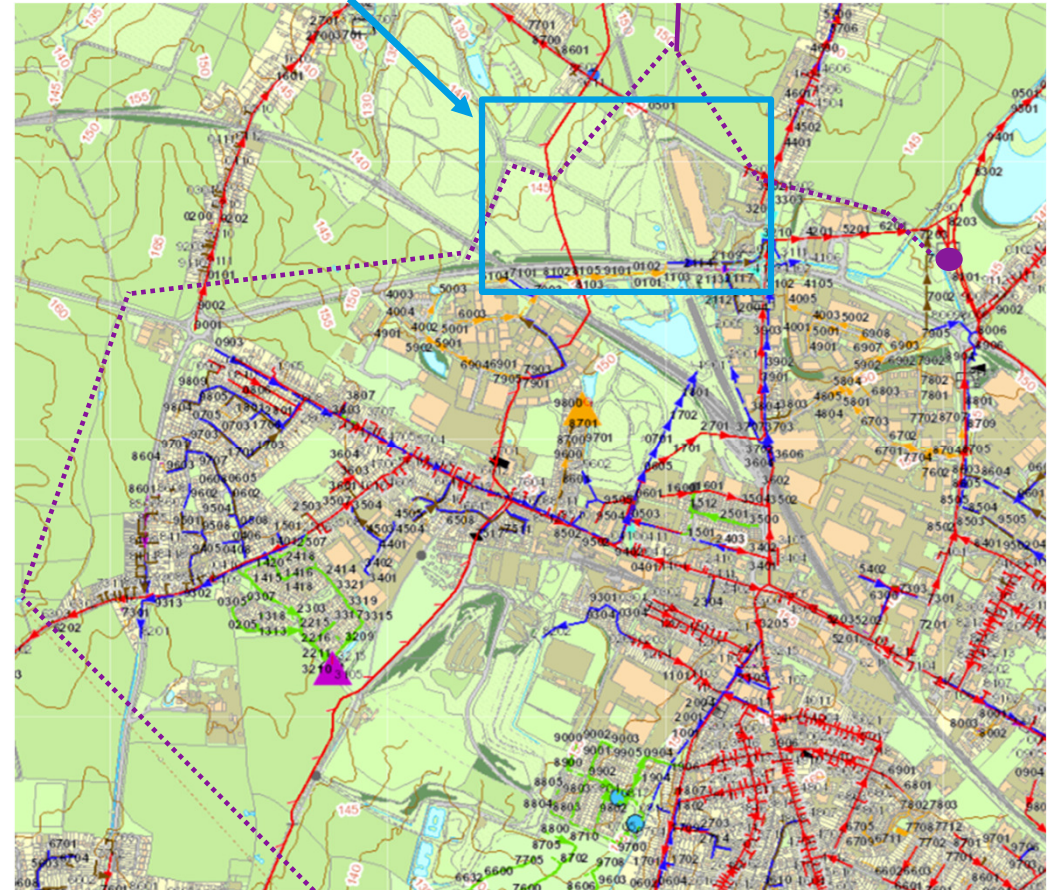
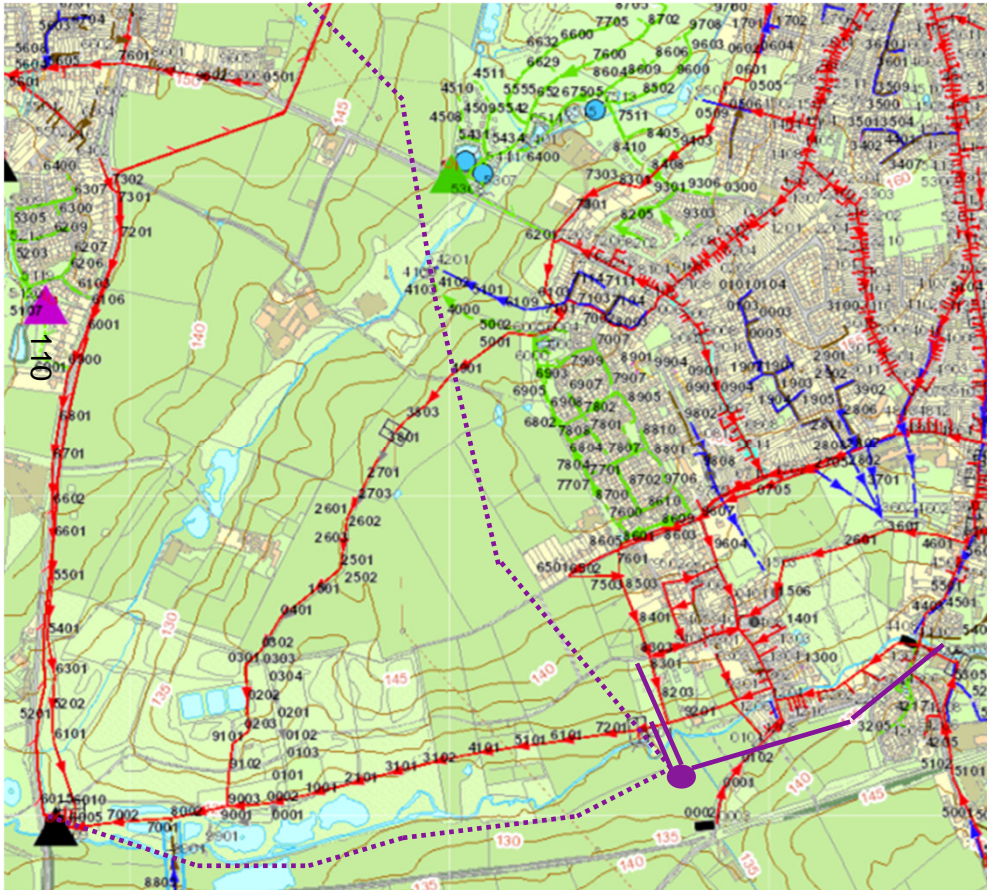
Concept – solution  
to be developed

- This solution involves improvements to Townsend Lane, Kelham Bridge, Parsonwood Hill and Station Road Cemetery
- A new Pumping station Located at Townsend Lane, which Pumps to the high point locally before draining via Gravity to the north.
- A new Pumping station near Coalville Leisure Centre to intercept high flows heading towards Parsonwood Hill and transfer to proposed Gravity Trunk Sewer
- New Pumping station to the north of Thringstone to pump flows into the Snarrows WwTW
- Increase Flow to full treatment at WwTW

# CATCHMENT RE-CONFIGURATION

Concept – solution  
to be developed

Location for  
Mine Shaft 3

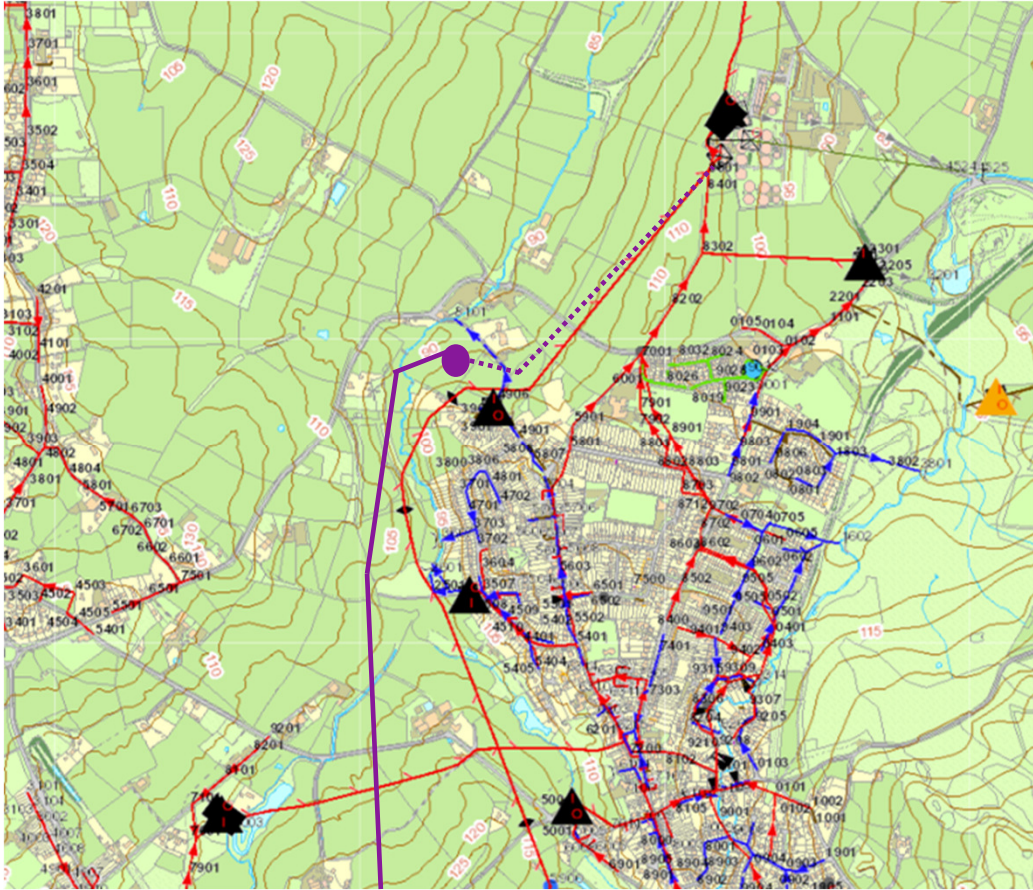
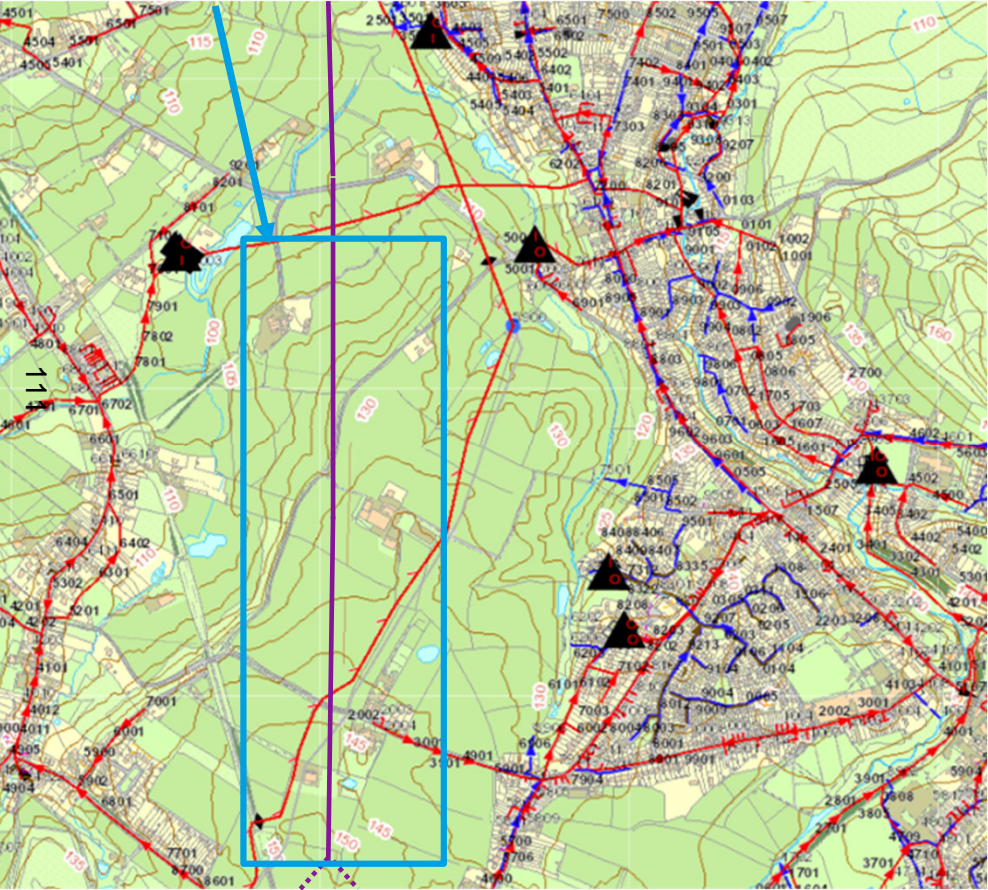


- Gravity Sewer
- ⋯ Rising Main
- Pumping Station / Shaft Tank

# CATCHMENT RE-CONFIGURATION

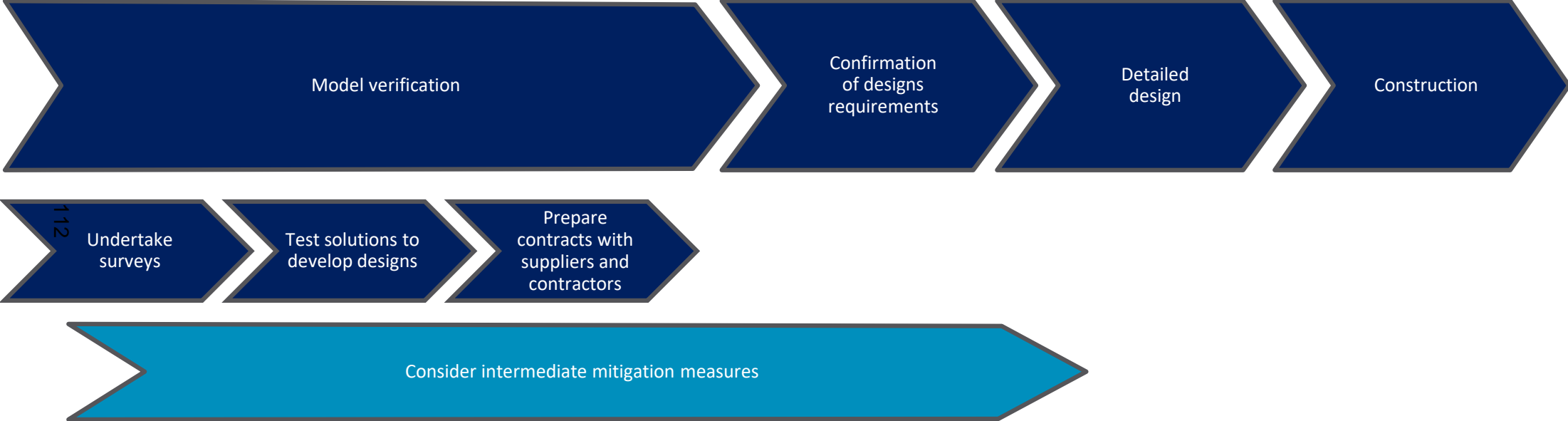
Concept – solution  
to be developed

Historic Mining area



- Gravity Sewer
- ..... Rising Main
- Pumping Station / Shaft Tank

# PROJECT CONSTRAINTS



112

# PROJECT CONSTRAINTS

- Balance pass forward flow to WwTW and storage at the CSO's to mitigate risk of flooding / spill both at CSO's and WwTW
- Grace Dieu and High Sharpley SSSI located to the north of Parsonwood Hill CSO – early conversations with Ecology team indicate Natural England are likely to refuse any solution passing through this are due to risk to the geological and environmental significance of the SSSI. – **Alternative solution identified**
- Coal Mining area, additional risks that need to be accounted for within the design process – **Coal mining risk assessments carried out**
- ↔ Landfill Located near one of the WINEP CSO's additional risk when developing solution and potential cost for disposal of materials
- Whilst the Solutions are for CSO improvements there are significant flooding issues in two parts of the Snarrows Catchment, that Residents are concerned by and need to be considered to ensure no detriment and where possible improvements are made – **Outside of direct project scope, but improvements anticipated because of the proposed solutions.**
- Seasonally Dry Watercourses, it has been confirmed by Risk validation that London Road CSO spills to a Seasonally Dry Watercourse as such can only spill once between May and September each year - **Solution change and increased as a result**

# PROJECT COMMITMENTS

Reduce spills from Donnington le heath – off Townsend Lane CSO to an average of less than 10 spill per year

Resolve any Harm to the watercourse if water quality modelling indicates harm

Deliver the system improvements by 2030

114

Reduce Spills from other WINEP CSO's to an average of less than 10 spills per year (exact CSO's to be confirmed as part of modelling).

Resolve any Harm to the watercourse if water quality modelling indicates harm

Deliver the system improvements by 2030

## NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COMMUNITY SCRUTINY COMMITTEE – THURSDAY, 25  
JUNE 2026

<b>Title of Report</b>	<b>SCRUTINY ANNUAL REPORT</b>	
<b>Presented by</b>	Councillor T Eynon Chair of the Community Scrutiny Committee	
<b>Background Papers</b>	Agendas and minutes of the meetings of the Scrutiny Committees are available on the <a href="#">website</a> .	<b>Public Report:</b> Yes
<b>Financial Implications</b>	None identified.	
	<b>Signed off by the Acting Section 151 Officer:</b> Yes	
<b>Legal Implications</b>	None identified.	
	<b>Signed off by the Interim Monitoring Officer:</b> Yes	
<b>Staffing and Corporate Implications</b>	None identified.	
	<b>Signed off by the Head of Paid Service:</b> Yes	
<b>Purpose of Report</b>	To consider and make comment on the annual report in order that it is presented to Council setting out the work of the Scrutiny Committees over the preceding 12-month period.	
<b>Recommendations</b>	<b>THAT COMMUNITY SCRUTINY COMMITTEE:</b>  <b>A) PROVIDES COMMENTS ON THE ANNUAL REPORT AHEAD OF ITS SUBMISSION TO COUNCIL.</b>  <b>B) DELEGATES AUTHORITY TO THE SCRUTINY COMMITTEE CHAIRS TO MAKE ANY FINAL AMENDMENTS TO THE REPORT FOLLOWING CONSIDERATION BY BOTH SCRUTINY COMMITTEES PRIOR TO CONSIDERATION BY COUNCIL.</b>	

**1.0 BACKGROUND**

- 1.1 In accordance with the agreed scrutiny process, an annual report is submitted to Council which sets out the work of both Scrutiny Committees over the preceding 12-month period.

- 1.2 Both Scrutiny Chairs for the 2025/26 civic year have considered the report as part of the drafting process and their comments along with a foreword have been included. The draft report is also being considered by the Corporate Scrutiny Committee at its meeting on 18 June.
- 1.3 The annual report at appendix 1 is in draft format and will be updated into the usual format following consideration by both scrutiny committees and prior to Council.

<b>Policies and other considerations, as appropriate</b>	
Council Priorities:	All Council priorities: <ul style="list-style-type: none"> <li>- Planning and regeneration</li> <li>- Communities and housing</li> <li>- Clean, green and Zero Carbon</li> <li>- A well-run council</li> </ul>
Policy Considerations:	None identified but had regard to this during the scrutiny process.
Safeguarding:	None identified but had regard to this during the scrutiny process.
Equalities/Diversity:	None identified but had regard to this during the scrutiny process.
Customer Impact:	None identified but had regard to this during the scrutiny process.
Economic and Social Impact:	None identified but had regard to this during the scrutiny process.
Environment, Climate Change and zero carbon:	None identified but had regard to this during the scrutiny process.
Consultation/Community Engagement:	Chairs of both Corporate Scrutiny Committee and Community Scrutiny Committee during the 2025/26 civic year.
Risks:	None identified but had regard to this during the scrutiny process.
Officer Contact	James Arnold Strategic Director of Place <a href="mailto:james.arnold@nwleicestershire.gov.uk">james.arnold@nwleicestershire.gov.uk</a>

North West Leicestershire District Council

**Scrutiny Annual Report  
2025/26**

# Contents

## **Foreword**

### **What is scrutiny?**

The principles of good scrutiny

Why scrutiny is important

Scrutiny's role

What scrutiny looks like in North West Leicestershire

Public involvement in scrutiny

### **What has scrutiny been doing?**

Scrutiny Work Programming Group

Community Scrutiny Committee

Corporate Scrutiny Committee

### **Where to get further information / who to contact?**

# Foreword

By the 2025/26 Chairs of the Scrutiny Committees

This report provides a summary of work done by scrutiny at North West Leicestershire District Council (NWLDC) during 2025/26 and provides an opportunity to reflect on this work. It also provides a general overview of how scrutiny operates, the impact it has and how the public can get involved.

NWLDC operates two scrutiny committees. One looks inwards to examine the Council's *corporate* objectives including its Budget and its performance compared to its Delivery Plan. As this Council prepares for Local Government reorganisation, and we all adjust to the impact of climate change, members have been scrutinising the current customer experience and considering the legacy this Council will leave residents in the future.

Another committee focuses on issues that impact on the wellbeing of the *community*. Members have continued to monitor the Leisure Centre and worked to ensure the needs of the least able are not overlooked. We have been scrutinising this Council's plans to develop its own heritage and properties. Members have also initiated a deep dive into the management of sewage outflows in South East Coalville.

Both committees are politically balanced so that they can include as many viewpoints as possible and, this year, both have been chaired by members of the Opposition. As members of the Scrutiny Working Group, both chairs have been working with senior officers to improve the relationship between Scrutiny members, who act as critical friends, and members of the Cabinet who make decisions.

As Scrutiny Chairs we have continued to work to monitor this Council's progress in delivering on its promises to residents. Where we have had concerns, we have made recommendations to Cabinet so that performance can be improved in the future. This document is a record of our progress.



**Cllr Terri Eynon**  
Chair of Community  
Scrutiny Committee



**Cllr Simon Lambeth**  
Chair of Corporate  
Scrutiny Committee

# What is scrutiny?

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*“The role that overview and scrutiny can play in holding an authority’s decision-makers to account makes it fundamentally important to the successful functioning of local democracy. Effective scrutiny helps secure the efficient delivery of public services and drives improvements within the authority itself. Conversely, poor scrutiny can be indicative of wider governance, leadership, and service failure.”*

*Overview and Scrutiny: Statutory Guidance for Council’s and Combines Authorities – by the Department of Levelling Up, Housing and Communities (DLUHC) published 2019*

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Scrutiny is an important part of the council’s decision-making process and allows members who are not Cabinet members to look into areas of local concern and critically examine decisions taken by the Cabinet to benefit local people.

Scrutiny committees cannot make decisions but can make recommendations to Cabinet and other decision-making bodies of the council. Scrutiny can also look at services provided by other organisations and as such can invite them into committee meetings for discussions.

## Principles of good scrutiny

The Centre for Governance and Scrutiny established four key principles of scrutiny, these are:

<b>1. Provides critical friend challenge to executive policy and decision makers</b>
Constructive, robust and purposeful challenge. Non-aggressive to create optimum conditions for investigative evidence based process.
<b>2. Enable the voice and concerns of the public</b>
Meetings conducted in public and are webcast. Innovative, public communication, consultation and feedback.
<b>3. Be carried out by independent minded councillors</b>
Councillors actively engage in scrutiny function to drive improvement. Areas are reviewed in an a-political atmosphere.
<b>4. Drive improvement in public services</b>
Promotes community well-being and improves quality of life. Strategic review of corporate policies, plans performance and budgets.

## Why scrutiny is important....

Scrutiny is a strategic function of the authority and is a central part of corporate governance. It is, therefore, an important element in decision-making. It also provides councillors that are not in decision-making roles an opportunity to be a ‘critical friend’ to the Cabinet and publicly hold them to account in relation to the decisions they are making.

## The scrutiny role...

The main tasks of the committees are:

- **Performance Monitoring** – The Council has to meet corporate priorities set out in the Council Delivery Plan and report against those indicators. Scrutiny can examine any aspect of the Council’s performance, including services that it delivers through partnerships with other organisations.
- **Holding the Cabinet to Account** - Decisions made by the Cabinet but not yet put into practice can be reviewed by the Scrutiny Committees and challenged.
- **Policy review and development** - Scrutiny can propose new policies or review existing policies and recommend changes to the Cabinet.
- **External Scrutiny** - Any issue directly affecting the residents of North West Leicestershire can be scrutinised by the Committees, including services provided by another organisation.

It is through demonstrating the value and impact that effective scrutiny can have in supporting councils and other organisations to deliver better, more cost-effective services, that scrutiny is a valued element of local democracy.

## What scrutiny looks like in North West Leicestershire

The scrutiny work is carried out by the two committees – the Corporate Scrutiny Committee and the Community Scrutiny Committee, with an informal Scrutiny Work Programming Group programming the work. Below is a list of areas of responsibility for each scrutiny committee. Each committee can receive reports and comment on matters of policy or items of business of a similar nature to those listed.

### Corporate Scrutiny Committee

Asset management  
Estates and property  
Review of Constitution  
Communications  
Customer services  
Finance  
Human resources  
Equalities  
ICT  
Legal services  
Revenue and benefits  
Shared services  
Zero Carbon Road Map

### Community Scrutiny Committee

Business / economy  
Planning and building control  
Tourism  
Partnerships  
Community safety  
Leisure  
Health and wellbeing  
Waste Services  
Stronger and safer communities  
Environmental health  
Licensing  
Environmental protection  
Statutory crime and disorder committee  
Strategic housing – housing strategy  
Housing management  
Economic development  
Regeneration

The scrutiny committees can set up special working parties called ‘task and finish groups’ when they need to undertake a detailed, in-depth investigation into a particular issue. The work is done by a small group of councillors appointed from the membership of the scrutiny committee. Work takes place for a set period and it is time limited. These focused task and finish groups make recommendations to the parent scrutiny committee before being considered by the Cabinet.

Further information can be found on the NWLDC website regarding the scrutiny committee structure and terms of reference at [Part 3, section D of the council’s Constitution](#).121

## Public involvement in scrutiny

As the scrutiny committees are actively working on matters that affect the residents of North West Leicestershire, involvement of the public is encouraged in the following ways:

- Accessing agendas / work programmes: All work either planned or already done by the scrutiny committees is publicly available on the NWLDC website (unless in relation to a confidential matter). All meeting dates and corresponding information can be found [on the NWLDC website](#).
- Attending meetings: Members of the public can attend any public meeting of the scrutiny committees. Details of meeting dates can be found [on the NWLDC website](#). If you are interested but are unable to attend in person, the meetings are also available to view online both live and after the event. Links to meetings can be found [on the NWLDC website](#).
- Asking a question: Each meeting of the scrutiny committees allows for public questions to be asked at the beginning of each agenda. Information on how to submit a question can be found [on the NWLDC website](#).
- Submitting a petition: Scrutiny committees can receive petitions relating to an area that the council has authority over. It can be submitted by anyone who lives, works or studies in North West Leicestershire and can be submitted in writing or as an e-petition on the NWLDC website. Further details can be found [on the NWLDC website](#).
- Identifying issues which a scrutiny committee might look at (via officers or committee members)
- Contributing to consultations and surveys

# What has scrutiny been doing?

[Visual display of facts and figures below to be included in the final formatted document]

- Each scrutiny committee is made up of 10 members, six of which sit on both Corporate and Community Scrutiny Committees. In total, there are 14 members out of the 38 elected to represent the district that take part in scrutiny.
- **Reports received into scrutiny: 32**
  - For information and update: 4
  - Pre-Cabinet review: 14
  - Policy reviews: 2
  - Performance monitoring: 9
  - Scrutiny process: 3
  - Task and finish group recommendations: 0
- 11 committee meetings held, six Corporate Scrutiny Committee and five Community Scrutiny Committee
- 20 hours and 14 minutes of public debate
- 22 recommendations submitted to Cabinet
- 11 recommendations accepted by Cabinet

# Scrutiny Work Programming Group

The Scrutiny Work Programming Group is an informal group, made up of councillors and officers, that has been in operation since early 2022 and was established to manage the growing workloads of both committees and to help shape the scrutiny function moving forward.

The group's key role is to:

- Consider requests for inclusion on the work programmes of each scrutiny committee
- Consider whether there are other ways of receiving information
- Consult with members of scrutiny committees, senior officers, Cabinet members for horizon-scanning on policy development
- Look at the corporate priorities, Council Delivery Plan and Cabinet forward plan and identify key issues / topics for investigation / inquiry
- Consider events and decisions in the council's calendar which could require an input / consultation via scrutiny
- Review any follow-up work required after previous scrutiny.

Due to the cross overs with scrutiny, the Chair of the Audit and Governance Committee along with the lead officer attend each of the Scrutiny Work Programming Group meetings to discuss closely linked matters.

Membership:

Councillor T Eynon (Chair of Community Scrutiny Committee)

Councillor S Lambeth (Chair of Corporate Scrutiny Committee)

Councillor P Lees

Councillor L Windram

## Work programming

The group reviews the work programmes for both scrutiny committees at each meeting, ensuring that workloads are appropriate and identifying future items from the Cabinet's Executive Decision Notice.

## Work requests

The group considers any requests for items received from members and if it is felt that value would be added by scrutinising, they determine the best route to take, whether that be a task and finish group, report to committee or information paper. In 2025/26 the group considered 11 work requests which resulted in:

- Two reports (scheduled for 2026/27)
- Two requests were incorporated within already scheduled reports
- One information paper was provided
- One Task and Finish Group
- Information being provided outside of Committee
- Information being provided at Committee
- Two items being held for future consideration (due to Local Government Reorganisation and Local Plan submission)
- One out of scrutiny scope

## Information papers

'Information papers' are for the Work programming Group to consider, rather than full reports to the committees, when this approach is deemed appropriate.

In 2025/26, the group received one information paper:

- Improving Customer Contact Project (Update)  
*Outcome: agreed that the Communications Team Manager would bring a further update to the Scrutiny Work Programming Group at the conclusion of the project and then a report to Scrutiny would follow.*

## Cabinet/Scrutiny Protocol

In considering the statutory guidance to promote a positive working relationship between Scrutiny and Cabinet, a protocol was produced to assist Members of the Scrutiny Committees and the Cabinet by defining the relationship between the executive and scrutiny functions and the role of Cabinet in the Scrutiny Process. The group assisted in shaping the protocol which was fully welcomed and supported by Cabinet. The protocol is currently being trialled prior to being taken forward to Council for approval to form part of the constitution, details can be found on the [NWLDC website](#).

# Corporate Scrutiny Committee

Set out below are the key topics the Corporate Scrutiny Committee has scrutinised in 2025/26. All agendas and full details of the committee's work can be found on the [NWLDC website](#).

## Council's budget-setting

The committee thoroughly examined the draft budgets for 2026/27 as part of the budget consultation process.

The committee:

- Submitted a full set of comments on the draft budget proposals to Cabinet
- Welcomed the introduction of the Legacy Fund
- Recommended that the cost of the Moira Furnace improvement project be reflected in the Capital Programme Development Pool.
- Recommended that the two-hour free parking in Coalville be postponed until the conclusion of the district car parking review.
- Recommended that the Legacy Fund be increased by £1million for 2026/27, and to ensure the award mechanism is fair and transparent.
- Recommended that funding for Ashby Canal be recognised in the Capital Programme Development Pool.

## Performance monitoring

One of the roles of scrutiny is to examine and monitor the council's performance by using the priorities as set out in the Council Delivery Plan. The Council's overall performance and financial performance is reviewed on a quarterly basis and fed back to Cabinet as part of the reporting process.

The Committee:

- Submitted comments regularly to Cabinet on council and financial performance
- Received the Corporate Complaints Feedback Annual Report
- Received the Customer Services Annual Report

## Local Government Reorganisation

The committee considered and commented on the draft local government reorganisation proposal for Leicester, Leicestershire and Rutland, prior to consideration by Cabinet.

The committee:

- Questioned the ward sizes and community representation, particularly the impact on local identity in divided areas.
- Acknowledged the challenge for parish councils that could be split across neighbourhood areas.
- Challenged the growth rate calculations and financial modelling comparisons
- Questioned the proposed investment in assets such as neighbourhood hubs
- Questioned financial matters including, how the savings made by devolution would be fed into the general funding, inflation stress testing and levelling up parking and garden waste recycling charges
- Questioned how front-line services would be protected

## Customer Experience Strategy 2026 - 28

The committee looked at the Council's draft Customer Experience Strategy, submitting comments to the Cabinet for consideration.

The committee:

- Welcomed the strategy and the shared responsibility for customer service across all teams
- Questioned the role of artificial intelligence and digital tools, specifically regarding telephony and its limitations
- Raised concerns around digital exclusion for those unable to access digital methods
- Suggested clear expectations for customers on waiting and call-back times
- Suggested celebrating internal successes to boost staff morale

## Legacy Grant Fund

Following approval by Full Council to introduce a Legacy Grant Scheme, the committee looked at the draft proposals on the process for administering the scheme and submitted comments to the Cabinet for consideration.

The committee:

- Welcomed the scheme and recognised the positive opportunity for communities across the district
- Raised concerns about the maximum limit that applicants can claim for as it could be problematic for large scale projects.
- Questioned the approval process to ensure decisions were fair and not politically influenced, including the cross-party oversight.
- Raised concerns that the scoring criteria could favour larger established organisations and disadvantage small community groups.
- Emphasised the importance of supporting inexperienced community groups through the application process
- Questioned the staffing allocation to administer the scheme
- Sought clarification on application timelines and communication with parishes

## Zero Carbon Update

The committee received the annual update on the Council's Zero Carbon progress.

The committee:

- Welcomed the significant progress but shared concerns about future funding and lack of detailed targets
- Suggested that the annual report be presented earlier in the civic year to allow the committee to consider making budget recommendations in time for the budget process
- Recommended that £80,000 be allocated to fund stage three of the mine water heating feasibility study as part of the 2026/27 budget
- Recommended that more funds be allocated to the zero carbon fund as part of the 2026/27 budget
- Recommended that the Climate Change Programme Managers salary be moved to the general fund to preserve the zero carbon fund for future projects

## Task and finish groups

The Committee established no Task and Finish Groups in 2025/26.

Committee meetings held	6
Reports considered	19
Recommendations submitted to Cabinet	11
Recommendations accepted by Cabinet	6
Comments submitted to Cabinet	78
Hours of public debate	10 hrs 28 minutes
Questions submitted by public	0

Membership	Attendance						
	19 June 2025	4 September 2025	27 October 2025	4 December 2025	22 January 2026	19 March 2026	%
Simon Lambeth (Chair)	Y	Y	N	N	Y	Y	67%
Mike Ball (Deputy Chair)	N	N	Y	Y	Y	Y	67%
Catherine Beck	Y	Y	Y	Y	Y	Y	100%
Murrae Blair-Park	Y	Y	Y	Y	Y	Y	100%
Morgan Burke	N	Y	Y	Y	N	Y	67%
Kenny Horn	Y	Y	N	N	N	Y	50%
Alison Morley	Y	Y	Y	N	Y	Y	83%
Ray Morris	N	Y	Y	N	Y	Y	67%
Sean Sheahan	Y	Y	Y	Y	Y	Y	100%
Jake Windram	Y	Y	Y	Y	Y	Y	100%

# Community Scrutiny Committee

Set out below are the key topics the committee has scrutinised in 2025/26. All agendas and full details of the committee's agendas can be found on the [NWLDC website](#).

## Foundations Review- Disabled Facilities Grants Delivery

The committee looked at the proposed financial assistance policy and grant programme. Comments were submitted to Cabinet for consideration.

The committee:

- Welcomed the report, however raised concerns about general publicity of the grant and accessibility for those unable to access digital methods.
- Requested access to the full Lightbulb document
- Recommended that marketing and publicity of the Lightbulb service and grants be improved
- Recommended that tenants housed in private properties are not disadvantaged on the housing register
- Recommended that the Foundation be requested to review the Disability Facilities Grant cap with the view to increase it, and to address issues with means testing.
- Recommended that the grant condition period be increased from five years to ten years
- Recommended that the eligibility criteria be tightened to ensure value for money on grant rewards

## Moira Furnace Visitor Experience Improvement Programme (Phase 2)

The committee received an update on the project and details on the business case for the next phase. Comments were submitted to Cabinet for consideration.

The committee:

- Welcomed the improvements made to the site and praised the quality of the refurbishment works.
- Raised concerns about any potential excessive parking charges that could deter visitors. It was suggested that consideration be given to local resident concessions.
- Questioned the Council's responsibilities as custodian of the historic building
- Discussed the tight delivery timetable in the context of local government reorganisation
- Acknowledged the positive community impact of the project
- Fully supported the project and recommended that Cabinet allocate of funds required to complete phase two improvements

## Stenson Square Gardens

The committee received an update on the project and were asked to review on the design proposals. Comments were submitted to Cabinet for consideration.

The Committee:

- Discussed the financial implications of affordable housing versus market housing on the site. The committee's preference was for a mixed used development including social housing.
- Questioned the timing of the project due to the risks of funds being absorbed as part of local government reorganisation
- Acknowledged the mixed public feedback
- Recommended that more marketing be done to showcase the design visuals and promote the project with the aim of gaining more community involvement
- Recommended that the Coalville Heritage Society be encouraged to investigate the options available to help fund archaeological investigations on the site when works begin

## Leisure Centres Annual Review

The committee reviewed an annual update on the effectiveness of Council leisure centres.

The committee:

- Welcomed the increased NHS use of the leisure centres for sessions including cardiac rehabilitation, exercise referrals and blood donation clinics.
- Asked for comparable data for deprived areas be included in future reports
- Welcomed the progress on green initiatives and requested further information in future reports on the reduction of gas usage and installation of solar panels.
- Supported the recommendation of Corporate Scrutiny Committee about funding the progression of mine water heating.
- Recommended that the £80,000 required to fund stage three of the mine water feasibility study be allocated as part of the 2026/27 budget.

## Community Grants Annual Report

The committee reviewed an annual update on community grants and the first year of the NWL Community Lottery.

The committee:

- Acknowledged the significant positive impact of community grants and expressed disappointment at recent budget cuts
- Requested that more detail be included in future reports about the number of residents receiving support from Age UK
- Requested more detail be included in future reports about the usage of the Citizens Advice Bureau including service usage, waiting times, ward reach and how the grant is spent
- Suggested that officers and Cabinet consult with grant recipients about finding needs prior to making budget decisions
- Recommended that Cabinet reinstate the grant funding to Age UK as part of the budget 2026/27 budget
- Praised the success of the NWL Community Lottery but raised concerns around sustainability following local government reorganisation.

## Task and finish groups

The Committee established one task and finish group in 2025/26:

### Water Management in the Coalville Strategic Growth Area Task and Finish Group

The task and finish group was formally set up in June 2025 following the submission of a topic suggestion form and approval by the Scrutiny Work Programming Group. The report detailing the subject matter for review and setting up the group can be found on the [NWLDC website](#).

The review is ongoing and due to conclude in 2026/27, therefore, more information will be included in the 2026/27 annual scrutiny report.

Committee meetings held	5
Reports considered	13
Recommendations submitted to Cabinet	11
Recommendations accepted by Cabinet	5
Comments submitted to Cabinet	19
Hours of public debate	9 hours, 46 minutes
Questions submitted by public	0

Membership	Attendance					
	26 June 2025	11 September 2025	11 December 2025	25 February 2026	23 April 2026	%
Dr Terri Eynon (Chair)	Y	Y	Y	Y	Y	100%
Murrae Blair-Park (Deputy Chair)	Y	Y	Y	Y	Y	100%
Mike Ball	Y	N	Y	N	Y	60%
Dave Bigby	Y	N	Y	N	Y	60%
Marie French	Y	Y	N	Y	N	60%
Kenny Horn	Y	N	N	Y	N	40%
Simon Lambeth	Y	Y	N	Y	N	60%
Paul Lees	Y	Y	N	Y	Y	80%
Elizabeth Parle	Y	Y	Y	Y	Y	100%
Lee Windram	Y	Y	Y	Y	Y	100%

## Where to get more information

If you would like more information about how to get involved or suggest a topic for scrutiny review, you can contact the Democratic Services Team on 01530 454512 or [memberservices@nwleicestershire.gov.uk](mailto:memberservices@nwleicestershire.gov.uk)

You can also contact the Scrutiny Committee Chairs directly:

Councillor Simon Lambeth  
Chair of the Corporate Scrutiny Committee  
[Simon.lambeth@nwleicestershire.gov.uk](mailto:Simon.lambeth@nwleicestershire.gov.uk)

Councillor Terri Eynon  
Chair of Community Scrutiny Committee  
[terri.eynon@nwleicestershire.gov.uk](mailto:terri.eynon@nwleicestershire.gov.uk)

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**Community Scrutiny Committee – WORK PROGRAMME (as at 17/06/26)**

Date of Meeting	Item	Lead Officer	Witnesses	Agenda Item Duration
<b>September 2026</b>				
10 September 2026	<p><b>Leisure Centres Annual Review</b>                      To review the performance of the leisure centres against a range of performance indicators such: levels of participation, membership levels, utility consumption; improving health and wellbeing, providing local economic benefit; as well as financial performance.</p>	Paul Sanders, Head of Community Services	-	30 minutes
10 September 2026	<p><b>Community Grants and Community Lottery Annual Update Report</b>                      To provide an annual update on Community Grants and Community Lottery Scheme.</p>	Paul Sanders, Head of Community Services	-	30 minutes
10 September 2026	<p><b>District Wide Regeneration Framework Annual Review</b>                      To provide an annual update on the District Wide Regeneration Framework.</p>	Paul Wheatley, Head of Economic Regeneration and Property	-	30 minutes
<b>December 2026</b>				
None currently scheduled.				
<b>February 2027</b>				
25 February 2027	<p><b>Love your Neighbourhood Campaign Update</b>                      To review the performance of the Love Your Neighbourhood campaign against a range of indicators, as requested by the Committee.</p>	Paul Sanders, Head of Community Services		30 minutes

Date of Meeting	Item	Lead Officer	Witnesses	Agenda Item Duration
<b>April 2027</b>				
22 April 2027	<b>Marlborough Square Regeneration Area Review of Progress and Impact</b> To provide an update on the Marlborough Square Regeneration area.	Paul Wheatley, Head of Economic Regeneration and Property		
<b>June 2027</b>				
24 June 2027	<b>Scrutiny Annual Report</b> To present the work of the two scrutiny committees for the 2026/27 civic year.	James Arnold, Strategic Director of Place	-	30 minutes

Work requests considered by the Scrutiny Work Programming Group

Work Request	Status/Progress	Committee date to be considered (provisional)
National Forest Line	<p>Nothing further to update since cancellation of RYR programme.</p> <p><u>Previous Updates</u></p> <p><u>Update September 2024 (from DfT)</u></p> <ul style="list-style-type: none"> <li>• The Chancellor announced the cancellation of the RYR programme in her statement on 29 July 2024.</li> <li>• The RYR projects will now come to an orderly close and no further funding will be provided through the programme.</li> <li>• Where projects are not currently live, no new work will be started. For projects which have development or design work in progress, DfT are considering the best way to bring these projects to a close.</li> <li>• For Ivanhoe, this will mean that no new work will start.</li> <li>• The Chancellor also announced that the Transport Secretary will be undertaking a review of the Department’s investment portfolio, including individual RYR projects.</li> <li>• DfT Capital Review underway and is considering alignment of individual infrastructure projects with government’s priorities of growth, housing, jobs and value for money.</li> <li>• The review is being progressed in two phases – the first will consider RYR projects plus other Network North proposals, the second will have a larger scope. The outputs will help to inform a wider Spending Review in 2025 however some announcements could be made before then.</li> </ul> <p><u>December 2023</u></p> <p>It was agreed that there would be further review by Community Scrutiny following item in December 2023 to seek to provide support to the Ivanhoe/National Forest Line.</p>	-

<p>S106 agreements and the transfer of open space and sustainable urban drainage systems</p>	<p>A scrutiny topic suggestion form was considered by the Scrutiny Work Programming Group in June 2025.</p> <p>The Head of Planning was invited to the meeting to assist with the discussion and help scope the proposed scrutiny topic. It was recommended that a first step would be to consult Parish Councils and understand the level of interest and also clarify current approach being followed by the Council which is set out in the current local plan.</p> <p>Agreed that an information paper be prepared by Planning to set out the current position and enable further discussion by the Work Programming Group and to decide on further action.</p> <p>Update: The Scrutiny Cross Party Working Group discussed the matter again at its meeting in March 2026 and as the current focus was on the Local Plan Regulation 19 Consultation, and, that a policy on the matter would be included within the Local Plan, it was decided to not progress this any further.</p>	<p>-</p>
<p><b>Matters reserved for future consideration</b></p>		
<p>Housing Assistance Policy for NWLDC</p>	<p>At the Scrutiny Work Programming Group in November 2025, a request was made for a report to committee due to concerns on the delivery of the grants. It was acknowledged that any discussions with Leicestershire County Council would be difficult at this stage of the Local Government Reorganisation (LGR) process. It was agreed for further discussions on the matter in Autumn 2026 following formal agreement of the LGR proposals.</p>	<p>TBC</p>

## Principles and Criteria used for Assessing Items Put Forward

### Identify Issues for consideration by Scrutiny

- Consulting with members of Scrutiny Committees, senior officers, Cabinet members – horizon scanning on policy development
- Looking at the corporate priorities, Council Delivery Plan and Cabinet Forward plan – identify key issues/topics for investigation/inquiry
- Considering events and decisions in the Council's calendar which could require an input/consultation via scrutiny – eg budget setting, CDP development
- Considering requests from members – eg via another forum or scoping report submitted
- Evaluating the Council's performance – eg quarterly reports, end of year reports, reviewing success of a particular scheme or initiative
- Reviewing any follow up work required after previous scrutiny work

### Prioritise the potential list of scrutiny topics based on factors including

- the resources required to deliver it (from members, offices and financially)
- the value and level of impact which could be achieved
- link to the council's priorities
- whether it is a regular recurring item which requires consideration before Cabinet/Council approval
- consideration of the guidance for selecting scrutiny topics

Topics <b>are</b> suitable for Scrutiny when	Topics <b>are not</b> suitable for Scrutiny when
Scrutiny could have an impact and add value	The issue is already being addressed elsewhere and change is imminent
The topic is of high local importance and reflects the concerns of local people	The topic would be better addressed elsewhere (and will be referred there)
The resources are available that would be required to conduct the review – staff and budget	Scrutiny involvement would have limited or no impact on outcomes
It avoids duplication of work elsewhere	The topic would be sub-judice or prejudicial to the councils interests
The issues is one that the committee can realistically influence	The topic is too broad to make a review realistic
The issue is related to an area where the council or one of its partners is not performing well	New legislation or guidance relating to the topic is expected in the next year

# Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is Friday, 26 June 2026. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 28 July 2026 is 5pm Friday, 17 July 2026.**

## Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

## The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

Councillor R Blunt	-	Leader
Councillor M Wyatt	-	Deputy Leader and Communities & Climate Change
Councillor T Gillard	-	Business and Regeneration
Councillor K Merrie MBE	-	Finance & Corporate
Councillor N J Rushton	-	Infrastructure
Councillor A Saffell	-	Planning
Councillor A Woodman	-	Housing, Property & Customer Services

## Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

## Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic Services on telephone number 01530 454512 or by emailing [memberservices@nwleicestershire.gov.uk](mailto:memberservices@nwleicestershire.gov.uk)

## Executive Decisions

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
<b>July 2026</b>							
New Recycling Containers Project Update and Policy	Cabinet	Key	Public	28 July 2026	Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicester.gov.uk  Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk	Bin Policy	to be considered at Community Scrutiny on 25th June
Compulsory Purchase Order - 65 Station Road Update	Cabinet	Non-Key	Public	28 July 2026	Community, Environment and Climate Change Portfolio Holder  Public Protection Team Manager Tel: 01530 454596 andy.cooper@nwleicester.gov.uk	Compulsory Purchase Order - 65 Station Road Update	The decision has already been made and agreed.
Local Government Reorganisation update	Cabinet	Non-Key	Public	28 July 2026	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester.gov.uk  Chief Executive Tel: 01530 454500 allison.thomas@nwleicester.gov.uk	Local Government Reorganisation update	Not required

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Corporate Asset Management Strategy	Cabinet	Key	Private	28 July 2026	Councillor Andrew Woodman  andrew.woodman@nwleicester.gov.uk  Property Services and Corporate Landlord Team Manager  lee.roberts@nwleicester.gov.uk	Corporate Asset Management Strategy	Corporate Scrutiny 19 March 2026
S106 Acquisition - Ashby  141	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	28 July 2026	Councillor Andrew Woodman  andrew.woodman@nwleicester.gov.uk  New Build Project Officer  michael.fowell@nwleicester.gov.uk	S106 Acquisition - Ashby	Direct Cabinet function
Housing Fleet Renewal	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	28 July 2026	Councillor Andrew Woodman  andrew.woodman@nwleicester.gov.uk  Responsive Repairs, Voids and Minor Works Team Manager  megan.hodgett@nwleicester.gov.uk	Housing Fleet Renewal	Procurement decision reserved to cabinet

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
HRA Developments	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information) Information which reveals that the authority proposes to make an order or direction under any enactment.	28 July 2026	Councillor Andrew Woodman  andrew.woodman@nwleicestershire.gov.uk  New Build Project Officer  michael.fowell@nwleicestershire.gov.uk	HRA Developments	N/A exec function
Acquisitions and Disposals A6 42	Cabinet	Key	Private	28 July 2026	Councillor Andrew Woodman  andrew.woodman@nwleicestershire.gov.uk  Strategic Director of Place, Strategic Director of Communities Tel: 01530 454555, Tel: 01530 454819 james.arnold@nwleicestershire.gov.uk, andy.barton@nwleicestershire.gov.uk	Acquisitions and Disposals	Delegated Cabinet Function



Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Acquisitions and Disposals	Cabinet	Key	Private	25 August 2026	<p>Councillor Andrew Woodman</p> <p>andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Communities, Strategic Director of Place Tel: 01530 454819, Tel: 01530 454555 andy.barton@nwleicester.gov.uk, james.arnold@nwleicester.gov.uk</p>	Acquisitions and Disposals	Delegated Cabinet Function
Award of Contracts	Cabinet	Key	Private	25 August 2026	<p>Councillor Andrew Woodman</p> <p>andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Communities, Strategic Director of Place, Strategic Director of Resources Tel: 01530 454819, Tel: 01530 454555, andy.barton@nwleicester.gov.uk, james.arnold@nwleicester.gov.uk, jon.illingworth@nwleicester.gov.uk</p>	Award of Contracts	Delegated Cabinet Function

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Marlborough Centre Regeneration	Cabinet	Key	Private	22 September 2026	<p>Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester-shire.gov.uk</p> <p>Senior Economic Development Officer Tel: 01530 454678 emily.marquez@nwleices-tershire.gov.uk</p>	Marlborough Centre Regeneration	To be considered at Community Scrutiny 23 April
145 Acquisitions and Disposals	Cabinet	Key	Private	22 September 2026	<p>Councillor Andrew Woodman</p> <p>andrew.woodman@nwleicester-shire.gov.uk</p> <p>Strategic Director of Communities, Strategic Director of Place Tel: 01530 454819, Tel: 01530 454555 andy.barton@nwleicester-shire.gov.uk, james.arnold@nwleiceste-rshire.gov.uk</p>	Acquisitions and Disposals	Delegated Cabinet Function





Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Acquisitions and Disposals	Cabinet	Key	Private	24 November 2026	<p>Councillor Andrew Woodman</p> <p>andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Place, Strategic Director of Communities Tel: 01530 454555, Tel: 01530 454819 james.arnold@nwleicester.gov.uk, andy.barton@nwleicester.gov.uk</p>	Acquisitions and Disposals	Delegated Cabinet Function
Award of Contracts	Cabinet	Key	Private	24 November 2026	<p>Councillor Andrew Woodman</p> <p>andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Communities, Strategic Director of Place, Strategic Director of Resources Tel: 01530 454819, Tel: 01530 454555, andy.barton@nwleicester.gov.uk, james.arnold@nwleicester.gov.uk, jon.illingworth@nwleicester.gov.uk</p>	Award of Contracts	Delegated Cabinet Function

December 2026

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Acquisitions and Disposals	Cabinet	Key	Private	15 December 2026	<p>Councillor Andrew Woodman</p> <p>andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Communities, Strategic Director of Place Tel: 01530 454819, Tel: 01530 454555 andy.barton@nwleicester.gov.uk, james.arnold@nwleicester.gov.uk</p>	Acquisitions and Disposals	Delegated Cabinet Function
Award of Contracts 619	Cabinet	Key	Private	15 December 2026	<p>Councillor Andrew Woodman</p> <p>andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Communities, Strategic Director of Place, Strategic Director of Resources Tel: 01530 454819, Tel: 01530 454555, andy.barton@nwleicester.gov.uk, james.arnold@nwleicester.gov.uk, jon.illingworth@nwleicester.gov.uk</p>	Award of Contracts	Delegated Cabinet Function

January 2027

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Acquisitions and Disposals	Cabinet	Key	Private	19 January 2027	<p>Councillor Andrew Woodman</p> <p>andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Communities, Strategic Director of Place Tel: 01530 454819, Tel: 01530 454555 andy.barton@nwleicester.gov.uk, james.arnold@nwleicester.gov.uk</p>	Acquisitions and Disposals	Delegated Cabinet Function
Award of Contracts	Cabinet	Key	Private	19 January 2027	<p>Councillor Andrew Woodman</p> <p>andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Place, Strategic Director of Resources, Strategic Director of Communities Tel: 01530 454555, , Tel: 01530 454819 james.arnold@nwleicester.gov.uk, jon.illingworth@nwleicester.gov.uk, andy.barton@nwleicester.gov.uk</p>	Award of Contracts	Delegated Cabinet Function

February 2027

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Acquisitions and Disposals	Cabinet	Key	Private	23 February 2027	<p>Councillor Andrew Woodman</p> <p>andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Place, Strategic Director of Communities Tel: 01530 454555, Tel: 01530 454819 james.arnold@nwleicester.gov.uk, andy.barton@nwleicester.gov.uk</p>	Acquisitions and Disposals	Delegated Cabinet Function
Award of Contracts	Cabinet	Key	Private	23 February 2027	<p>Councillor Andrew Woodman</p> <p>andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Communities, Strategic Director of Place, Strategic Director of Resources Tel: 01530 454819, Tel: 01530 454555, andy.barton@nwleicester.gov.uk, james.arnold@nwleicester.gov.uk, jon.illingworth@nwleicester.gov.uk</p>	Award of Contracts	Delegated Cabinet Function

March 2027

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Acquisitions and Disposals	Cabinet	Key	Private	23 March 2027	<p>Councillor Andrew Woodman</p> <p>andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Place, Strategic Director of Communities Tel: 01530 454555, Tel: 01530 454819 james.arnold@nwleicester.gov.uk, andy.barton@nwleicester.gov.uk</p>	Acquisitions and Disposals	Delegated Cabinet Function
Award of Contracts	Cabinet	Key	Private	23 March 2027	<p>Councillor Andrew Woodman</p> <p>andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Place, Strategic Director of Resources, Strategic Director of Communities Tel: 01530 454555, , Tel: 01530 454819 james.arnold@nwleicester.gov.uk, jon.illingworth@nwleicester.gov.uk, andy.barton@nwleicester.gov.uk</p>	Award of Contracts	Delegated Cabinet Function

April 2027

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Acquisitions and Disposals	Cabinet	Key	Private	27 April 2027	<p>Councillor Andrew Woodman</p> <p>andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Communities, Strategic Director of Place Tel: 01530 454819, Tel: 01530 454555 andy.barton@nwleicester.gov.uk, james.arnold@nwleicester.gov.uk</p>	Acquisitions and Disposals	Delegated Cabinet Function
Award of Contracts	Cabinet	Key	Private	27 April 2027	<p>Councillor Andrew Woodman</p> <p>andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Place, Strategic Director of Resources, Strategic Director of Communities Tel: 01530 454555, , Tel: 01530 454819 james.arnold@nwleicester.gov.uk, jon.illingworth@nwleicester.gov.uk, andy.barton@nwleicester.gov.uk</p>	Award of Contracts	Delegated Cabinet Function

June 2027

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Acquisitions and Disposals	Cabinet	Key	Private	3 June 2027	<p>Councillor Andrew Woodman</p> <p>andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Place, Strategic Director of Communities Tel: 01530 454555, Tel: 01530 454819 james.arnold@nwleicester.gov.uk, andy.barton@nwleicester.gov.uk</p>	Acquisitions and Disposals	Delegated Cabinet Function
Award of Contracts	Cabinet	Key	Private	3 June 2027	<p>Councillor Andrew Woodman</p> <p>andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Communities, Strategic Director of Place, Strategic Director of Resources Tel: 01530 454819, Tel: 01530 454555, andy.barton@nwleicester.gov.uk, james.arnold@nwleicester.gov.uk, jon.illingworth@nwleicester.gov.uk</p>	Award of Contracts	Delegated Cabinet Function